



COORDINATION COUNCIL AGENDA

DATE:	October 8, 2020	TIME:	10:00 AM to Noon
PLACE:	Call in only		
CALL IN NUMBER: 1-888-740-4219 PIN # 228210			
M E M B E R S	Patrick Cipres, Havasu Mobility Jeanette Buckley, Havasu Mobility Connie Mathewson, La Paz Co. Karen Turk, La Paz Co. Darla Tilley, Parker Sr. Cntr. Lydia Lara, Parker Sr. Cntr. Cheryl Debatt, WestCare Liana Neidlinger, Solo of America Phil Watahomigie Jr., Hualapai HEW Kristina Shongo, Hualapai HEW Terry Delia, New Horizons Center.. Stephanie Leonard, New Horizons Cen. Erin Kruse, NAU	Heather Brassil , NAU (Co-Chair) Mike Suchowierski, The ARC of Mohave.. Amy Phillips, The ARC of Mohave.. Annie Cross, NAZCARE Jessie Billi , NAZCARE David Seigler, New Horizons Disability.. Terri Rash, New Horizons Disability.. Jessica Reed, RISE Inc. Julie Montoya, RISE Inc. Michael Peluso, 5311 BATS (Chair) Samantha Houts, 5311 BATS Sheri Furr 5311 KART	Elisabeth Whitlock, 5311c Kaibab Laura Savala, 5311c Kaibab Ernie Wright, 5311 Hwal'Bay Ginger Marshall, 5311 Hwal'Bay Janet Collier, 5311 Camel Express Lindsay Post, ADOT 5310 PM Jill Dusenberry, ADOT 5311 PM Sarah Lojewski, LHMP Vincent Gallegos, LHMP Felicia Mondragon, WACOG Justin Hembree, WACOG
Shaded items are action items.			
ITEM#	AGENDA ITEM	PRESENTER	
1	Call to order	Chair	
a	Introductions		
b	Review/approval of minutes - August 13, 2020	Chair	
2	ADOT		
a	ADOT News/Updates	Lindsay Post & Jill Dusenberry	
3	WACOG		
a	WACOG News/Updates		
b	Quarterly Reporting	Felicia Mondragon	
4	Coordination Council Topics		
a	Updated Quarterly Reporting workbook	Chair	
b	Draft Coordination Plan for review/approval	Chair	
c	Coordinated Council By-Laws for review/approval	Chair	
d	5310 Program specific discussion (time to talk about what is currently happening in the 5310 program, concerns, questions, assistance, etc.)	All	
e	5311 Program specific discussion (time to talk about what is currently happening in the 5311 program, concerns, questions, assistance, etc.)	All	
f	Agency Spotlights; on hold		
5	Announcements:		
a	*Next meeting date: December 10, 2020	Chair	
b	Training opportunities in the region:		
	Agency training announcements?	All	



COORDINATION COUNCIL AGENDA

6	Wrap up:		
	a	Agenda Items for next Meeting?	
		Suggestions/requests?	All
		Agency Spotlights - on hold	Chair
	c	Discussion:	
		*Who is coordinating with who?	All
	d	Agency announcements	All
7	Adjourn		Chair

***Any agenda item or proposed agenda item can have discussion and action.*

Special Needs Accommodations

Individuals with disabilities who require special accommodations may contact Felicia Mondragon at 928-753-1374 at least 24 hours before the meeting time to request such accommodations.



Coordinated Council Meeting Minutes

DATE:	October 8, 2020		TIME: 10:00 AM to Noon
PLACE:	Teleconference		
CALL IN NUMBER: 1-888-740-4219 PIN # 228210			
	Via Phone	Non-Voting members/guests	
Attendees	Heather Brassil , NAU (Co-Chair) Phil Watahomigie Jr, Hualapai HEW Kristina Shongo, Hualapai HEW Karen Turk, La Paz County Amy Phillips, ARC of Mohave County Kyla Diaz, New Horizons Darla Tilley, Parker Sr. Cntr.	Jessica Reed, Rise Julie Montoya, Rise Elisabeth Whitlock, 5311c Kaibab Janet Collier, 5311 Camel Express	Joy Sprink, AZ Coalition for Military Families Sarah Lojewski, LHMP Vincent Gallegos, LHMP Felicia Mondragon, WACOG Lindsay Post, ADOT 5310 PM

Shaded items are action items.

ITEM	AGENDA ITEM	
1	Call to order and Introductions	10:02 AM
	Heather Brassil called the October 8, 2020 meeting to order at 10:02 am.	
	a.	Heather asked Felicia Mondragon to do a roll call and asked those on the phone to mute their phones.
	b.	Heather asked if all members had an opportunity to review the minutes from the August 2020 meeting that was provided with the agenda packet. She asked if any questions, comments, or changes needed to be made. With no response, Heather called for a motion to approve the August meeting minutes. A motion was entered by Janet Collier and 2nd by Darla Tilley. Heather called for a vote; minutes were approved by a unanimous vote.
2	ADOT	
	ADOT Updates and News	
	Heather invited Lindsay Post as the ADOT representative to provide updates and news. Lindsay the 5310 Program Manager gave the 5310 updates explaining that year 2 awards have been updated in E-Grants. She hopes to be able to send out communication by tomorrow that E-Grants will be active for reimbursement and Exhibit A's will also be found there. Lindsay explained that there are no updates on the Cutaways because there is not VIN information available from the manufacturer yet. Elisabeth Whitlock asked if there is an updated vehicle pricing list available yet, Lindsay, asked her to email her and she will send what she has.	
3	WACOG	
	a	News/Updates
	Heather invited Felicia to discuss the WACOG topics. Felicia explained that WACOGs offices are still closed to the public hopefully opening for the new year, but business is still being conducted via telephone. Most of the staff is working from home until further notice.	
	b	Quarterly Reporting
	Felicia reminded the group that 4th quarter reports will be due on October 15th so that the workbook can be submitted to ADOT by the 30th.	
4	Coordination Council Topics	
	a	Updated Quarterly Reporting workbook
	Heather invited Felicia to discuss the Quarterly Report workbook. Felicia explained that the workbook was sent out with the Agenda Packet. There are no major changes to the workbook so if everyone is comfortable with it we will not so a tab by tab review. Everyone agreed so Felicia went on to explain that if anyone does need more help with the workbook we can schedule a one-on-one zoom meeting to do it.	

