



COORDINATION COUNCIL AGENDA

DATE: October 11, 2018	TIME: 10:00 AM to Noon
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PLACE: Bullhead City - 2355 Trane Rd.

CALL IN NUMBER: 1-888-740-4219 PIN # 228210

M E M B E R S	Patrick Cipres, Havasu Mobility Connie Mathewson, La Paz Co. Karen Turk, La Paz Co. Darla Tilley, Parker Sr. Cntr. Lydia Lara, Parker Sr. Cntr. Janet Tomlin, WestCare Cheryl Debatt, WestCare Liana Neidlinger, Solo of America Phil Watahomigie Jr., Hualapai HEW Kristina Shongo, Hualapai HEW Terry Delia, New Horizons Stephanie Leonard, New Horizons Kelly Thomas, Milemarkers (Co-chair) Collen McShea/Catie Sondrol, Milemarkers	Erin Kruse, NAU Heather Brassil , NAU Mike Suchowierski, Mohave ARC Diane Moir, Mohave ARC Rachel Glaser, NAZCARE Jessie Sands, NAZCARE Doug Sieker, New Horizons Disability... Darlene Golson , New Horizons Disability... Denice Roth, RISE Inc. Julie Montoya, RISE Inc. Sheri Furr 5311 KART Elisabeth Whitlock, 5311c Kaibab	Laura Savala, 5311 Kaibab Ernie Wright, 5311 Hwal'Bay Ginger Marshall, 5311 Hwal'Bay Janet Collier, 5311 Camel Express Ann Cochran, ADOT 5310 PM Lindsay Post, ADOT 5310 PM Sarah Fitzgerald, ADOT 5311 PM Vinicent Gallegos, LHMP Jeanette Buckley, LHMP Felicia Mondragon, WACOG Justin Hembree, WACOG Shaun Wiebe, WACOG
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Shaded items are action items.

ITEM	AGENDA ITEM	PRESENTER
1	a Call to order	Chair/Co-Chair
	b Review/approval of minutes - August 9, 2018	Chair/Co-Chair
2	ADOT	
	a ADOT News/Updates	Ann Cochran
3	WACOG	
	a WACOG News/Updates	Felicia Mondragon
	b New Contract Year	
	c Vehicle Maintenance Plans	
	d Quarterly Reporting	
	e Program Visits	
4	Coordination Council Topics	
	a Regional Training Guide Annual Update	Felicia Mondragon
	b 2019-2020 Transportation Coordination Plan Annual Update	Felicia Mondragon
	c Coordinated Council contact list Annual Update	Felicia Mondragon
	d Coordinated Council By-laws Annual Review/Update	Felicia Mondragon
	e 5310 Implementation Workshop discussion	All
	f 5310 Program specific discussion (time to talk about what currently happening in the 5310 program, concerns, questions, assistance, etc.)	All



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	g	5311 Program specific discussion (time to talk about what currently happening in the 5310 program, concerns, questions, assistance, etc.)	All
	h	Agency Presentations: Westcare, Bullhead Area Transit	Agency Rep
5		Announcements:	
	a	*Next meeting date: December 13, 2018	Felicia Mondragon
		Kingman - 3715 Sunshine Dr.	
	b	Training opportunities in the region:	
		Agency training announcements?	All
6		Wrap up:	
	a	Agenda Items for next Meeting?	
		Contract Year 2018 quarterly reporting workbook - review/presentation	Felicia Mondragon
		Suggestions/requests?	All
	b	Next Agency Presentations - Somewhere Out of the Box, Hualapai HEW, SOLO & KART	Felicia Mondragon
	c	Discussion;	
		*Who is coordinating with who, how is that working?	All
	d	Agency announcements	All
7	a	Adjourn	Chair/Co-Chair
		<i>**Any agenda item or proposed agenda item can have discussion and action.</i>	
<p><u>Special Needs Accommodations</u></p> <p>Individuals with disabilities who require special accommodations may contact Felicia Mondragon at 928-753-1374 at least 24 hours before the meeting time to request such accommodations.</p>			



Coordinated Council Meeting Minutes

DATE:	October 11, 2018		TIME: 10:00 AM to Noon
PLACE:	Bullhead City - 2355 Trane Rd.		

CALL IN NUMBER: 1-888-740-4219 PIN # 228210

	In Person	Via Phone	Non-Voting members/guests
Attendees	Michael Peluso, 5311 BATS (Chair) Mike Suchowierski, Mohave ARC Kashia Davis, Mohave ARC Ernie Wright, 5311 Hwal'Bay Kelly Thomas, Milemarkers (Co-chair)	Patrick Cipres, Havasu Mobility Stephanie Leonard, New Horizons Karen Turk, La Paz Co. Monica Zimmerman, Parker Senior Kristina Shongo, Hualapai HEW Heather Brassil, NAU Elisabeth Whitlock, 5311c Kaibab Sheri Furr 5311 KART Janet Collier, 5311 Camel Express Rachel Glaser, NAZCARE Doug Sieker, New Horizons Disability... Denice Roth, RISE Inc.	Jeanette Buckley, LHMPO Felicia Mondragon, WACOG Shaun Wiebe, WACOG

Shaded items are action items.

ITEM	AGENDA ITEM	
1	Call to order and Introductions	10:02AM
	a. All members gave a quick introduction saying their name and agency they represent.	
	b. Michael asked the council if they had a chance to review the minutes from August meeting and if there are any questions/comments. Michael asked for a motion to approve the August Coordinated Council Meeting minutes. A motion was entered by Stephanie and seconded by Douglas. Michael called for a vote for approval of meeting minutes, minutes approved by unanimous vote.	
2	ADOT	
	ADOT Updates and News	
	Ann Cochran the 5310 Program Manager was not available to give the ADOT update but she asked Felicia to make some announcements for ADOT. Felicia explained that The PowerPoint presentation from the 2018 Implementation meeting is now available on the ADOT Website and Felicia will forward the link to the group to access it. Felicia went on to explain that Exhibit A's are being sent to agencies that have completed and submitted documents for: Approval of Civil Rights Plan, Signed Certifications and Assurances, SAM.Gov active status and have a vendor number set up for invoicing purposes. E-mails have been sent to agencies outlining any items that are outstanding. Felicia also explained that vehicle quotes have been obtained for 12 passenger vans and 8 passenger minivans. Once pricing has been confirmed, follow-up with the vendors regarding costs and location of specific features requested by agencies will be confirmed. As the feature pricing is obtained, agencies will be asked to re-confirm their vehicle features request document based on the features and the costs, if necessary.	
3	WACOG	
	a News/Updates	
	Felicia announced that she sent out an email yesterday in regards to Medicare open enrollment assistance offered by WACOG AAA. Open enrollment happens every year for all Medicare recipients, this is the time to make changes to their insurance plans. This is also the time that insurance providers make changes in what they are offering so it is a good idea for all Medicare recipients to do an insurance check up to be sure co-pays and coverages are not changing. Felicia asked that members please share that information with anyone age 65 or older or anyone who may need that information. WACOG AAA has an impartial State Health Insurance Councilor who is trained in all things Medicare. He will meet with individuals in person to offer impartial counseling of coverage changes and opportunities.	

