



## COORDINATION COUNCIL AGENDA

<b>DATE:</b>	June 22, 2023	<b>TIME:</b>	10:00 AM to Noon
<b>PLACE:</b>	Zoom meeting		
Zoom link:			
<a href="https://us06web.zoom.us/j/85259148938?pwd=N28yMzhnWWJkaWU1R0hoeGg0bm1KUT09">https://us06web.zoom.us/j/85259148938?pwd=N28yMzhnWWJkaWU1R0hoeGg0bm1KUT09</a>			
<b>M E M B E R S</b>	Patrick Cipres, Lake Havasu City Transit (Co-Chair)	Mike Suchowierski, The ARC of Mohave..	Elisabeth Whitlock, 5311c Kaibab
	Jeanette Buckley, Lake Havasu City...	DeeDee Gomez, The ARC of Mohave..	Laura Savala, 5311c Kaibab
	Connie Mathewson, La Paz Co.	Melissa Burg, NAZCARE	Ernie Wright, 5311 Hwal'Bay
	Tiffany Dunlap, La Paz Co.	Jessie Billi, NAZCARE	Ginger Marshall, 5311 Hwal'Bay
	LeeAnn Anderson, Parker Sr. Cntr.	David Seigler, New Horizons Disability...	Janet Collier, 5311 Camel Express
	Hortensia Robles, Parker Sr. Cntr.	Gary Janchik, New Horizons Disability..	
	Liana Neidlinger, Solo of America	Jessica Reed, RISE Inc.	Brian McCoy, ADOT 5310 PM
	Sheilah Navarro, Hualapai HEW	Eliana Parra, RISE Inc.	Shatawn Reed, ADOT 5311 PM
	Marie Kisner, Hualapai HEW		
	Brooke Russell, New Horizons Center..	Michael Peluso, 5311 BATS (Chair)	Sarah Lojewski, LHMPO
	Ronald Chieffo, New Horizons Cen.	Samantha Houts, 5311 BATS	Justin Hembree, LHMPO
	Marium Margoules, NAU	Sheri Furr 5311 KART	Felicia Mondragon, WACOG
	Heather Brassil, NAU		Roland Hulse, WACOG
<b>Shaded items are action items.</b>			
<b>ITEM#</b>	<b>AGENDA ITEM</b>		<b>PRESENTER</b>
<b>1</b>	<b>Call to order</b>		Chair
a	Introductions		
b	Review/approval of minutes - April 20, 2023		Chair
<b>2</b>	<b>ADOT</b>		
a	ADOT News/Updates		Brian McCoy & Shatawn Reed
<b>3</b>	<b>WACOG</b>		
a	WACOG News/Updates		Felicia Mondragon &/or Roland Hulse
b	Quarterly Reporting		
c	Program Visits		
<b>4</b>	<b>Coordination Council Topics</b>		
a	5310 Preliminary awards list		Chair/Felicia
b	Coordinated Council Contact List - Review for updates		Chair/Felicia
c	FY2023 Coordinated Council Meeting Calendar - discussion/planning		Chair/Felicia
d	5310 Program specific discussion (time to talk about what is currently happening in the 5310 program, concerns, questions, assistance, etc.)		All
e	5311 Program specific discussion (time to talk about what is currently happening in the 5311 program, concerns, questions, assistance, etc.)		All
f	5307 Program specific discussion (time to talk about what is currently happening in the 5307 program, concerns, questions, assistance, etc.)		All
g	Agency announcements/highlights/coordination		All
<b>5</b>	<b>Announcements:</b>		
a	*Next meeting date: August 10, 2023		Chair
b	Training opportunities in the region:		Chair



## COORDINATION COUNCIL AGENDA

<b>6</b>	<b>Wrap up:</b>	
a	Agenda Items for next Meeting?	
<b>7</b>	<b>Adjourn</b>	Chair
<i>**Any agenda item or proposed agenda item can have discussion and action.</i>		
<p><b><u>Special Needs Accommodations</u></b></p> <p>Individuals with disabilities who require special accommodations may contact Felicia Mondragon at 928-753-1374 at least 24 hours before the meeting time to request such accommodations.</p>		