Coordinated Council Meeting Minutes

b	Draft Coordination Plan for review/approval
	<p>Heather invited Felicia to present the WACOG Draft 2021 - 2024 Transportation Human Service Coordination Plan. Felicia explained that this is a new plan and we have moved from 5 years planning to 4 years as per a request by ADOT for consistency across the state. Felicia did a page by page review of the plan explaining new items and changes made. Felicia asked that any changes that agencies would like to make be submitted no later than October 16, 2020, at noon to allow for the proper time for public review and comment. Heather asked for comments, questions, or concerns. Elisabeth Whitlock asked if as a 5311c they are doing enough in regards to the Coordination Plan for FTA requirements for inclusion. Felicia explained that because they do not apply through the ADOT application process the only FTA requirement is that they be listed in the Plan and they do the 4-year planning document. With no other comments or questions, Heather asked for a motion to approve the Draft 2021 - 2021 Transportation Human Service Coordination Plan. A motion was entered by Janet and seconded by Elisabeth. Heather called for a vote; The Draft Coordination Plan was approved by a unanimous vote.</p>
c	Coordinated Council By-Laws for review/approval
	<p>Heather invited Felicia to discuss the By-Laws. Felicia explained that the Coordinated Council has set the By-Laws for an annual review to ensure they are still relevant to what we are doing and correct. Felicia went on to explain that there were no updates to the by-laws this year. Heather asked if there are any questions, comments, or concerns with none she called for a motion to approve the Coordinated Council By-Laws. A motion was entered by Janet and seconded by Julie Montoya. Heather called for a vote; The Coordinated Council By-Laws were approved by a unanimous vote.</p>
d	5310 Program-specific discussion (time to talk about what is currently happening in the 5310 program, concerns, questions, assistance, etc.)
	<p>Darla with Parker Senior Center explained that they received their new van and it is great. Julie with Rise explained that they have reopened their day program after being closed since March.</p>
e	5311 Program-specific discussion (time to talk about what is currently happening in the 5311 program, concerns, questions, assistance, etc.)
	<p>Felicia asked Janet with Camel Express to explain the Title V language issues that were found. Janet explained that part of the ADA policy language states that PASS training would be required before a driver driving which has never been the policy. Lindsay explained that they do have an open problem-solving ticket open with Civil Rights. They are working with them to ensure that the language reflects what the actual FTA requirements are and will come back to the group with an update once they get it.</p>
f	Agency Spotlights:
	<p>On Hold during teleconference meetings.</p>
5	Announcements
	a Next meeting date/location: December 10, 2020 - Tele-Conference
	b Training Opportunities in the region
	<p>Felicia explained that with the Coordination Planning process going on training has taken a back burner but we will schedule a Defensive Driver Training in the near future. Felicia will email the group to work out a time and a list of who needs the training.</p>
6	Wrap up
	a Agenda Items for next meeting
	Coordination Plan for review of changes
	Tri-City Connections study
	b Discussion:



Coordinated Council Meeting Minutes

		*Who is coordinating with who, how is that working?
		No discussion
	d	Agency Announcements
		None
7		Adjourn
	a	A motion to adjourn the October 8, 2020 meeting at 10:46 am was entered by Darla, and 2nd by Janet. The meeting closed at 10:46 am by Heather Brassil.



COORDINATION COUNCIL AGENDA

DATE:	December 10, 2020	TIME:	10:00 AM to Noon
PLACE:	Call in only		
CALL IN NUMBER: 1-888-740-4219 PIN # 228210			
M E M B E R S	Patrick Cipres, Havasu Mobility Jeanette Buckley, Havasu Mobility Connie Mathewson, La Paz Co. Karen Turk, La Paz Co. Darla Tilley, Parker Sr. Cntr. Lydia Lara, Parker Sr. Cntr. Cheryl Debatt, WestCare Liana Neidlinger, Solo of America Phil Watahomigie Jr., Hualapai HEW Kristina Shongo, Hualapai HEW Terry Delia, New Horizons Center.. Stephanie Leonard, New Horizons Cen. Erin Kruse, NAU	Heather Brassil , NAU (Co-Chair) Mike Suchowierski, The ARC of Mohave.. Amy Phillips, The ARC of Mohave.. Annie Cross, NAZCARE Jessie Billi , NAZCARE David Seigler, New Horizons Disability.. Terri Rash, New Horizons Disability.. Jessica Reed, RISE Inc. Julie Montoya, RISE Inc. Michael Peluso, 5311 BATS (Chair) Samantha Houts, 5311 BATS Sheri Furr 5311 KART	Elisabeth Whitlock, 5311c Kaibab Laura Savala, 5311c Kaibab Ernie Wright, 5311 Hwal'Bay Ginger Marshall, 5311 Hwal'Bay Janet Collier, 5311 Camel Express Lindsay Post, ADOT 5310 PM Jill Dusenberry, ADOT 5311 PM Sarah Lojewski, LHMP Vincent Gallegos, LHMP Felicia Mondragon, WACOG Justin Hembree, WACOG
Shaded items are action items.			
ITEM#	AGENDA ITEM	PRESENTER	
1	Call to order	Chair	
a	Introductions		
b	Review/approval of minutes - October 8, 2020	Chair	
2	ADOT		
a	ADOT News/Updates	Lindsay Post & Jill Dusenberry	
3	WACOG		
a	WACOG News/Updates		
b	Quarterly Reporting	Felicia Mondragon	
c	WACOG Regional Transit Implementation Plan		
4	Coordination Council Topics		
a	Finalized Coordination Plan	Chair	
b	5310 Program specific discussion (time to talk about what is currently happening in the 5310 program, concerns, questions, assistance, etc.)	All	
c	5311 Program specific discussion (time to talk about what is currently happening in the 5311 program, concerns, questions, assistance, etc.)	All	
d	Agency Spotlights; on hold		
5	Announcements:		
a	*Next meeting date: February 11, 2021	Chair	
b	Training opportunities in the region:		
	PASS Training new process	Felicia Mondragon	
	Agency training announcements?	All	
6	Wrap up:		
a	Agenda Items for next Meeting?		
	Suggestions/requests?	All	
	Agency Spotlights - on hold	Chair	