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b	New Contract Year
	Felicia explained that we are officially in the Contract Year 2018, October 2018 - September 2019. Felicia reminded members that all reimbursement requests for Operating and/or Preventative Maintenance funds will now be done in E-grants. And if programs are receiving Operating and/or Preventative Maintenance funds be sure that you are reporting all purchases into the LPA/DBE database. Michael explained that the 5311 programs have been using both E-Grants and the DBE database and reassured 5310 members that it is not nearly as hard as it looks and actually makes the process much smoother/easier.
c	Vehicle Maintenance Plans
	Felicia explained that it was announced at the 5310 Implementation Workshop that in order to qualify to apply in the next application cycle for FY2019 & FY2020 programs will have to have a Vehicle Maintenance Plan in place. From Program Visits Felicia explained that most of you do. ADOT will be providing a template for 5310 Vehicle Maintenance Plans if you would like to keep your plan in place of the ADOT template we will work with ADOT to be sure it is fully compliant and get it approved.
d	Quarterly Reporting
	Felicia reminded members that the final Contract year 2017 quarterly reports are due on Monday October 15th. Felicia will be working on updating the workbook for our current contract year and get those out for use ASAP.
e	Program Visits
	Felicia explained that Program Visits calendar has not yet been finalized but for this 1st quarter she will be contacting agencies in the Parker area as she did not get a chance to meet with them in the previous contract year.
4	Coordination Council Topics
a	Regional Training Guide Annual Update
	Felicia gave a brief update on what was updated in the guide. Updates included dates and contact information. Michael explained the history of the Training Guide and asked if there are any questions or comments in regards to the updated items. As there was none Michael called for a motion to approve the 2019 Regional Training Resources Guide update with the requested changes. A motion was entered by Ernie, 2nd by Mike and passed by unanimous vote.
b	2019 - 2020 Transportation Coordination Plan Annual Update
	Felicia explained that this will be the last update to the 2016 Transportation Coordination Plan as it is a 2-year update and a new plan will be required for 2021. Felicia asked the council to turn to the last page of the plan where they can find a summary list of all items changed in this update. Felicia went over all of the changes item by item and explained why the change was made. Michael asked the council if there are any questions or comments. As there was none Michael called for a motion to approve the 2019 Regional Training Resources Guide update. A motion was entered by Kelly, 2nd by Doug and passed by unanimous vote.
c	Coordinated Council contact list Annual Update
	Felicia explained that there were minimal changes to the contact list this year. Michael asked the council if there are any questions or comments. Michael made the comment that the color transition between lines can be confusing because it does not alternate through the entire document. Felicia explained that the contacts highlighted in purple are actually the main contacts. Felicia agreed that it is a bit confusing so she will make changes to include adding verbiage to explain the highlighted items on the bottom of the table. Michael asked for a motion to approve the contact list with the requested changes. A motion was entered by Stephanie, 2nd by Ernie and passed by unanimous vote.

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d	Coordinated Council By-laws Annual review/Update
	Felicia explained that there were not changes to the By-Laws this year. Michael asked the council if there are any questions or comments. Michael called for a motion to approve the Coordinated Council By-laws. A motion was entered by Ernie, 2nd by Kelly and passed by unanimous vote.
e	5310 Implementation Workshop discussion
	Patrick talked about what was presented at the workshop and explained the benefits of attending these workshops. Kelly talked about the E-Grants reimbursement training to which Janet explained that E-Grants is actually very easy to use for reimbursement requests.
f	5310 Program specific discussion (time to talk about what currently happening in the 5310 program, concerns, questions, assistance, etc.)
	New Horizons Disability Empowerment Center will be hosting a "Transport to fish day" and they are updating the courses they offer. Kelly explained that the MileMarkers location in Bullhead City has been relocated to 3090 Highway 95. They will be hosting an open house on Friday from 5-7 at which all are invited.
g	5311 Program specific discussion (time to talk about what currently happening in the 5310 program, concerns, questions, assistance, etc.)
	Janet explained that as part of the Quartzsite marketing plan they will be doing a 3-day event with the buses offering travel training to the public. They will also be parking the buses in public places when not in use so that the public can ask drivers questions and increase visibility. Janet also explained that due to unforeseen changes a new Transit Advisory Committee has been formed in Quartzsite. Michael reminded 5311 providers the site visits are now planned and everyone who will be getting a visit this year should have already been contacted. He reminded the 5311s that members of the Coordinated Council are available if help is needed in preparation for these visits. Michael also reminded the 5311s the Drug & Alcohol site visits are also planned and all budget modifications are open in E-grants. Ernie explained that after the last 5311 meeting with ADOT they were informed that they will need to start a deviated route option. He asked the 5311 providers if they had any information/advise on how they should go about making this change. Sheri offered to contact him later to help him. Ernie also announced the KRMC has closed the Occupational Health Center which means that after hour drug testing in the Kingman area has become an issue. Discussion ensued as to options for drug testing in Kingman. Ernie also announced that they will be hosting a TAC meeting on October 18th 1-3pm at the Hualapai Health Department.
h	Agency Presentations: WestCare, Bullhead Area Transit
	An agency presentation was given by Michael for Bullhead Area Transit. He gave a summary of the services provided by BATs and changes that have happened. Michael also highlighted an area of success, which was the system updates started in January and the route reconfigurations. He also highlighted an area of struggle, funding decreases and having to postpone some planned items. A representative from WestCare was not available to do their agency presentation. WestCare will be added to the next for next meeting presentations.
5	Announcements
a	Next meeting Date/location: December 13, 2018 in Kingman
b	Training Opportunities in the region

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		<p>Michael announced a PASS train the trainer will be hosted in Cottonwood. He will be sending another employee from BATs so they will have 2 certified trainers and as always are available to assist any agencies that need to have drivers trained.</p> <p>Felicia explained that she will be doing a PASS training this quarter and asked if any agencies had a need for the training. Ernie explained that he has 2 employees that need the training. Felicia explained she will organize a training in the Kingman area and send out an invitation to all agencies to sign up their drivers. Felicia also announced that a training ticker has been added to the WACOG website and the Training Resource Guide is now available on the website as well.</p>
6	Wrap up	
	a	Agenda Items for next meeting
		Contract Year 2018 quarterly reporting workbook - review/presentation Rural Boot Camp at AzTA discussion/ideas
	b	Next Agency Presentations - Somewhere Out of the Box, Hualapai HEW, SOLO, WestCare & KART
	c	Discussion:
		*Who is coordinating with who, how is that working?
		<p>Kelly explained that one of their ADA vehicles broke down during services with clients on board. She expressed gratitude to both Havasu Mobility and Rise, Inc. for their assistance in getting the clients where they needed to be and offering continued assistance while the vehicle is being fixed.</p> <p>Janet explained that Camel Express is coordinating with YCAT in Yuma for bus transfer to take riders to the Mexico/USA boarder allowing passengers to receive services in Mexico such as dental work.</p>
	d	Agency Announcements
		<p>Michael explained that after last year's AzTA conference he approached Becky Miller with an idea to implement a Rural Boot Camp tract at the next AzTA conference. Becky will be presenting the idea to the AzTA board and if approved Michael would like to work with the Coordinated Council to come up with sessions that will be beneficial to all.</p> <p>Jeanette with LHMPPO announced that the Transportation Summit is later this month and they are still accepting registrations. Felicia suggested to the Council that it might be a good opportunity to attend this conference seeing as it is being hosted in our region and they will be offering a track that is relevant to transit.</p>
<i>Any agenda item or proposed agenda item can have discussion and action.</i>		
7	Adjourn	
	a	A motion to adjourn the October 11, 2018 meeting was entered by Kelly, 2nd by Ernie and passed by unanimous vote. Meeting closed at 11:42 am.