## Coordinated Council Meeting Minutes

DATE:	April 20, 2023		TIME:	10:00 AM to Noon
PLACE:	Teleconference			
<b>CALL IN NUMBER: 1-888-740-4219 PIN # 228210</b>				
	Via Phone	Non-Voting members/guests		
Attendees	Heather Brassil , NAU Marie Krisner, Hualapai HEW Sheilah Navarro, Hualapai HEW DeeDee Gomez, MC ARC Brooke Russelle, New Horizons CPSN Ron Chifero, New Horizons CPSN Gary Janchik, New Horizons DEC	Patrick Cipres, Lake Havasu Transit 5307 Elisabeth Whitlock, Kaibab Michael Peluso, Bullhead Area Transit Sheri Furr, KART 5311 Janet Collier, Camel Express 5311	Felicia Mondragon, WACOG	
<b>Shaded items are action items.</b>				
<b>ITEM</b>	<b>AGENDA ITEM</b>			
1	<b>Call to order and Introductions</b>			10:01 AM
	a. Introductions			
	Michael Peluso called the April 20, 2023 Coordinated Council meeting to order at 10:00 AM. Michael invited everyone on the line to introduce themselves.			
	b. Review/approval of minutes - December 8, 2022			
	Michael asked if everyone has had a chance to review the February 9, 2023 minutes which were included in the agenda packet that was sent to everyone via email. With no questions or comments, Michael called for a motion to approve the minutes as is, Heather Brassil entered the motion and it was seconded by Patrick Cipres. Motion passed..			
2	<b>ADOT</b>			
	ADOT Updates and News			
	No ADOT representative was available, Felicia Mondragon did a quick update of items that ADOT has shared with Mobility Managers. Focus of ADOT right now is on the FTA Audit and 5310 application reiew. They did ask Mobility Managers to assist them in getting past due vehicles inspected so Felicia will be reaching out to any agencies that have past due vehicles to make sure they get them submitted for inspection.			
3	<b>WACOG</b>			
	a <b>News/Updates</b>			
	Michael invited Felicia Mondragon to provide any WACOG updates. Felicia explained that there are no updates from WACOG at this time.			
	b <b>Quarterly Reporting</b>			
	Felicia reminded agencies that quarterly reports were due on April 15th for the 2nd quarter. She will be sending out emails to those who still havent submitted to remind them.			
	c <b>Post 5310 Application Timeline</b>			
	Felicia explained that now that applications have been submitted and the cure period is complete ADOT and Mobility Managers in the process of doing the application review and ranking. Agenices should hear from ADOT about their awards in June as that is when ADOT will be submitting their application to FTA for all projects.			
	d <b>Program Visits</b>			
	Felicia explained that she did not do any program visits in the last month because of the 5310 application taking priority. But she will be reaching out to The ARC of Mohave County and New Horizons CPSN to schedule a visit this quarter.			
	e <b>National RTAP Resources review</b>			

## Coordinated Council Meeting Minutes

	Felicia shared her screen with the group explaining that at least once a year she likes to remind everyone about tools that they have access to. The first is the National RTAP website which Felicia did a quick review of in regards to training resources and information available. Felicia also reminded everyone that they have Procurement Pro which is a great tool for any agencies that do not have an internal Procurement Code, they are required by their contracts to abide by all FTA procurement language and policies so this is a great tool to help keep them on track.
f	ADOT Website tools review/reminder
	Felicia continued to share her screen reminding everyone of the tools and information available on the ADOT website for their use. Most importantly all past trainings are available as a recording on the ADOT page.
4	<b>Coordination Council Topics</b>
a	<b>AzTA/ADOT Conference Takeaways</b>
	The group discussed the AzTA Conference and their experiences. Felicia shared information she collected from a vendor at the conference RWC Group who have a mobile mechanic that is certified to work on Braun Lifts.
b	<b>5310 Program-specific discussion (time to talk about what is currently happening in the 5310 program, concerns, questions, assistance, etc.)</b>
	opened the floor for discussion of all things 5310-related. A question was asked in regards to an Attorney that would be willing to sign the 5310 grant agreement as the agency is having a hard time locating one. Discussion ensued on the topic, agencies will share their contacts with Felicia who will forward the information.
c	<b>5311 Program-specific discussion (time to talk about what is currently happening in the 5311 program, concerns, questions, assistance, etc.)</b>
	Michael open discussion of 5311 program specific items explaining that Bullhead City as of the last Census has been designated as Small Urban which means they will be transitioning from a 5311 to a 5307. Janet Collier with Camel Express explained that she would like help to find a new printer for their riders guides. The other 5311s said they would send her their contacts.
d	<b>5307 Program-specific discussion (time to talk about what is currently happening in the 5307 program, concerns, questions, assistance, etc.)</b>
	Patrick gave a summary of the current activities of the 5307 program which include continued talks with Camel Express in Quartzsite to re-start connections between Quartzsite and Lake Havasu City.
g	<b>Agency announcements/highlights/coordination</b>
	None
5	<b>Announcements</b>
a	Next meeting date/location; June 8, 2023 - zoom conference call
b.	Training Opportunities in the region - Felicia explained that she received an email from Travis Ashboun the Mobility Manager for Payson AZ that they will be hosting a PASS training there in May. If anyone would like to send drivers please let Felicia know so we can get them a seat reserved, also the expense would be RTAP reimbursable.
6	<b>Wrap up</b>
a	Agenda Items for next meeting - none at this time.
7	<b>Adjourn</b>
a	Michael called for a motion to close the April 20, 2023 meeting at 10:50am. Motion entered by Janet and seconded by DeeDee Gomez. Meeting closed at 10:50am.