COORDINATION COUNCIL AGENDA

	c	Discussion:	
		*Who is coordinating with who?	All
	d	Agency announcements	All
7		Adjourn	Chair
<i>**Any agenda item or proposed agenda item can have discussion and action.</i>			
<p><u>Special Needs Accommodations</u></p> <p>Individuals with disabilities who require special accommodations may contact Felicia Mondragon at 928-753-1374 at least 24 hours before the meeting time to request such accommodations.</p>			



Coordinated Council Meeting Minutes

DATE:	December 10, 2020	TIME:	10:00 AM to Noon
PLACE:	Teleconference		
CALL IN NUMBER: 1-888-740-4219 PIN # 228210			
	Via Phone	Non-Voting members/guests	
Attendees	Phil Watahomigie Jr, Hualapai HEW Karen Turk, La Paz County Amy Phillips, ARC of Mohave County Connie Price, ARC of Mohave County Kyla Diaz, New Horizons Jessica Reed, Rise Julie Montoya, Rise	Patrick Cipres, 5307 LH City Transit Jeanette Buckley, 5307 LH City Transit Michael Peluso (Chair) 5311 BATS Janet Collier, 5311 Camel Express	Sarah Lojewski, LHMPPO Felicia Mondragon, WACOG
Shaded items are action items.			
ITEM	AGENDA ITEM		
1	Call to order and Introductions		10:02 AM
	Michael Peluso called the December 10, 2020 meeting to order at 10:02 am.		
	a.	Michael asked Felicia Mondragon to do a roll call and asked those on the phone to mute their phones.	
	b.	Michael asked if all members had an opportunity to review the minutes from the October 2020 meeting that was provided with the agenda packet. He asked if anyone had questions, comments, or changes that needed to be made. With no response, Michael called for a motion to approve the October 2020 meeting minutes. A motion was entered by Julie Montoya and 2nd by Amy Phillips. Michael called for a vote; minutes were approved by a unanimous vote.	
2	ADOT		
	ADOT Updates and News		
	ADOT was not available for this meeting so Felicia reminded everyone that the next 5310 application cycle should be starting in January and a NOFA should be released soon by ADOT.		
3	WACOG		
	a	News/Updates	
		Michael invited Felicia to discuss WACOG topics. Felicia explained that WACOGs offices are still closed to the public hopefully opening for the new year, but business is still being conducted via telephone. Most of the staff is working from home until further notice. Felicia also explained that a WACOG calendar was included in the agenda packet. This calendar has some information in regards to COVID-19 rent relief and our weatherization program. Felicia asked that the group share this information with anyone they feel it could benefit.	
	b	Quarterly Reporting	
		Felicia explained that 1st quarter reports will be due on January 15th for the new contract year.	
	c	WACOG Regional Transit Implementation Plan	
		Felicia reminded agencies that are on the TAC for the implementation plan that the kick-off meeting will be on December 16, 2020, at 10 am. Felicia also explained that as we go in the planning process we will bring updates to the Coordinated Council group.	
4	Coordination Council Topics		
	a	Finalized Coordination Plan	
		Michael invited Felicia to discuss the Finalized Coordination Plan. Felicia explained The WACOG 2021 - 2024 Transportation Human Service Coordination Plan as of today is complete. The plan has gone through the 45-day public input process and has been presented and approved by all required TACs, Councils, and Boards. The plan will be submitted to ADOT by the December 31st deadline.	

Coordinated Council Meeting Minutes

b	5310 Program-specific discussion (time to talk about what is currently happening in the 5310 program, concerns, questions, assistance, etc.)
	Julie with RISE explained that their DTA programs are once again closed due to the Covid-19 situation again. Due to the rise in cases again 5310 services are once again starting to feel the effects to many local programs. We will continue to coordinate and try to provide the necessary services.
c	5311 Program-specific discussion (time to talk about what is currently happening in the 5311 program, concerns, questions, assistance, etc.)
	Michael with BATs explained that they are celebrating their 20th anniversary of providing Transit services in Bullhead. They have multiple events going on to celebrate with the main thing being a month of free rides! They are continuing to follow the sanitization and cleaning standards they have put in place due to Covid-19 to continue to provide safe and efficient services to their riders and celebrate this huge milestone! Janet with Camel Express explained that they will be providing a free safe ride program in Quartzsite for New Year's Eve!
d	Agency Spotlights:
	On Hold during teleconference meetings.
5	Announcements
a	Next meeting date/location: February 11, 2021 - Tele-Conference
b	Training Opportunities in the region
	Felicia explained that CTAA has a new process for PASS training which takes the training from classroom style to online modules. Discussion ensued in regards to this new process and the impact on the region. There is interest in a local training program that is Arizona specific to meet the training needs of our drivers.
6	Wrap up
a	Agenda Items for next meeting
	None
b	Discussion:
	*Who is coordinating with who, how is that working?
	Lake Havasu City and New Horizons CPSN renewed the lease/sharing agreement on their 5310 vehicles to continue the vehicle sharing program they have in place. Camel Express is implementing a subscription type service to ensure that at-risk seniors are getting the meals they need.
d	Agency Announcements
	None
7	Adjourn
a	A motion to adjourn the December 10, 2020 meeting at 11 am was entered by Janet Collier, and 2nd by Julie Montoya. The meeting closed at 11 am.