COORDINATION COUNCIL AGENDA

DATE:	December 13, 2018	TIME:	10:00 AM to Noon	
PLACE:	Kingman - 3715 Sunshine Dr.			
CALL IN NUMBER: 1-888-740-4219 PIN # 228210				
M E M B E R S	Patrick Cipres, Havasu Mobility Connie Mathewson, La Paz Co. Karen Turk, La Paz Co. Darla Tilley, Parker Sr. Cntr. Lydia Lara, Parker Sr. Cntr. Janet Tomlin, WestCare Cheryl Debatt, WestCare Liana Neidlinger, Solo of America Phil Watahomigie Jr., Hualapai HEW Kristina Shongo, Hualapai HEW Terry Delia, New Horizons Stephanie Leonard, New Horizons Kelly Thomas, Milemarkers (Co-chair) Collen McShea/Catie Sondrol, Milemarkers	Erin Kruse, NAU Heather Brassil , NAU Mike Suchowierski, Mohave ARC Diane Moir, Mohave ARC Shellie Berglund, Mohave ARC Rachel Glaser, NAZCARE Jessie Sands, NAZCARE Doug Sieker, New Horizons Disability... Darlene Golson , New Horizons Disability... Denice Roth, RISE Inc. Julie Montoya, RISE Inc. Sheri Furr 5311 KART Elisabeth Whitlock, 5311c Kaibab Laura Savala, 5311 Kaibab	Ernie Wright, 5311 Hwal'Bay Ginger Marshall, 5311 Hwal'Bay Janet Collier, 5311 Camel Express Ann Cochran, ADOT 5310 PM Lindsay Post, ADOT 5310 PM Sarah Fitzgerald, ADOT 5311 PM Vincent Gallegos, LHMPO Jeanette Buckley, LHMPO Felicia Mondragon, WACOG Justin Hembree, WACOG Shaun Wiebe, WACOG	
	Shaded items are action items.			
	ITEM	AGENDA ITEM		PRESENTER
	1	a	Call to order	Chair/Co-Chair
		b	Review/approval of minutes - October 11, 2018	Chair/Co-Chair
	2		ADOT	
		a	ADOT News/Updates	Ann Cochran
	3		WACOG	
		a	WACOG News/Updates	Felicia Mondragon
		b	Quarterly Reporting	
	c	Program Visits		
	d	2019-2020 Coordination Plan update - status		
	e	Save the date - 32nd Annual AzTA/ADOT Transit conference		
4		Coordination Council Topics		
	a	Contract Year 2018 quarterly reporting workbook - review/presentation	Felicia Mondragon	
	b	Supervisor 5310 vehicle safety items inventory sample	Felicia Mondragon	
	c	5310 Program specific discussion (time to talk about what is currently happening in the 5310 program, concerns, questions, assistance, etc.)	All	
	d	5311 Program specific discussion (time to talk about what is currently happening in the 5311 program, concerns, questions, assistance, etc.)	All	
	e	Agency Presentations: Somewhere Out of the Box, Hualapai HEW, SOLO, WestCare & KART	Agency Rep	



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5	Announcements:		
	a	*Next meeting date: February 14, 2019	Felicia Mondragon
		Lake Havasu City - 900 London Bridge Rd.	
	b	Training opportunities in the region:	
		Agency training announcements?	All
6	Wrap up:		
	a	Agenda Items for next Meeting?	
		Suggestions/requests?	All
	b	Next Agency Presentations - Kaibab Band of Paiute Indians & La Paz County Health Department	Felicia Mondragon
	c	Discussion;	
		*Who is coordinating with who, how is that working?	All
	d	Agency announcements	All
7	a	Adjourn	Chair/Co-Chair
		<i>**Any agenda item or proposed agenda item can have discussion and action.</i>	
<p><u>Special Needs Accommodations</u></p> <p>Individuals with disabilities who require special accommodations may contact Felicia Mondragon at 928-753-1374 at least 24 hours before the meeting time to request such accommodations.</p>			



Coordinated Council Meeting Minutes

DATE:	December 13, 2018	TIME:	10:00 AM to Noon
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PLACE:	Kingman AZ - 3715 Sunshine Dr.
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CALL IN NUMBER: 1-888-740-4219 PIN # 228210

	In Person	Via Phone	Non-Voting members/guests
Attendees	Michael Peluso, 5311 BATS (Chair) Heather Brassil , NAU Phil Watahomigie Jr., Hualapai HEW Kristina Shongo, Hualapai HEW Diane Moir, Mohave ARC Shellie Berglund, Mohave ARC Stephanie Leonard, New Horizons Doug Sieker, New Horizons DEC Terri Rash, New Horizons DEC Jessica Smith, RISE Inc. Ernie Wright, 5311 Hwal'Bay Sheri Furr 5311 KART	Patrick Cipres, Havasu Mobility Connie Mathewson, La Paz Co. Karen Turk, La Paz Co. Debera Gregg, Milemarkers Janet Collier, 5311 Camel Express	Felicia Mondragon, WACOG Ann Cochran, ADOT 5310 PM Sarah Fitzgerald, ADOT 5311 PM

Shaded items are action items.

ITEM	AGENDA ITEM
1	Call to order and Introductions 10:21AM
a.	All members gave a quick introduction saying their name and agency they represent. Felicia apologized for the late start and confusion. The reserved meeting place was in use so the Coordinated council meeting had to be moved at the last minute.
b.	Felicia apologized for the oversight of inclusion of the minutes with the agenda packet and asked if they could be added to the next meeting. Michael requested that the item be tabled until the February meeting. The group agreed, minutes for both the October and December meetings will be reviewed/approved at the February meeting.
2	ADOT ADOT Updates and News
	Ann Cochran the 5310 Program Manager explained that ADOT is in the process of executing contracts starting with any that received Operating, Preventative Maintenance, and/or Mobility Management funding. The contracts were reviewed by the Attorney Generals office so they can now move forward with the process. Once contracts are executed they will be able to submit reimbursement requests in E-grants. ADOT will be working with a testing agency to ensure that everything is working then will open it up to everyone. Ann announced that the 5310 application workshops are going to be scheduled for the weeks of January 14th and 21st. Agencies will receive an email once dates, times and locations have been set. Sara Fitzgerald the 5311 Program Manager gave a quick update explaining that all contracts have been executed and all but one 5311 is able to process reimbursement requests.
3	WACOG
a	News/Updates
	Felicia explained that there are no WACOG news or updates but she did want to acknowledge the progress that ADOT has made this year. Felicia thanked ADOT for how far we have come and all of their hard work.
b	Quarterly Reporting