## Coordination Council Contact List Updated 6/6/23

Agency	Contact Name	Contact Address	Phone Number	Email
The ARC of Mohave County	Mike Suchowierski	2050 Airway Ave Kingman, AZ 86409	928-757-1758	<a href="mailto:mohavecountycarc@yahoo.com">mohavecountycarc@yahoo.com</a>
	DeeDee Gomez	2050 Airway Ave Kingman, AZ 86409	928-757-4858	<a href="mailto:mcarc_deedee@yahoo.com">mcarc_deedee@yahoo.com</a>
Lake Havasu City Transit	Jeanette Buckley	900 London Bridge Rd Lake Havasu City, AZ 86404	928-680-5465	<a href="mailto:BuckleyJ@lhcaz.gov">BuckleyJ@lhcaz.gov</a>
	Patrick Cipres	900 London Bridge Rd Lake Havasu City, AZ 86404	928-453-5479	<a href="mailto:CipresP@lhcaz.gov">CipresP@lhcaz.gov</a>
Hualapai Indian Health Education & Wellness - HEW	Sheilah Navarro	PO BOX 397 Peach Springs, AZ 86434	928-769-2207	<a href="mailto:sheilah.navarro@hualapai-nsn.gov">sheilah.navarro@hualapai-nsn.gov</a>
	Marie Kisner	PO BOX 397 Peach Springs, AZ 86434	928-769-4188	<a href="mailto:Marie.Kisner@hualapai-nsn.gov">Marie.Kisner@hualapai-nsn.gov</a>
La Paz County Health Department	Connie Mathewson	1112 Joshua Ave #206 Parker, AZ 85344	928-669-1100	<a href="mailto:cmathewson@lapazcountyyaz.org">cmathewson@lapazcountyyaz.org</a>
	Tiffany Dunlap	1112 Joshua Ave #206 Parker, AZ 85344	928-669-1100	<a href="mailto:tdunlap@lapazcountyyaz.org">tdunlap@lapazcountyyaz.org</a>
NAU - Senior Companion Program	Heather Brassil	P.O. Box 6001 Kingman, AZ 86402	928-715-2200	<a href="mailto:Heather.Brassil@nau.edu">Heather.Brassil@nau.edu</a>
	Erin Kruse	PO Box 5063, Flagstaff, AZ 86011-5063	928-523-6585	<a href="mailto:Erin.Kruse@nau.edu">Erin.Kruse@nau.edu</a>
NAZCARE	Melissa Burg	1610 Riverview Rd. Ste 9 Bullhead City, AZ 86442	928-442-9205 Ext 3009	<a href="mailto:mburg@nazcare.org">mburg@nazcare.org</a>
	Jessie Billi	1610 Riverview Rd. Ste 9 Bullhead City, AZ 86442	928-758-3665	<a href="mailto:Jsands@nazcare.org">Jsands@nazcare.org</a>
New Horizons Center for People with Special Needs - CPSN	Brooke Russell	2045 Moyo Lake Havasu City, AZ 86403	928-855-9329	<a href="mailto:Brussell@newhorizonsaz.org">Brussell@newhorizonsaz.org</a>
	Ronald Chieffo	2045 Moyo Lake Havasu City, AZ 86403	928-855-9392	<a href="mailto:rchieffo@newhorizonsaz.org">rchieffo@newhorizonsaz.org</a>
New Horizons Disability Empowerment Center - DEC	David Seigler	9400 E. Valley Road Prescott Valley, AZ 86314	928-772-1266	<a href="mailto:dseigler@nhdec.org">dseigler@nhdec.org</a>
	Gary Janchik	9400 E. Valley Road Prescott Valley, AZ 86314	928-772-1266 Ext 107	<a href="mailto:gjanchik@nhdec.org">gjanchik@nhdec.org</a>
Parker Senior Center	LeeAnn Anderson	1115 12th St., Parker, AZ 85344	928-669-9514	<a href="mailto:landerson@townofparkeraz.us">landerson@townofparkeraz.us</a>
	Hortensia Robles	1115 12th St., Parker, AZ 85344	928-669-9514	<a href="mailto:seniorstaff@townofparkeraz.us">seniorstaff@townofparkeraz.us</a>