COORDINATION COUNCIL AGENDA

DATE:	February 11, 2021	TIME:	10:00 AM to Noon
--------------	-------------------	--------------	------------------

PLACE:	Call in only
---------------	--------------

CALL IN NUMBER: 1-888-740-4219 PIN # 228210

M E M B E R S	Patrick Cipres, Havasu Mobility Jeanette Buckley, Havasu Mobility Connie Mathewson, La Paz Co. Karen Turk, La Paz Co. Darla Tilley, Parker Sr. Cntr. Lydia Lara, Parker Sr. Cntr. Cheryl Debatt, WestCare Liana Neidlinger, Solo of America Phil Watahomigie Jr., Hualapai HEW Kristina Shongo, Hualapai HEW Terry Delia, New Horizons Center.. Kyla Diaz, New Horizons Cen. Erin Kruse, NAU	Heather Brassil , NAU (Co-Chair) Mike Suchowierski, The ARC of Mohave.. , The ARC of Mohave.. Annie Cross, NAZCARE Jessie Billi , NAZCARE David Seigler, New Horizons Disability.. Terri Rash, New Horizons Disability.. Jessica Reed, RISE Inc. Julie Montoya, RISE Inc. Michael Peluso, 5311 BATS (Chair) Samantha Houts, 5311 BATS Sheri Furr 5311 KART	Elisabeth Whitlock, 5311c Kaibab Laura Savala, 5311c Kaibab Ernie Wright, 5311 Hwal'Bay Ginger Marshall, 5311 Hwal'Bay Janet Collier, 5311 Camel Express Lindsay Post, ADOT 5310 PM , ADOT 5311 PM Sarah Lojewski, LHMP Vincent Gallegos, LHMP Felicia Mondragon, WACOG Justin Hembree, WACOG
---------------------------------	--	--	---

Shaded items are action items.

ITEM#	AGENDA ITEM	PRESENTER
1	Call to order	Chair
a	Introductions	
b	Review/approval of minutes - December 10, 2020	Chair
2	ADOT	
a	ADOT News/Updates	Lindsay Post &
3	WACOG	
a	WACOG News/Updates	
b	Quarterly Reporting	Felicia Mondragon
4	Coordination Council Topics	
a	New Statewide 5310 application ranking matrix	Chair/Felicia
b	5310 NOFA/Application season	Chair/Felicia/Lindsay
c	Discussion - Federal Mask Requirement for Transportation Providers	All
b	5310 Program specific discussion (time to talk about what is currently happening in the 5310 program, concerns, questions, assistance, etc.)	All
c	5311 Program specific discussion (time to talk about what is currently happening in the 5311 program, concerns, questions, assistance, etc.)	All
d	Agency Spotlights; on hold	
5	Announcements:	
a	*Next meeting date: April 8, 2021	Chair
b	Training opportunities in the region:	
	Agency training announcements?	All
6	Wrap up:	
a	Agenda Items for next Meeting?	
	Suggestions/requests?	All
	Agency Spotlights - on hold	Chair



COORDINATION COUNCIL AGENDA

	c	Discussion:	
		*Who is coordinating with who?	All
	d	Agency announcements	All
7		Adjourn	Chair
<i>**Any agenda item or proposed agenda item can have discussion and action.</i>			
<p><u>Special Needs Accommodations</u></p> <p>Individuals with disabilities who require special accommodations may contact Felicia Mondragon at 928-753-1374 at least 24 hours before the meeting time to request such accommodations.</p>			



Coordinated Council Meeting Minutes

DATE:	February 11, 2021		TIME: 10:00 AM to Noon
PLACE:	Teleconference		
CALL IN NUMBER: 1-888-740-4219 PIN # 228210			
	Via Phone	Non-Voting members/guests	
Attendees	Erin Kruse, NAU Karen Turk, La Paz County Ashley Baud, ARC of Mohave County Jessica ?, ARC of Mohave County Annie Cross, NAZCARE Terry Delia, New Horizons Center.. Kyla Diaz, New Horizons Julie Montoya, Rise	Patrick Cipres, 5307 LH City Transit Michael Peluso (Chair) 5311 BATS Sheri Furr 5311 KART Janet Collier, 5311 Camel Express	Lindsay Post, ADOT 5310 PM Felicia Mondragon, WACOG
Shaded items are action items.			
ITEM	AGENDA ITEM		
1	Call to order and Introductions		10:02 AM
	Michael Peluso called the February 11, 2021 meeting to order at 10:02 am.		
	a.	Michael asked for a roll call and asked those on the phone to mute their phones.	
	b.	Michael asked if all members had an opportunity to review the minutes from the December 2020 meeting that was provided with the agenda packet. He asked if anyone had questions, comments, or changes that needed to be made. With no response, Michael called for a motion to approve the December 2020 meeting minutes. A motion was entered by Patrick Cipres and 2nd by Terry Delia. Michael called for a vote; minutes were approved by a unanimous vote.	
2	ADOT		
	ADOT Updates and News		
	Michael invited Lindsay Post to give the ADOT updates and news. Lindsay explained that the 5310 applications opened in E-Grants on February 4, 2021. The NOFA was also sent out on the same day and includes the CRRSA monies that are available to 5310 agencies due to Covid. Lindsay went on to explain that no agency will receive 100% of the funding. Applications are due on March 18, 2021 at 4pm, this is a hard deadline meaning no extensions will be given. Lindsay also explained that the last of the FY2019 vehicles are now being delivered and most agencies have received the invoices. Westcare 1 Inc. has stopped all transit services in the area and there are multiple vehicles that need to be transferred to include minivans w/lifts and ford transits. If any agencies are interested in receiving one of these vehicles, please let Felicia and Lindsay know. The ADOT vehicle disposal process is starting to move again with the addition of a new employee to the ADOT		
3	WACOG		
	a	News/Updates	
		Michael invited Felicia Mondragon to give the WACOG news and updates. Felicia directed the council's attention to the WACOG February news flyer included in the agenda packet. Highlighting the Utility Assistance Pre-Enrollment opportunity for Seniors in Mohave County. Felicia explained that this is a great opportunity for seniors age 62+ in Mohave County to get assistance on their utilities especially if they are struggling in any way due to the current economic situations. Felicia also explained that the WACOG offices are still closed to the public but employees are	
	b	Quarterly Reporting	
		Felicia Explained that the 1st quarter report workbook was submitted to ADOT with all but 1 agency reporting. That Agency had an internal staffing issue and Felicia will work with them to get them back up to date.	