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	Felicia reminded the council that quarterly reports would be due on January 15th for the 1st quarter. All quarterly reports have been submitted for the 4th quarter and the report was sent to ADOT.
c	Program Visits
	Felicia explained that she conducted a program visit in Parker and was working to scheduling one more for the quarter. She will be reaching out to agencies to schedule a visit for the 2nd quarter. Most likely in the Kingman area.
d	2019-2020 Coordination Plan update - status
	Felicia explained that the Coordination Plan has been reviewed and approved by all required boards/committees and is currently out for 45 day public review. If any changes are needed after public review the plan will be re-submitted to the Coordinated Council. If no changes are required the plan will be submitted to ADOT for final review and acceptance.
e	Save the Date - 32nd Annual AzTA/ADOT Transit Conference
	Felicia announced that this year's conference will be in Mesa, AZ April 8 - 10, 2019. Registration will be open in January and the hotel is already listed to make those reservations. Felicia reminded the group that if they will be requesting RTAP for the conference to do each request individually to make it a smother process.
4	Coordination Council Topics
a	Contract Year 2018 quarterly reporting workbook - review/presentation
	Due to time constraints at this meeting Felicia offered to provide one-on-one time for anyone who fells they need it in regards to the workbook.
b	Supervisor 5310 vehicle safety items inventory sample
	At program visits in the last few years an area of concern that has come up is an inventory of the vehicle safety devices and equipment. Felicia created a sample document for 5310s to use if they would like to keep track of these items. Michael also offered a 5311 version of this document which was implemented after their FTA Audit recommended it. This is not required but can be a helpful tool to be used by supervisors. Felicia will send out the word version of the document to all 5310s.
c	5310 Program specific discussion (time to talk about what currently happening in the 5310 program, concerns, questions, assistance, etc.)
	New Horizons Disability empowerment Center explained that they had a PASS training, and will be looking for Defensive Driver training for drivers in the Mohave County area. Doug explained that Arizona's Education and Empowerments center will be doing State ADA training that he will be working with.
d	5311 Program specific discussion (time to talk about what currently happening in the 5311 program, concerns, questions, assistance, etc.)
	Michael explained that BATs had a Drug and Alcohol program visit with ADOT and the ADOT consultant. He offered to share what the process was like with anyone who is interested. He also explained that random drug testing requirements are changing from 35% to 50% of employee's. Alcohol testing will remain at 10%.
e	Agency Presentations:

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		Due to time constraints caused by the meeting location confusion agency presentations that were scheduled for this meeting will be rescheduled for future meetings.
5		Announcements
	a	Next meeting Date/location: February 14, 2019 in Lake Havasu City
	b	Training Opportunities in the region
		Michael announced that there will be a PASS training hosted by BATs on January 19th. They have 8 seats open for any drivers that need the training. They can get signed up for the training thru either Michael or Felicia. Sara reminded the group that the PASS training is eligible for RTAP reimbursement as long as it is submitted with before 30 days of the training. Felicia announced a Defensive Driver training at Mohave County ARC on December 20th at 10 am. Anyone needing that training can sign up with Felicia.
6		Wrap up
	a	Agenda Items for next meeting
		Minutes from both the October and December meetings.
	b	Next Agency Presentations - Felicia will amend the schedule and send out updates.
	c	Discussion:
		*Who is coordinating with who, how is that working?
		None reported
	d	Agency Announcements
		New Horizons Dec is now including Mohave county in their news letter. Doug passed out a copy of the news letter to everyone at the meeting. NAU Senior Companions working with the City of Kingman hosted a senior angel tree to help seniors in the community. This was the 1st year the angel tags were opened for people in the community to sponsor. They only had a few tags left but the gifts would be due back by Dec 14th.
<i>Any agenda item or proposed agenda item can have discussion and action.</i>		
7		Adjourn
	a	A motion to adjourn the December 13, 2018 meeting was entered by Doug, 2nd by Stephanie and passed by unanimous vote. Meeting closed at 10:55 am.



COORDINATION COUNCIL AGENDA

DATE:	February 14, 2019	TIME:	10:00 AM to Noon	
PLACE:	Lake Havasu City - 900 London Bridge Rd			
CALL IN NUMBER: 1-888-740-4219 PIN # 228210				
M E M B E R S	Patrick Cipres, Havasu Mobility Connie Mathewson, La Paz Co. Karen Turk, La Paz Co. Darla Tilley, Parker Sr. Cntr. Lydia Lara, Parker Sr. Cntr. Janet Tomlin, WestCare Cheryl Debatt, WestCare Liana Neidlinger, Solo of America Phil Watahomigie Jr., Hualapai HEW Kristina Shongo, Hualapai HEW Terry Delia, New Horizons Stephanie Leonard, New Horizons Kelly Thomas, Milemarkers (Co-chair) Collen McShea/Catie Sondrol, Milemarkers	Erin Kruse, NAU Heather Brassil , NAU Mike Suchowierski, Mohave ARC Diane Moir, Mohave ARC Shellie Berglund, Mohave ARC Rachel Glaser, NAZCARE Jessie Sands, NAZCARE Doug Sieker, New Horizons Disability... Darlene Golson , New Horizons Disability... Denice Roth, RISE Inc. Julie Montoya, RISE Inc. Michael Peluso, 5311 BATS (Chair) Samantha Houts, 5311 BATS Sheri Furr 5311 KART	Elisabeth Whitlock, 5311c Kaibab Laura Savala, 5311 Kaibab Ernie Wright, 5311 Hwal'Bay Ginger Marshall, 5311 Hwal'Bay Janet Collier, 5311 Camel Express Ann Cochran, ADOT 5310 PM Lindsay Post, ADOT 5310 PM Sarah Fitzgerald, ADOT 5311 PM Vincent Gallegos, LHMPO Jeanette Buckley, LHMPO Felicia Mondragon, WACOG Justin Hembree, WACOG Shaun Wiebe, WACOG	
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	ITEM	AGENDA ITEM		PRESENTER
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		b	Review/approval of minutes - October 11, 2018 & December 13, 2018	Chair/Co-Chair
	2		ADOT	
		a	ADOT News/Updates	Ann Cochran
	3		WACOG	
		a	WACOG News/Updates	Felicia Mondragon
		b	FY 2019 & 2020 FTA Section 5310 Notice of Funding Availability	
	c	Quarterly Reporting		
	d	Program Visits		
	e	Save the date - March 2nd - 6th - 2019 SWTA & TTA conference		
	f	Save the date - April 8th - 10th - 32nd Annual AzTA/ADOT Transit conference		
	g	Save the date - May 19th - 23rd - CTAA EXPO 2019 conference		
4		Coordination Council Topics		
	a	2019 & 2020 Coordination Plan - Final	Felicia Mondragon	
	b	E-Grants - concerns, tips, lessons learned, questions	All	
	c	5310 vehicle transfer/disposal form sample	Felicia Mondragon	
	d	Lake Havasu MPO Transit Study Update	Vinny Gallegos	



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	e	5310 Program specific discussion (time to talk about what is currently happening in the 5310 program, concerns, questions, assistance, etc.)	All
	f	5311 Program specific discussion (time to talk about what is currently happening in the 5311 program, concerns, questions, assistance, etc.)	All
	g	Agency Presentations: MileMarkers Therapy, Havasu Mobility, Camel Express & Parker Senior Ctr.	Agency Rep
5		Announcements:	
	a	*Next meeting date: APRIL 18, 2019	Felicia Mondragon
		Bullhead City – 2355 Trane Rd. (City Offices)	
	b	Training opportunities in the region:	
		Agency training announcements?	All
6		Wrap up:	
	a	Agenda Items for next Meeting?	
		Suggestions/requests?	All
	b	Next Agency Presentations - WestCare, NAZCARE & Kaibab Band of Paiute Indians (phone in option)	Felicia Mondragon
	c	Discussion:	
		*Who is coordinating with who, how is that working?	All
	d	Agency announcements	All
7	a	Adjourn	Chair/Co-Chair
		<i>**Any agenda item or proposed agenda item can have discussion and action.</i>	
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Coordinated Council Meeting Minutes