Rise Services, Inc	Jessica Reed	2519 Airway Ave, Kingman, AZ 86409	928-316-6520 ext. 6521	<a href="mailto:jessicar@riservicesinc.org">jessicar@riservicesinc.org</a>
	Eliana Parra	2519 Airway Ave, Kingman, AZ 86409	480-681-4599	<a href="mailto:elianap@riservicesinc.org">elianap@riservicesinc.org</a>
Solo of America	Liana Neidlinger	PO Box 6759, Kingman, AZ 86402	928-529-5048	<a href="mailto:soloofoamerica@gmail.com">soloofoamerica@gmail.com</a>
Bullhead Area Transit System - BATS, River Valley Seniors	Samantha Houts	2355 Trane, Bullhead City, AZ 86442	928-763-9400 ext. 8335	<a href="mailto:shouts@bullheadcityaz.gov">shouts@bullheadcityaz.gov</a>
	Michael Peluso	2355 Trane, Bullhead City, AZ 86442	928-704-2287	<a href="mailto:mpeluso@bullheadcityaz.gov">mpeluso@bullheadcityaz.gov</a>
Camel Express	Janet Collier	PO Box 2812 Quartzsite, AZ 85346	928-927-4333	<a href="mailto:jcollier@quartzsiteaz.org">jcollier@quartzsiteaz.org</a>
Hualapai Transit	Ginger Marshall	PO Box 179 Peach Springs, AZ 86434	928-769-2216	<a href="mailto:gmarshall@hualapai-nsn.gov">gmarshall@hualapai-nsn.gov</a>
	Ernie Wright	PO Box 179 Peach Springs, AZ 86434	928-769-2216	<a href="mailto:EWright@hualapai-nsn.gov">EWright@hualapai-nsn.gov</a>
Kaibab Band of Paiute Indians	Laura Savala	HC 65 Box 2 Fredonia, AZ 86022	928-643-7245	<a href="mailto:lsavala@kaibabpaiute-nsn.gov">lsavala@kaibabpaiute-nsn.gov</a>
	Elisabeth Whitlock	P.O. Box 97 St. George UT	435-767-8481	<a href="mailto:ewhitlock@highroadengineering.com">ewhitlock@highroadengineering.com</a>
Kingman Area Regional Transit ~ KART	Sheri Furr	3700 E Andy Devine, Kingman AZ	928-681-7433	<a href="mailto:sfurr@cityofkingman.gov">sfurr@cityofkingman.gov</a>
WACOG	Roland Hulse	208 N. 4th Street, Kingman AZ 86401	928-377-1070	<a href="mailto:rolandh@wacog.com">rolandh@wacog.com</a>
	Felicia Mondragon	208 N. 4th Street, Kingman AZ 86401	928-753-1374	<a href="mailto:feliciam@wacog.com">feliciam@wacog.com</a>
Lake Havasu MPO	Justin Hembree	900 London Bridge Rd Lake Havasu City, AZ 86404	928-453-2824	<a href="mailto:HembreeJ@lhcaz.gov">HembreeJ@lhcaz.gov</a>
	Sarah Lojewski	900 London Bridge Rd Lake Havasu City, AZ 86404	928-453-2823	<a href="mailto:LojewskiS@lhcaz.gov">LojewskiS@lhcaz.gov</a>
ADOT Program Managers	Shatawn Reed , 5311 PM	206 S. 17th Ave MD 310B, Phoenix AZ 85007	602-712-7106	<a href="mailto:sreed2@azdot.gov">sreed2@azdot.gov</a>
	Brian McCoy, 5310 PM	206 S. 17th Ave MD 310B, Phoenix AZ 85007	602-712-8774	<a href="mailto:bmccoy@azdot.gov">bmccoy@azdot.gov</a>

*\*\*Contacts highlighted in purple are the main contact point for ADOT/Coordinated Council topics\*\**



**COORDINATED COUNCIL  
MEETINGS DATES**

**ADOT Contract year 2023  
October 1, 2023 – Sept 30, 2024**

**Second Thursday of every other month**

DATE	LOCATION
OCTOBER	
DECEMBER	
FEBRUARY	
APRIL <i>AzTA/ADOT conf.</i>	
JUNE	
AUGUST	

- Dates are subject to change, pending other commitments, and attendance availability.
- **Time 10 AM-12 PM** *(subject to change)*