Coordinated Council Meeting Minutes

4	Coordination Council Topics
a	New Statewide 5310 application ranking matrix
	<p>Michael invited Felicia to present the new ranking matrix. Felicia explained the after the FY2019-2020 application cycle ADOT required all regions to conduct a 5310 regional panel review of applications using the WACOG matrix that we had been using for a few years now. After that process Mobility Managers across the State asked that ADOT allow them as a group to make some agreed upon changes to the matrix to fit the needs of all regions not just WACOG. So after 2 years of discussion the ranking matrix included in the agenda has been adopted and approved by ADOT for use in this year’s application review process. Felicia went over each section of the new matrix and encouraged applicants to become very familiar with it so that they can write their applications with scoring in mind. The WACOG scoring matrix in the Coordination Plan will be replaced with the new matrix and applications will be re-evaluated and ranked using this method during the review Panel which will include Felicia, Michael Peluso, Janet Collier and Justin Hembree as an alternate in case one of the 3 cannot participate.</p>
b	5310 NOFA/ Application Season
	<p>Michael again asked Felicia to discuss the 5310 NOFA and application season. Felicia explained that as Lindsay had already announced the applications are already open in E-grants and agencies should start the process asap. The NOFA included in the agenda packet includes the estimated available funding for the upcoming years and the COVID relief funding for FY2021. Felicia also reminded applicants that if they did not attend the February 10, 2021 application training sessions there will be a second training provided on February 25, 2021. Again applications are due on March 18, 2021 at 4pm and not extensions will be given, E-grants will lock users out at that time so they will not be able to submit application after 4pm. Felicia emailed the new 5310 Grant Guide book to the entire Council. That guide book supersedes all previous 5310 guide books and should be printed and used by all 5310 agencies. That guide book is also the best way to prepare for the application process and should be read prior to filling out the 5310 applications to ensure agencies have a good understanding of what they are applying for.</p>
c	Discussion - Federal Mask Requirement for Transportation Providers
	<p>As requested by multiple agencies to be included in this agenda discussion of the new Federal requirements for all public transportation providers to include all transportation hubs mandating that face masks be worn at all times by drivers and passengers as of January 30, 2021. Felicia explained that included in the agenda packet is the notification sent out by ADOT to all agencies that participate in ADOTs Transportation programs. Michael opened the floor to discussion on this topic. Agencies explained how they have adopted the rules prior to the order and now that the order is official. Questions were asked about how it is enforced and agencies gave examples and ideas of how best to handle situations that have arose. Ideas and examples were shared and discussed by both 5311 and 5310 agencies with a great discussion that hopefully helped everyone to have a better idea of how to move forward.</p>
d	5310 Program-specific discussion (time to talk about what is currently happening in the 5310 program, concerns, questions, assistance, etc.)

Coordinated Council Meeting Minutes

	Michael opened the floor to any 5310 agencies that may have anything program specific they would like to discuss. Erin Kruse with NAU explained that their volunteer driver program has been suspended due to the COVID situation and they are looking for ways/ideas to help the drivers keep up with their hours. Discussion in regards to local COVID vaccination sites and opportunities for drivers to assist with that process ensued. Erin will work with ADOT to ensure that anything they do is in line with ADOT requirements.
e	5311 Program-specific discussion (time to talk about what is currently happening in the 5311 program, concerns, questions, assistance, etc.)
	Michael also invited any 5311 agencies to discuss 5311 program specific items. Discussion ensued in regards to the current state of services and what is currently happening with the 5311 program. Michael also invited Patrick Cipres with the 5307 program to discuss items specific to that program and reminded Felicia to add 5307 to future agendas as a discussion item. Patrick explained that they are working on implementing plans and getting services up and running. He also expressed thanks to the regional programs for helping to prepare them for participation in the Federal 5307 program.
f	Agency Spotlights:
	On Hold during teleconference meetings. We will look at ideas for future meetings to bring back an adapted version of the spotlights that will work with the tele-conference environment.
5	Announcements
a	Next meeting date/location: April 8, 2021 - Tele-Conference
b	Training Opportunities in the region
	Janet explained the after reaching out to ADOT to determine which training program they would prefer and getting no response they have implemented the online National RTAP START training for Camel Express drivers which is the free alternative to CTAAs PASS training.
6	Wrap up
a	Agenda Items for next meeting
	None
b	Discussion:
	*Who is coordinating with who, how is that working?
	No discussion
d	Agency Announcements
	None
7	Adjourn
a	A motion to adjourn the February 11, 2021 meeting at 11:15 am was entered by Janet Collier, and 2nd by Sheri Furr. The meeting closed at 11:15 am.



COORDINATION COUNCIL AGENDA

DATE:	April 8, 2021	TIME:	10:00 AM to Noon
PLACE:	Call in only		
CALL IN NUMBER: 1-888-740-4219 PIN # 228210			
M E M B E R S	Patrick Cipres, Havasu Mobility Jeanette Buckley, Havasu Mobility Connie Mathewson, La Paz Co. Karen Turk, La Paz Co. Darla Tilley, Parker Sr. Cntr. Lydia Lara, Parker Sr. Cntr. Cheryl Debatt, WestCare Liana Neidlinger, Solo of America Phil Watahomigie Jr., Hualapai HEW Kristina Shongo, Hualapai HEW Terry Delia, New Horizons Center.. Kyla Diaz, New Horizons Cen. Erin Kruse, NAU	Heather Brassil , NAU (Co-Chair) Mike Suchowierski, The ARC of Mohave.. Ashley Baud, The ARC of Mohave.. Annie Cross, NAZCARE Jessie Billi , NAZCARE David Seigler, New Horizons Disability.. Terri Rash, New Horizons Disability.. Jessica Reed, RISE Inc. Julie Montoya, RISE Inc. Michael Peluso, 5311 BATS (Chair) Samantha Houts, 5311 BATS Sheri Furr 5311 KART	Elisabeth Whitlock, 5311c Kaibab Laura Savala, 5311c Kaibab Ernie Wright, 5311 Hwal'Bay Ginger Marshall, 5311 Hwal'Bay Janet Collier, 5311 Camel Express Lindsay Post, ADOT 5310 PM Deborah Brunner, ADOT 5311 PM Sarah Lojewski, LHMPO Vincent Gallegos, LHMPO Felicia Mondragon, WACOG Justin Hembree, WACOG
Shaded items are action items.			
ITEM#	AGENDA ITEM	PRESENTER	
1	Call to order	Chair	
	a Introductions		
	b Review/approval of minutes - February 11, 2021	Chair	
2	ADOT		
	a ADOT News/Updates	Lindsay Post	
3	WACOG		
	a WACOG News/Updates		
	b Quarterly Reporting	Felicia Mondragon	
4	Coordination Council Topics		
	a Discussion item - Current state of COVID restrictions locally vs. Transit	All	
	b 5310 Program specific discussion (<i>time to talk about what is currently happening in the 5310 program, concerns, questions, assistance, etc.</i>)	All	
	c 5311 Program specific discussion (<i>time to talk about what is currently happening in the 5311 program, concerns, questions, assistance, etc.</i>)	All	
	d 5307 Program specific discussion (<i>time to talk about what is currently happening in the 5311 program, concerns, questions, assistance, etc.</i>)	All	
	e Agency Spotlights; on hold		
5	Announcements:		
	a *Next meeting date: June 10, 2021	Chair	
6	Wrap up:		
	a Agenda Items for next Meeting?		
	Suggestions/requests?	All	
	Agency Spotlights - on hold	Chair	
	c Discussion:		
	*Who is coordinating with who?	All	
	d Agency announcements	All	
7	Adjourn	Chair	
**Any agenda item or proposed agenda item can have discussion and action.			
Special Needs Accommodations Individuals with disabilities who require special accommodations may contact Felicia Mondragon at 928-753-1374 at least 24 hours before the meeting time to request such accommodations.			