DATE:	February 14, 2019		TIME: 10:00 AM to Noon
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PLACE:	Lake Havasu City - 900 London Bridge Rd.
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CALL IN NUMBER: 1-888-740-4219 PIN # 228210

	In Person	Via Phone	Non-Voting members/guests
Attendees	Patrick Cipres, Havasu Mobility Shellie Berglund, Mohave ARC Barbara Linney, Mohave ARC Stephanie Leonard, New Horizons Doug Sieker, New Horizons DEC Terri Rash, New Horizons DEC Samantha Bates, RISE Inc. Janet Collier, 5311 Camel Express	Heather Brassil , NAU Phil Watahomigie Jr., Hualapai HEW Kristina Shongo, Hualapai HEW Connie Mathewson, La Paz Co. Karen Turk, La Paz Co. Mary Bierbrodt - La Paz Co. Lydia Lara, Parker Sr. Cntr. Julie Montoya, RISE Inc. Kelly Thomas, Milemarkers (Co-chair) Janet Tomlin, WestCare Samantha Houts, 5311 BATS	Felicia Mondragon, WACOG Jeanette Buckley, LHMPPO Ann Cochran, ADOT 5310 PM Sarah Fitzgerald, ADOT 5311 PM Robert Hopkins, Day and Night Shuttle

Shaded items are action items.

ITEM	AGENDA ITEM	
1	Call to order and Introductions	10AM
	Kelly Thomas called the meeting to order at 10am via phone. She apologized for not being available in person for the meeting and asked if there was not objections if Felicia Mondragon would conduct the meeting as Kelly's proxy. There were no objections and Felicia agreed.	
	a. All members gave a quick introduction saying their name and agency they represent. Felicia Invited the guests from Day and night Shuttle to tell the group a little more about themselves, which they did.	
	b. Felicia again apologized for the oversight of inclusion of the October meeting minutes for the December meeting. Felicia asked the council if they had a chance to review the minutes from both the October and December meetings and if there are any questions/comments. Felicia asked for a motion to approve the October and December Coordinated Council Meeting minutes. A motion was entered by Doug and seconded by Shelly. Felicia called for a vote of approval of the October and December meeting minutes, minutes approved by unanimous vote.	
2	ADOT	
	ADOT Updates and News	
	Ann Cochran the 5310 Program Manager explained the 2019 application session is open. She explained that the applications have been streamlined to make them easier for applicants. ADOT is in the process of finalizing the vehicle quoting process and agencies should be seeing invoices for their match portion soon. Sarah Fitzgerald the 5311 Program Manager gave a quick update explaining they are in the process of ordering vehicles and they will be scheduling budget meetings for the second year of the 5311s contracts. Sarah also gave a quick update of the AzTA conference and the RTAP process.	
3	WACOG	
	a News/Updates	
	Felicia explained that we have finished the WACOG Transit Needs assessment, and will be sending it out to everyone sometime next week. Felicia also explained that WACOGs AAA has issued a RFP to the community for funding to provide Direct Services to Seniors which also includes Transportation. If you are interested or would like more information please see me after the meeting.	

Coordinated Council Meeting Minutes

b	FY 2019 & 2020 FTA Section 5310 Notice of Funding Availability
	<p>Felicia reminded the group that the Hard Deadline for the Application is March 14th. She also encouraged agencies that if you have not already started your application it is advised you at least login and create the application to be sure you have the access you will need in the event the government shuts down again during the application cycle.</p> <p>Felicia also explained the ADOT Civil Rights office announced that we once again have a new Title VI plan template that must be used for this application. They will be hosting 2 webinars on February 20th at 1pm and 27th at 8:30am. The new template is available online. If you have questions please contact Jesus Zaragoza the ADOT Civil Rights Compliance Specialist.</p>
c	Quarterly Reporting
	<p>Felicia explained that 1st quarter reports were collected and submitted to ADOT on time. We had 3 agencies that did not submit reports, please keep in mind that if you have a vehicle that was purchased using 5310 funding you are contractually obligated to submit quarterly reports for the life of the vehicle, even after your contract has ended.</p> <p>2nd quarter reports will be due April 15th.</p>
d	Program Visits
	<p>Felicia announced that she will be conducting Program visits with Mohave county ARC and New Horizons Disability Empowerment Center after the Application cycle is completed .</p>
e	Save the date - March 2nd - 6th - 2019 SWTA & TTA conference
	<p>Felicia referred everyone to the attached flyer explain that SWTA conference will be in Texas this year,</p>
f	Save the date - April 8th - 10th - 32nd Annual AzTA/ADOT Transit conference
	<p>Felicia again referred to the attached flyer reminding council about the upcoming AzTA/ADOT conference in Mesa Arizona.</p>
g	Save the date - May 19th - 23rd - CTAA EXPO 2019 conference
	<p>Felicia also announced that this year the National CTAA conference will be in Palm Springs and referred the group to the attached flyer.</p>
4	Coordination Council Topics
a	2019 & 2020 Coordination Plan
	<p>Felicia explained the Coordination Plan was update was completed and approved by all boards/councils required. It was submitted to ADOT on January 30th and provided to all agencies via email. It is available for review on the WACOG Website. After applications are submitted the project requests page and rankings will be updated.</p>
b	E-Grants - concerns, tips, lessons learned, questions
	<p>Felicia explained that E-grants is now open for applications. You are also to be using E-grants for reimbursement requests for Operating and Preventative Maintenance funds. There is a reimbursement request training that ADOT provided on their website if you need it to refer back to. There is also the E-grants users guide on the website for you to use during the application. Felicia went on to explain that this agenda item is mostly a discussion item now that we are in application season for the council to be able to help each other and let ADOT/WACOG know if you need assistance. Janet T. started the discussion explaining that the copy forward feature was not working as it had in the</p>

