



Coordinated Council Meeting Minutes

DATE:	June 22, 2023	TIME:	10:00 AM to Noon
PLACE:	Teleconference		
CALL IN NUMBER: 1-888-740-4219 PIN # 228210			
	Via Phone	Non-Voting members/guests	
Attendees	Marium Margoules , NAU Marie Krisner, Hualapai HEW David Dawley, Hualapai HEW DeeDee Gomez, MC ARC Shelaine Liana, Nazcare Ron Chifero, New Horizons CPSN Gary Janchik, New Horizons DEC Jessica Reed, Rise	Patrick Cipres, Lake Havasu Transit 5307 Jeanette Buckley, Lake Havasu Transit 5307 Michael Peluso, Bullhead Area Transit Janet Collier, Camel Express 5311	Brian McCoy, ADOT 5310 PM Shatawn Reed, ADOT, 5311 PM Felicia Mondragon, WACOG
Shaded items are action items.			
ITEM	AGENDA ITEM		
1	Call to order and Introductions		10:02 AM
a.	Introductions		
	Michael Peluso called the June 22, 2023 Coordinated Council meeting to order at 10:02 AM. Michael invited everyone on the line to introduce themselves.		
b.	Review/approval of minutes - April 20, 2023		
	Michael asked if everyone has had a chance to review the April 20, 2023 minutes which were included in the agenda packet that was sent to everyone via email. With no questions or comments, Michael called for a motion to approve the minutes as is, Patrick Cipres entered the motion and it was seconded by DeeDee Gomez. Motion passed by unanimous vote.		
2	ADOT		
	ADOT Updates and News		
	Michael invited Brian McCoy with ADOT to provide any updates or news. Brian explained that the 5310 applications appeal process closed late week. ADOT is now working on their big application to FTA which includes all of the projects that were listed on the preliminary awards for 5310s and 5311s. When that process is complete agencies can expect to see the final award announcements hopefully in July/August. Shatawn Reed ADOT 5311 Program Manager also explained the applications for the 5307 and 5339 programs are currently open closing on July 19th. The application webinar has been posted. Any questions must be submitted via email and will be answered on the FAQs for everyone. FAQs will also be posted on the ADOT website.		
3	WACOG		
a	News/Updates		
	Michael invited Felicia Mondragon to provide any WACOG updates. Felicia explained WACOGs server is currently down with no ETA on when it will be back up. In the meantime Felicia can be reached using the gmail address that she provided in the chat or call her cellphone #. IF anyone needs to reach Roland the Transportation Planner reach out to Felicia and she will help. If any emails have been sent in the last week or so please resend them next week.		
b	Quarterly Reporting		
	Felicia reminded agencies that quarterly reports will be due on July 15th.		
c	Program Visits		
	Felicia asked if there was any agency that needs a program visit this coming quarter. Marium Margoules with NAU volunteered for a visit. Felicia will reach out to her to schedule a zoom visit.		
4	Coordination Council Topics		
a	5310 Preliminary awards list		
	Michael invited Felicia to discuss the 5310 preliminary awards. Felicia explained that the preliminary awards were released a few weeks ago and posted on ADOTs website. The appeals process closed last week as Brian explained and now ADOT will do their process to apply to FTA.		
b	Coordinated Council Contact List - Review for updates		
	Michael explained that the contact list is attached to the agenda packet for everyone to review their contacts. Felicia asked that any changes be submitted by July 15th so that we can finalize the list and post it.		

Coordinated Council Meeting Minutes

c	FY2023 Coordinated Council Meeting Calendar - discussion/planning
	Michael invited Felicia to discuss the meeting calendar. Felicia explained that historically she has created the calendar and presented it to the group for approval but as this is their council, this year she wanted to allow them to create the changes they would like to see. Michael opened the floor for discussion on what changes the group would like. After discussion it was decided that a draft calendar would be send out to the group next month with changes so that everyone can review and comment on it. The calendar would then be brought back for the next meeting to be voted on. Changes agreed upon thus far are to have 1 in person meeting in June in Kingman at 10am. All other meetings would be the 2nd Wednesday of every other month at 9am.
d	5310 Program-specific discussion (time to talk about what is currently happening in the 5310 program, concerns, questions, assistance, etc.)
	Michael opened the floor for discussion of all things 5310-related. Marium Margoules with NAU thanked Camel Express in Quartzsite for providing transportation to their Volunteers in La Paz County to their volunteer appreciation event.
e	5311 Program-specific discussion (time to talk about what is currently happening in the 5311 program, concerns, questions, assistance, etc.)
	Michael open discussion of 5311 program specific items Janet Collier with Camel Express in Quartzsite explained that they in the process of finally receiving their vehicles which are in Phoenix going through the final process before they get delivered.
f	5307 Program-specific discussion (time to talk about what is currently happening in the 5307 program, concerns, questions, assistance, etc.)
	Patrick gave a summary of the current activities of the 5307 program which include a RFP for a dispatch solution replacement. The RFP closes in a week. Lake Havasu City Transit is also looking into new vehicles to include a Electric Vehicle and the new Braun built equipment.
g	Agency announcements/highlights/coordination
	Marium Margoules with NAU explained that they will be planning a Statewide volunteer appreciation event for their volunteers and will be looking for assistance on transporting their volunteers to the event. This event won't be until next year. Felicia will share the other Mobility Managers contact information with her so that she can make connections statewide who could possibly help, and Shatawn with ADOT will double check to ensure that it would be allowable to use the vehicles in this way.
5	Announcements
a	Next meeting date/location; August 10, 2023 - zoom conference call
b.	Training Opportunities in the region - Janet Collier explained that will be having the new part time driver for Camel Express take the CTAA PASS train the trainer class so they will soon be certified to provide that training for agencies that may need it. Michael asked Felicia if for the next agenda we could add training as a discussion item to get an idea of what agency needs are for training and what is available for them.
6	Wrap up
a	Agenda Items for next meeting - Training discussion
7	Adjourn
a	Michael called for a motion to close the June 22, 2023 meeting at 10:58am. Motion entered by Jeanette Buckley and seconded by DeeDee Gomez. Meeting closed at 10:58am.