Coordinated Council Meeting Minutes

DATE:	April 8, 2021	TIME:	10:00 AM to Noon
PLACE:	Teleconference		
CALL IN NUMBER: 1-888-740-4219 PIN # 228210			
	Via Phone	Non-Voting members/guests	
Attendees	Heather Brassil , NAU (Co-Chair) Karen Turk, La Paz County Ashley Baud, ARC of Mohave County Jessica Reed, RISE Inc. Kyla Diaz, New Horizons Julie Montoya, Rise	Patrick Cipres, 5307 LH City Transit Michael Peluso (Chair) 5311 BATS Sheri Furr 5311 KART Janet Collier, 5311 Camel Express	Deborah Brunner, ADOT 5311 PM Felicia Mondragon, WACOG
	Shaded items are action items.		
ITEM	AGENDA ITEM		
1	Call to order and Introductions		10:01 AM
	Michael Peluso called the April 8, 2021 meeting to order at 10:01 am.		
	a. Michael asked for a roll call and asked those on the phone to mute their phones.		
	b. Michael asked if all members had an opportunity to review the minutes from the February 2021 meeting that was provided with the agenda packet. He asked if anyone had questions, comments, or changes that needed to be made. With no response, Michael called for a motion to approve the February 2021 meeting minutes. A motion was entered by Patrick Cipres and 2nd by Heather Brassil. Michael called for a vote; minutes were approved by a unanimous vote.		
2	ADOT		
	ADOT Updates and News		
	At the time of this item there was not an ADOT representative available to the update. Deborah Brunner a ADOT 5311 Program Manager did call in later during the meeting and was invited to geive an update. Deborah intorduced herself to the regaion and expalined that ADOT is working on a "COVID Information" gathering survey for FTA. She also reminded everyone that the NOFA for 5307/5339 funding for buses and bus facilities is now open.		
3	WACOG		
	a News/Updates		
	Michael invited Felicia Mondragon to give the WACOG news and updates. Felicia explained that the WACOG offices are still closed to the public but employees are working and available via-email and phone. Justin Hembree gave a short update in the Inter-City Connections Study explaining that surveys and virtual public involvement opportunities should be coming out soon.		
	b Quarterly Reporting		
	Felicia Explained that the 2nd quarter reports are due by the 15th and thanked the group for their continued work on getting these reports completed and submitted on time.		
4	Coordination Council Topics		
	a Discussion item - Current state of COVID restrictions locally vs. Transit restrictions.		
	This item was requested by a member of the council to reach out to the group to see if anyone was have problems with passengers understanding the diffrences between local regulations and Federal. Michael explained that they are not having any problems getting passangers to follow Federal guidlines at this time. Janet Collier said they are not either. No 5310 agenices spoke up.		
	b 5310 Program-specific discussion (time to talk about what is currently happening in the 5310 program, concerns, questions, assistance, etc.)		
	Michael opened the floor to any 5310 agencies that may have anything program specific they would like to discuss. Heather with NAU explained that their agency is changing the name of the program.		

Coordinated Council Meeting Minutes

c	5311 Program-specific discussion (time to talk about what is currently happening in the 5311 program, concerns, questions, assistance, etc.)
	Michael also invited any 5311 agencies to discuss 5311 program specific items. Janet with Camel Express explained that they are currently doing cluster tracking of COVID activity in Lake Havasu City and Yuma to help them determine if it is time to re-open thoes routes in June. They are also working on inputing their routes into Google Maps. Michael asked how everyone is doing in regards to staffing especially with COVID? Discussion ensued in regards to the dificulty agencies are feeling across the board in maintaing and hiring new staff.
d	5307 Program specific discussion (time to talk about what is currently happening in the 5311 program, concerns, questions, assistance, etc.)
	Patrick explained that they are working on branding of the public services they will be offering. The order for new buses has been delayed due to maunufacturing issues. They are working on getting Route Match up and running on top of all of the other exciting things they have going on.
e	Agency Spotlights:
	On Hold during teleconference meetings. We will look at ideas for future meetings to bring back an adapted version of the spotlights that will work with the tele-conference environment.
5	Announcements
a	Next meeting date/location: August 12, 2021 The June 10th meeting will be combined with the August 12th meeting due to Mobility Manager taking FMLA during that time - Tele-Conference
b	Training Opportunities in the region
	No discussion
6	Wrap up
a	Agenda Items for next meeting
	None
b	Discussion:
	*Who is coordinating with who, how is that working?
	No discussion
d	Agency Announcements
	Felicia reminded everyone that the AzTA conference will be in Novemeber this year. Michael went on to explaine that after this year AzTA will be getting back to the regualr schedule. Heather explained that she emailed out a FTA information flyer for everyone if it is something they could use.
7	Adjourn
a	A motion to adjourn the April 8, 2021 meeting at 10:45 am was entered by Jessica Reed, and 2nd by Heather. The meeting closed at 10:45 am.