Coordinated Council Meeting Minutes

	<p>past. Felicia explained that the roll forward was effected because of the many changes that ADOT made to the applications at the request of the Statewide Mobility Managers group. Janet reminded everyone that they need to pay special attention to everything that rolled forward, don't just assume it is correct. Janet C. gave some advice from her personal experience on both the 10 and 11 side of the applications. She explained that it is important not to wait until the last minute to do your applications, be prepared and review the application several times before you submit. In regards to the reimbursement requests in E-grants it is now a lot easier to be able to know the status of and ever back to previous requests. Reminders about the help desk line and print options in E-grants.</p>
c	5310 vehicle transfer/disposal form sample
	<p>Felicia directed the group to a form and check list in the agenda packet that can be used as a tool when you have a vehicle that has reached the end of its useful life and needs to be disposed of. This can also be used if you have a vehicle that has not reached the end of its useful life but needs to be transferred because you do not have a use for it anymore. Felicia explained that this is not a form provided by ADOT but rather created by Mobility Managers and reviewed by ADOT to provide a bit more guidance to you on this confusing process. Ann reminded the council that Beth Adema at ADOT is the contact for all things vehicle related such as transfers and dispositions. Ann also reminded the group that the Federal Circulars are a great resource if they are unsure of the requirements for any of these processes but keep in mind that ADOT has the discretion to interpret the circulars and implement requirements that are more stringent than those of the FTA.</p>
d	Lake Havasu MPO Transit Study Update
	<p>Jeanette B with Lake Havasu MPO gave a brief history of the MPO and what it is then talked about the history of Transit in the Lake Havasu Area. She went on to discuss the purpose of the study and survey and what they hope to achieve from this process. She handed out copies of the survey and gave information on where the survey can be found online.</p>
e	5310 Program specific discussion (time to talk about what currently happening in the 5310 program, concerns, questions, assistance, etc.)
	<p>Doug from New Horizons Disability Empowerment Center explained that they are still focusing on training individuals with disabilities to represent their populations on boards and committees and explained that there is an opportunity for partnerships with 5310 agencies if they would like training. Shelly with Mohave County ARC explained that they are struggling to get replacement seatbelts for their vehicles in a timely manner, this lead to great discussion of other agencies resources and solutions for this problem. Conversation also took place in regards to lifts and getting them maintenance, Felicia reminded the group that all lift maintenance on 5310 funded vehicles Must be done by a certified lift technician for that specific brand of lift.</p>
f	5311 Program specific discussion (time to talk about what currently happening in the 5311 program, concerns, questions, assistance, etc.)
	<p>Janet from Camel express explained the they are in the middle of their 2 year cycle so they are not doing applications this year instead they will be having budget meetings. She talked about the hardships that 5311s felt due to the Federal Governments shutdown, the AzTA/ADOT</p>
g	Agency Presentations:
	<p>Agency Presentations were given by MileMarkers Therapy, Havasu Mobility and Camel Express. Parker Senior Center was not able to do a presentation and asked to reschedule for the next meeting.</p>

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5	Announcements	
	a	Next meeting Date/location: APRIL 18, 2019 in Bullhead City – 2355 Trane Rd. (City Offices)
	b	Training Opportunities in the region
		New Horizons Disability Empowerment Center, Milemarkers Therapy, Mohave County ARC and Parker Senior Center all need a PASS training. Felicia will work with the centers to plan a training on a Saturday in March.
6	Wrap up	
	a	Agenda Items for next meeting
		None
	b	Next Agency Presentations - WestCare, NAZCARE, Parker Senior Center & Kaibab Band of Paiute Indians
	c	Discussion:
		*Who is coordinating with who, how is that working?
		Time constraints did not allow for discussion
	d	Agency Announcements
		Mohave County ARC is starting new program to include training in culinary, baking and gardening, They will be putting in a new building modular for space to provide these trainings.
<i>Any agenda item or proposed agenda item can have discussion and action.</i>		
7	Adjourn	
	a	A motion to adjourn the February 14, 2019 meeting was entered by Doug, 2nd by Heather and passed by unanimous vote. Meeting closed at 12:05pm.



COORDINATION COUNCIL AGENDA

DATE:	April 18, 2019	TIME:	10:00 AM to Noon
PLACE:	Bullhead City - 2355 Trane Rd.		
CALL IN NUMBER: 1-888-740-4219 PIN # 228210			
M E M B E R S	Patrick Cipres, Havasu Mobility Connie Mathewson, La Paz Co. Karen Turk, La Paz Co. Darla Tilley, Parker Sr. Cntr. Lydia Lara, Parker Sr. Cntr. Janet Tomlin, WestCare Cheryl Debatt, WestCare Liana Neidlinger, Solo of America Phil Watahomigie Jr., Hualapai HEW Kristina Shongo, Hualapai HEW Terry Delia, New Horizons Stephanie Leonard, New Horizons Kelly Thomas, Milemarkers (Co-chair) Collen McShea/Catie Sondrol, Milemarkers	Erin Kruse, NAU Heather Brassil , NAU Mike Suchowierski, The ARC of Mohave.. Shellie Berglund, The ARC of Mohave.. Rachel Glaser, NAZCARE Jessie Sands, NAZCARE Doug Sieker, New Horizons Disability... Darlene Golson , New Horizons Disability... Valeria McKeon, RISE Inc. Julie Montoya, RISE Inc. Michael Peluso, 5311 BATS (Chair) Samantha Houts, 5311 BATS Sheri Furr 5311 KART	Elisabeth Whitlock, 5311c Kaibab Laura Savala, 5311 Kaibab Ernie Wright, 5311 Hwal'Bay Ginger Marshall, 5311 Hwal'Bay Janet Collier, 5311 Camel Express Ann Cochran, ADOT 5310 PM Lindsay Post, ADOT 5310 PM Sarah Fitzgerald, ADOT 5311 PM Vincent Gallegos, LHMPO Jeanette Buckley, LHMPO Felicia Mondragon, WACOG Justin Hembree, WACOG Shaun Wiebe, WACOG
Shaded items are action items.			
ITEM	AGENDA ITEM		PRESENTER
1	a	Call to order	Chair/Co-Chair
	b	Review/approval of minutes - February 14, 2019	Chair/Co-Chair
2		ADOT	
	a	ADOT News/Updates	Ann Cochran
3		WACOG	
	a	WACOG News/Updates	Felicia Mondragon
	b	Quarterly Reporting	
	c	Program Visits	
	d	5310 post-application timeline update	
4		Coordination Council Topics	
	a	AzTA/ADOT conference take aways	
	b	Lake Havasu MPO Transit Study Update	Vinny Gallegos



COORDINATION COUNCIL AGENDA

	c	5310 Program specific discussion (time to talk about what is currently happening in the 5310 program, concerns, questions, assistance, etc.)	All
	d	5311 Program specific discussion (time to talk about what is currently happening in the 5311 program, concerns, questions, assistance, etc.)	All
	e	Agency Presentations: WestCare, NAZCARE, Parker Senior Center & Kaibab Band of Paiute Indians	Agency Rep
5		Announcements:	
	a	*Next meeting date: June 13, 2019	Felicia Mondragon
		Kingman - 208 N. 4th St. (WACOG Office)	
	b	Training opportunities in the region:	
		Agency training announcements?	All
6		Wrap up:	
	a	Agenda Items for next Meeting?	
		Suggestions/requests?	All
	b	Next Agency Presentations - Hualapai HEW, Hualapai Transit, The ARC of Mohave County, New Horizons Disability Empowerment Center, and KART.	Felicia Mondragon
	c	Discussion:	
		*Who is coordinating with who, how is that working?	All
	d	Agency announcements	All
7	a	Adjourn	Chair/Co-Chair
		<i>**Any agenda item or proposed agenda item can have discussion and action.</i>	
<p><u>Special Needs Accommodations</u></p> <p>Individuals with disabilities who require special accommodations may contact Felicia Mondragon at 928-753-1374 at least 24 hours before the meeting time to request such accommodations.</p>			



Coordinated Council Meeting Minutes

DATE:	April 18, 2019	TIME:	10:00 AM to Noon
PLACE:	Bullhead City - 2355 Trane Rd.		
CALL IN NUMBER: 1-888-740-4219 PIN # 228210			
	In Person	Via Phone	Non-Voting members/guests
Attendees	Amy Phillips, Mohave ARC Barbara Linney, Mohave ARC Doug Sieker, New Horizons DEC Samantha Bates, RISE Inc. Janet Collier, 5311 Camel Express Michael Peluso, 5311 BATs (Chair)	Heather Brassil , NAU Phil Watahomigie Jr., Hualapai HEW Kristina Shongo, Hualapai HEW Karen Turk, La Paz Co. Jessie Sands, Nazcare Stephanie Leonard, New Horizons Darla Tilley, Parker Sr. Cntr. Kelly Thomas, Milemarkers (Co-chair) Janet Tomlin, WestCare Elisabeth Whitlock, 5311c Kaibab Sheri Furr, 5311 KART	Felicia Mondragon, WACOG Shaun Wiebe, WACOG Jeanette Buckley, LHMPPO Lindsay Post, ADOT 5310 PM Sarah Fitzgerald, ADOT 5311 PM James Ivie, NKF of AZ
Shaded items are action items.			
ITEM	AGENDA ITEM		
1	Call to order and Introductions		10:02AM
	Michael Peluso called the April 18, 2019 meeting to order at 10:02am.		
	a.	Michael asked all on the phone to introduce themselves and the agency they represent then asked all in the room to do the same.	
	b.	Michael asked if all members had an opportunity to review the minutes for the February 14, 2019 meeting that were provided with the agenda packet. He asked if there were any questions, comments, or changes that needed to be made. With no response Michael called for a motion to approve the February 14, 2019 meeting minutes. A motion was entered by Doug Sieker and seconded by Stephanie Leonard. Michael called for a vote; minutes were approved with a unanimous vote.	
2	ADOT		
	ADOT Updates and News		
	Lindsay Post gave an update for ADOTs 5310 program explaining that we are in a period of review for the 5310 applications. She explained that the Mobility Manager applications should be completed by April 30th and all of the other applications should be done by the end of May. Lindsay also explained that for the 2018 vehicle awards, the contracts have been completed for the vehicle purchases and submitted to ADOT finance. ADOT Finance will work on getting the invoices out to the agencies that were awarded. Once the match invoices are paid vehicles will be ordered. Sarah Fitzgerald gave an update for the 5311 program explaining that ADOT has concluded all 5311 budget negotiations and they are proceeding with vehicle orders as well.		
3	WACOG		
	a	News/Updates	
		Felicia Mondragon explained that WACOG is in the beginning stages of a Transit connections study to look at the possibility of inter-city connections. She explained that all 5311s should have received an email from Justin Hembree with a Doodle poll asking for the best times to meet with WACOG. Felicia asked that if they received the email to please respond ASAP. This study will need the full involvement of all agencies if it is going to be a useful document.	

Coordinated Council Meeting Minutes

b	Quarterly Reporting
	Felicia explained that 2nd quarter reports were due on Monday and all agencies had submitted reports except for 3. Felicia asked that those reports be in by the 30th as that is when the WACOG workbook will be submitted to ADOT. The next quarterly reports will not be due until July.
c	Program Visits
	Felicia explained that this quarters program visits will not be until after the ADOT application process is completed but the visit will be with agencies in the Bullhead area.
d	5310 post-application timeline update
	This item was covered by the ADOT Update.
4	Coordination Council Topics
a	AzTA/ADOT conference take aways
	Jeanette Buckley explained that the takeaway from the AzTA/ADOT conference was that at this time they will not be investing in electric buses. Getting a chance to learn all that was involved and what would be needed helped them to determine that electric buses would not be a good fit for Lake Havasu City. Felicia said that the part of the conference that she felt was most beneficial was the pre conference meet and greet. Sarah thanked Michael for his assistance with the conference and reminded everyone who attended to please fill out the surveys that were emailed to them. If they did not receive a survey please let Felicia know and she will find out who to contact to get one sent to you. Felicia reminded everyone that the survey is a opportunity to request training that you want to see at the conference next year. Sarah also explained that for RTAP reimbursements agencies need to wait until Sarah Wertz from ADOT sends them the RTAP packets for the AzTA conference.
b	Lake Havasu MPO Transit Study Update
	Jeanette gave an update on the Lake Havasu Transit Study explaining that due to some turnover within the contractors agency there was a short hold up on the process. After meetings it has been determined that they will be sub-contracting with the original Project Manager team to continue on with the study. So they are back on track.
e	5310 Program specific discussion (time to talk about what currently happening in the 5310 program, concerns, questions, assistance, etc.)
	Doug thanked the ARC of Mohave County for their assistance in coordinated training. The ARC provided space to allow a Defensive Driver training for 3 agencies.
f	5311 Program specific discussion (time to talk about what currently happening in the 5311 program, concerns, questions, assistance, etc.)
	Sheri Furr announced that KART will be going live with a TSO Mobil App that will allow riders to track their buses location and time frame. Elisabeth Whitlock with the Kaibab 5311c explained that they have been awarded through FTA a new large capacity vehicle but she is curious about other agencies opinions of the Ford Transit vans with the raised tops. She wanted to know if they were good for traveling the long distances they travel in regards to gas mileage. Doug spoke up to explain that they use that type of vehicle and the main concern is proper training of drivers to keep in mind the height in regards to buildings. He also explained that the gas mileage is as expected but they do not do good in wind. Lindsay said that she would look into other agencies that have received that type of vehicle in the past and see if anyone would be willing to share their experiences.



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	g	Agency Presentations:
		Agency Presentations were given by NAZCARE, Inc., Parker Senior Center and Kaibab Band of Paiute Indians. WestCare was not able to do a presentation at this time and asked to reschedule for the next meeting.
5		Announcements
	a	Next meeting Date/location: June 13, 2019 in Kingman at the WACOG offices, 208 North 4th St. Kingman, AZ 86401
	b	Training Opportunities in the region
		<p>Felicia announced that Patrick Cipres was not able to attend this meeting but does have a PASS training that he will be hosting on May 4th in Lake Havasu City. The training will be from 7:30am - 3:30pm with 1/2 hour for lunch. They only have 5 seats available so if anyone has drivers needing this training they will need to let Felicia or Patrick know ASAP to reserve seats. On May 14, 2019 Nazcare will be hosting a Peer Support training to become a Peer Support Specialist.</p> <p>Felicia explained after the application review process is completed she will be working with agencies in the Kingman area to put together a PASS training. She explained that if she is the only trainer she will cap it at 12 but if she has a second trainer to help the class can go up to 20 drivers. Sheri explained that if needed KART has 2 drivers trained as PASS trainers so if need be we can partner with them to get a larger class organized. Felicia will reach out to agencies to determine the need to schedule a training location.</p>
6		Wrap up
	a	Agenda Items for next meeting
		Felicia requested that we go over the annual items at the next meeting to talk about the training resource guide and the meeting calendar.
	b	Next Agency Presentations - WestCare, Hualapai HEW, Hualapai Transit, The ARC of Mohave County, New Horizons DEC & KART
	c	Discussion:
		*Who is coordinating with who, how is that working?
		<p>The ARC of Mohave County and New Horizons DEC are coordinating on trainings and possible rides outside of the ARCs service area to bring clients in for services.</p> <p>Kelly Thomas explained that Havasu Mobility came through again when one of their ADA vehicles broke down. They were able to assist in getting the wheelchair clients home safely. Kelly also explained that they will be doing a picnic in the park for clients from Somewhere Out of the Box, Rise Services Inc. and New Horizons in Lake Havasu City.</p>



Coordinated Council Meeting Minutes

	d	Agency Announcements
		<p>Kelly explained that Milemarkers Therapy will soon be moving into the Kingman area to start an afterschool/summer program.</p> <p>Jeanette announced that Patrick from Havasu Mobility received an AzTA Excellence award.</p> <p>Michael invited Dr James Ivie, Director of Patient Services with the National Kidney Foundation (NKF) of Arizona to speak to the Council. Dr. Ivie explained that the NKF is working to promote a transportation assistance program for Rural Arizona dialysis and kidney transplant patients. Dr. Ivie explained that this program is to help these patients with transit rides, taxi services, urgent rides, gas cards, and limited car repairs/payments. They have procurement cards that patients can use bus passes or fuel. Dr. Ivie explained that what he is looking for is connections in rural AZ to help him with each of the patients in need of these services. Transit providers who would be willing to partner with the NKF of AZ to provide rides. Discussion ensued as to what agencies might be able to work with the NKF. Felicia explained that she would provide contact information for Lindsay at ADOT as well as the WACOG Area Agency on Aging who might be a great connection for finding the clients who need this service.</p>
<i>Any agenda item or proposed agenda item can have discussion and action.</i>		
7		Adjourn
	a	A motion to adjourn the April 18, 2019 meeting was entered by Doug, 2nd by Heather and passed by unanimous vote. Meeting closed at 11:35pm.