COORDINATION COUNCIL AGENDA

DATE:	June 10, 2021	TIME:	10:00 AM to Noon
PLACE:	Call in only		
CALL IN NUMBER: 1-888-740-4219 PIN # 228210			
M E M B E R S	Patrick Cipres, Havasu Mobility Jeanette Buckley, Havasu Mobility Connie Mathewson, La Paz Co. Karen Turk, La Paz Co. Darla Tilley, Parker Sr. Cntr. Lydia Lara, Parker Sr. Cntr. Cheryl Debatt, WestCare Liana Neidlinger, Solo of America Phil Watahomigie Jr., Hualapai HEW Kristina Shongo, Hualapai HEW Terry Delia, New Horizons Center.. Kyla Diaz, New Horizons Cen. Erin Kruse, NAU	Heather Brassil , NAU (Co-Chair) Mike Suchowierski, The ARC of Mohave.. Ashley Baud, The ARC of Mohave.. Annie Cross, NAZCARE Jessie Billi , NAZCARE David Seigler, New Horizons Disability.. Terri Rash, New Horizons Disability.. Jessica Reed, RISE Inc. Julie Montoya, RISE Inc. Michael Peluso, 5311 BATS (Chair) Samantha Houts, 5311 BATS Sheri Furr 5311 KART	Elisabeth Whitlock, 5311c Kaibab Laura Savala, 5311c Kaibab Ernie Wright, 5311 Hwal'Bay Ginger Marshall, 5311 Hwal'Bay Janet Collier, 5311 Camel Express Lindsay Post, ADOT 5310 PM Deborah Brunner, ADOT 5311 PM Sarah Lojewski, LHMP Vincent Gallegos, LHMP Felicia Mondragon, WACOG Justin Hembree, WACOG
Shaded items are action items.			
ITEM#	AGENDA ITEM	PRESENTER	
1	Call to order	Chair	
a	Introductions		
b	Review/approval of minutes - April 8, 2021	Chair	
2	ADOT		
a	ADOT News/Updates	Lindsay Post &	
3	WACOG		
a	WACOG News/Updates		
b	Quarterly Reporting	Felicia Mondragon	
4	Coordination Council Topics		
a		Chair/Felicia	
b		Chair/Felicia/Lindsay	
c		All	
d	5310 Program specific discussion (time to talk about what is currently happening in the 5310 program, concerns, questions, assistance, etc.)	All	
e	5311 Program specific discussion (time to talk about what is currently happening in the 5311 program, concerns, questions, assistance, etc.)	All	
f	5307 Program specific discussion (time to talk about what is currently happening in the 5311 program, concerns, questions, assistance, etc.)	All	
g	Agency Spotlights; on hold		
5	Announcements:		
a	*Next meeting date: August 12, 2021	Chair	
b	Training opportunities in the region:		
	Agency training announcements?	All	
6	Wrap up:		
a	Agenda Items for next Meeting?		
	Suggestions/requests?	All	



COORDINATION COUNCIL AGENDA

	Agency Spotlights - on hold	Chair
--	-----------------------------	-------



COORDINATION COUNCIL AGENDA

	c	Discussion:	
		*Who is coordinating with who?	All
	d	Agency announcements	All
7		Adjourn	Chair
<i>**Any agenda item or proposed agenda item can have discussion and action.</i>			
<p><u>Special Needs Accommodations</u></p> <p>Individuals with disabilities who require special accommodations may contact Felicia Mondragon at 928-753-1374 at least 24 hours before the meeting time to request such accommodations.</p>			



COORDINATION COUNCIL AGENDA

DATE:	August 12, 2021	TIME:	10:00 AM to Noon
PLACE:	Call in only		
CALL IN NUMBER: 1-888-740-4219 PIN # 228210			
M E M B E R S	Patrick Cipres, Havasu Mobility Jeanette Buckley, Havasu Mobility Connie Mathewson, La Paz Co. Karen Turk, La Paz Co. LeeAnn Anderson, Parker Sr. Cntr. <i>Vacant</i> , Parker Sr. Cntr. Liana Neidlinger, Solo of America <i>Vacant</i> , Hualapai HEW Kristina Shongo, Hualapai HEW Terry Delia, New Horizons Center.. Kyla Diaz, New Horizons Cen. Erin Kruse, NAU Heather Brassil , NAU (Co-Chair)	Mike Suchowierski, The ARC of Mohave.. Ashley Baud, The ARC of Mohave.. <i>Vacant</i> , NAZCARE Jessie Billi , NAZCARE David Seigler, New Horizons Disability.. Gary Janchik, New Horizons Disability.. Jessica Reed, RISE Inc. Valeria McKeon, RISE Inc. Michael Peluso, 5311 BATS (Chair) Samantha Houts, 5311 BATS Sheri Furr 5311 KART Elisabeth Whitlock, 5311c Kaibab	Laura Savala, 5311c Kaibab Ernie Wright, 5311 Hwal'Bay Ginger Marshall, 5311 Hwal'Bay Janet Collier, 5311 Camel Express <i>Vacant</i> , ADOT 5310 PM Shatawn Reed, ADOT 5311 PM Sarah Lojewski, LHMP0 Justin Hembree, LHMP0 Felicia Mondragon, WACOG <i>Vacant</i> , WACOG
Shaded items are action items.			
ITEM#	AGENDA ITEM	PRESENTER	
1	Call to order	Chair	
a	Introductions		
b	Review/approval of minutes - April 8, 2021	Chair	
2	ADOT		
a	ADOT News/Updates	Shatawn Reed	
	Webinar - RTAP Scholarship Training. August 18th 10 am to 11 am.		
3	WACOG		
a	WACOG News/Updates		
b	Quarterly Reporting	Felicia Mondragon	
4	Coordination Council Topics		
a	FY2021 Coordinated Council Meeting Dates Calendar update/approve	Chair/Felicia	
b	Coordinated Council Contact list - update	Chair/Felicia	
c	FY 2021 Election of Chair and Co-Chair positions	All	
d	5310 Program specific discussion (time to talk about what is currently happening in the 5310 program, concerns, questions, assistance, etc.)	All	
e	5311 Program specific discussion (time to talk about what is currently happening in the 5311 program, concerns, questions, assistance, etc.)	All	
f	5307 Program specific discussion (time to talk about what is currently happening in the 5311 program, concerns, questions, assistance, etc.)	All	
g	Agency Spotlights; discussion - continue on hold? Ideas for new year?	All	
5	Announcements:		
a	*Next meeting date: Tentative October 14, 2021	Chair	
b	Arizona's 34th Annual Statewide Transit Conference presented by AzTA & ADOT Nov 15-19	Chair	
c	Arizona's 35th Annual Statewide Transit Conference presented by AzTA & ADOT April 11-13, 2022	Chair	



COORDINATION COUNCIL AGENDA

	d	Training opportunities in the region:	
		Training resource guide sub-committee	All
6		Wrap up:	
	a	Agenda Items for next Meeting?	
		Coordinated Council By-Laws for review/update/approval	Chair
		Suggestions/requests?	All
		Agency Spotlights - on hold	Chair
	c	Discussion:	
		*Who is coordinating with who?	All
	d	Agency announcements	All
7		Adjourn	Chair
<i>**Any agenda item or proposed agenda item can have discussion and action.</i>			
<p><u>Special Needs Accommodations</u></p> <p>Individuals with disabilities who require special accommodations may contact Felicia Mondragon at 928-753-1374 at least 24 hours before the meeting time to request such accommodations.</p>			



Coordinated Council Meeting Minutes

DATE:	August 12, 2021	TIME:	10:00 AM to Noon
PLACE:	Teleconference		
CALL IN NUMBER: 1-888-740-4219 PIN # 228210			
	Via Phone	Non-Voting members/guests	
Attendees	Heather Brassil , NAU (Co-Chair) Sheilah Navarro, Hualapai Hew Kristina Shongo, Hualapai Hew Angela Pelton, Rise	Patrick Cipres, 5307 LH City Transit Janet Collier, 5311 Camel Express	Shatawn Reed, ADOT 5311 PM Felicia Mondragon, WACOG
	Shaded items are action items.		
ITEM	AGENDA ITEM		
1	Call to order and Introductions		10:08 AM
	Heather Brassil called the August 12, 2021 meeting to order at 10:08 am.		
	a.	Heather asked for a roll call and asked those on the phone to mute their phones.	
	b.	Due to a lack of quorum all voting items will be tabled until next meeting.	
2	ADOT		
	ADOT Updates and News		
	Heather invited Shatawn Reed with ADOT to provide updates and news to the group. Shatawn explained that ADOT will be hosting a webinar on August 18th at 10am to train everyone on how to use E-grants to apply for RTAP Scholarships. She explained that in the past all RTAP applications were done by paper and email but this process will no longer be accepted and all agencies will be required to apply through E-grants. Shatawn also explained that there will be a separate training for how to request reimbursement after the ADOT conference. Felicia Mondragon reminded everyone that this is a very important training and that all 5310s especially should make it a priority to attend.		
3	WACOG		
	a	News/Updates	
		Heather invited Felicia with WACOG to provide news and updates to the group. Felicia directed everyone to the WACOG calendar attached to the agenda and explained that the front offices are now open to the public.	
	b	Quarterly Reporting	
		None	
4	Coordination Council Topics		
	a	FY2021 Coordinated Council Meeting Dates Calendar update/approve	
		Due to a lack of quorum all voting items will be tabled until next meeting. Felicia did explained that for the next meeting she will send out a vote request via email to schedule because without the calendar in place we will need a temporary approval for October.	
	b	Coordinated Council Contact list - update	
		Felicia requested that all agencies take a moment to review the contact list that is attached to the agenda packet to ensure that their agencies contacts are correct. Felicia will bring the updated list back to the next meeting for everyone's use and final corrections.	
	c	FY 2021 Election of Chair and Co-Chair positions	
		Due to a lack of quorum all voting items will be tabled until next meeting.	
	d	5310 Program-specific discussion (time to talk about what is currently happening in the 5310 program, concerns, questions, assistance, etc.)	
		None	

Coordinated Council Meeting Minutes

e	5311 Program-specific discussion (time to talk about what is currently happening in the 5311 program, concerns, questions, assistance, etc.)
	Janet Collier with Camel Express explained that they are hiring a 40 hour a week driver for their system. They are also expanding services in Mid-September to include a non-emergency medical transport service to Havasu, Yuma and Parker outside of regular transportation services.
f	5307 Program specific discussion (time to talk about what is currently happening in the 5311 program, concerns, questions, assistance, etc.)
	Patrick Cipress explained that Havasu Mobility is now known as "FLEX". Everything is now being done using Route Match technology so no more paper and pencil work. They have move to a cashless fare system for all. The drivers tablets have been deployed and seem to be working well as long as they are not left in the vehicle when not in use, they get too hot. Patrick went on to explained all of the other exciting things they have going on now that the system is evolving into a 5307.
g	Agency Spotlights:
	On Hold during teleconference meetings. We will look at ideas for future meetings to bring back an adapted version of the spotlights that will work with the tele-conference environment.
5	Announcements
a	Next meeting date/location; Tentative October 14, 2021 Felicia will send out a vote request via email.
b	Felicia explained that Arizona's 34th Annual Statewide Transit Conference presented by AzTA & ADOT Nov 15-19.
c	Felicia announced that Arizona's 35th Annual Statewide Transit Conference presented by AzTA & ADOT April 11-13, 2022
d	Training Opportunities in the region
	Felicia explained that instead of doing the annual review of that Training Resource guide she would like to create a sub-committee to take a deep dive into the guide making updates, corrections, and simplifications. Felicia will bring the topic back to a future meeting to request participation from all levels of agencies. Janet Collier and Patrick Cipres volunteered to be a part of the sub-committee when it is created.
6	Wrap up
a	Agenda Items for next meeting
	Coordinated Council By-Laws for review/update/approval
b	Discussion:
	*Who is coordinating with who, how is that working?
	No discussion
d	Agency Announcements
	Heather made announcements of upcoming community events
7	Adjourn
a	Meeting was called to a close by Heather at 10:50pm