COORDINATION COUNCIL AGENDA

DATE:	June 13, 2019	TIME:	10:00 AM to Noon
PLACE:	Kingman - 208 N 4th St. (WACOG Offices)		
CALL IN NUMBER: 1-888-740-4219 PIN # 228210			
M E M B E R S	Patrick Cipres, Havasu Mobility	Mike Suchowierski, The ARC of Mohave..	Ernie Wright, 5311 Hwal'Bay
	Connie Mathewson, La Paz Co.	Shellie Berglund, The ARC of Mohave..	Ginger Marshall, 5311 Hwal'Bay
	Karen Turk, La Paz Co.	Rachel Glaser, NAZCARE	Janet Collier, 5311 Camel Express
	Darla Tilley, Parker Sr. Cntr.	Jessie Sands, NAZCARE	
	Lydia Lara, Parker Sr. Cntr.	Doug Sieker, New Horizons Disability..	Lindsay Post, ADOT 5310 PM
	Janet Tomlin, WestCare	Darlene Golson , New Horizons Disability..	Sarah Fitzgerald, ADOT 5311 PM
	Cheryl Debatt, WestCare	Valeria McKeon, RISE Inc.	Vincent Gallegos, LHMPPO
	Liana Neidlinger, Solo of America	Julie Montoya, RISE Inc.	Jeanette Buckley, LHMPPO
	Phil Watahomigie Jr., Hualapai HEW	Michael Peluso, 5311 BATS (Chair)	Felicia Mondragon, WACOG
	Kristina Shongo, Hualapai HEW	Samantha Houts, 5311 BATS	Justin Hembree, WACOG
Terry Delia, New Horizons Center..	Sheri Furr 5311 KART	Shaun Wiebe, WACOG	
Stephanie Leonard, New Horizons Cen.	Elisabeth Whitlock, 5311c Kaibab		
Erin Kruse, NAU	Laura Savala, 5311c Kaibab		
Heather Brassil , NAU			
Shaded items are action items.			
ITEM#	AGENDA ITEM		PRESENTER
1	Call to order		Chair
a	Introductions		
b	Review/approval of minutes - April 18, 2019		Chair
2	ADOT		
a	ADOT News/Updates		Lindsay Post & Sarah Fitzgerald
3	WACOG		
a	WACOG News/Updates		
b	Quarterly Reporting		Felicia Mondragon
c	Program Visits		
d	Gaps in service - process/planning		
4	Coordination Council Topics		
a	Coordinated Council Contact list - review/update		Chair
b	Review of Regional Training Guide - review for updates		Chair
c	Lake Havasu City/MPO - Transit Study Update		Jeanette Buckley
d	Discussion item: Agency presentations ideas for next years meetings.		Chair
e	5310 Program specific discussion (time to talk about what is currently happening in the 5310 program, concerns, questions, assistance, etc.)		All
f	5311 Program specific discussion (time to talk about what is currently happening in the 5311 program, concerns, questions, assistance, etc.)		All
g	Agency Presentations: WestCare, Hualapai HEW, Hualapai Transit, The ARC of Mohave County, New Horizons DEC & KART		Agency Rep
5	Announcements:		
a	*Next meeting date: August 8, 2019		Chair
	Lake Havasu City - 900 London Bridge Road		
b	Training opportunities in the region:		
	Agency training announcements?		All



COORDINATION COUNCIL AGENDA

6	Wrap up:		
	a	Agenda Items for next Meeting?	
		FY2020 Coordinated Council Meeting Dates Calendar	Chair
		FY2020 Election of Chair and Co-Chair positions	Chair
		2019 Coordinated Council Training Resource Guide - approval	Chair
		Suggestions/requests?	All
	b	Next Agency Presentations - New Horizons CPSN, Rise, La Paz County Health Dept, & NAU Senior Companion Program	Chair
	c	Discussion:	
		*Who is coordinating with who?	All
	d	Agency announcements	All
7	Adjourn		Chair
<i>**Any agenda item or proposed agenda item can have discussion and action.</i>			
<p><u>Special Needs Accommodations</u></p> <p>Individuals with disabilities who require special accommodations may contact Felicia Mondragon at 928-753-1374 at least 24 hours before the meeting time to request such accommodations.</p>			



Coordinated Council Meeting Minutes

DATE:	June 13, 2019	TIME:	10:00 AM to Noon
PLACE:	Kingman, AZ - 208 N. 4th Street		
CALL IN NUMBER: 1-888-740-4219 PIN # 228210			
	In Person	Via Phone	Non-Voting members/guests
Attendees	Heather Brassil , NAU Patrick Cipres, Havasu Mobility Phil Watahomigie Jr., Hualapai HEW Kristina Shongo, Hualapai HEW Barbara Linney, Mohave ARC Stephanie Leonard, New Horizons Valeria McKeon, Rise, Inc Michael Peluso, 5311 BATs (Chair) Sheri Furr, 5311 KART	Karen Turk, La Paz Co. Lydia Lara, Parker Sr. Cntr. Julie Montoya, Rise, Inc. Elisabeth Whitlock, 5311c Kaibab Janet Collier, 5311 Camel Express	Felicia Mondragon, WACOG Jeanette Buckley, LHMPO
Shaded items are action items.			
ITEM	AGENDA ITEM		
1	Call to order and Introductions		10:02AM
	Michael Peluso called the June 13, 2019 meeting to order at 10:02am.		
	a.	Michael asked all on the phone to introduce themselves and the agency they represent then asked all in the room to do the same.	
	b.	Michael asked if all members had an opportunity to review the minutes for the April 18, 2019 meeting that was provided with the agenda packet. He asked if there were any questions, comments, or changes that needed to be made. With no response Michael called for a motion to approve the April meeting minutes. A motion was entered by Janet Collier and seconded by Patrick Cipres. Michael called for a vote; minutes were approved with a unanimous vote.	
2	ADOT		
	ADOT Updates and News		
	Felicia Mondragon explained that ADOT is currently in the process of creating the FTA grant application for everything agencies have applied for in the state. Felicia also reminded 5310 applicants that the award letters for 2019 have been issued and they have 10 business days to appeal if they do not agree with ADOTs decision.		
3	WACOG		
	a	News/Updates	
		Felicia explained that WACOG is in the beginning stages of a Transit Inter-City connections study. A meeting has been planned with all 5311 agencies, the future 5307 agency and WACOG to start the planning process. This is being done early to allow for plenty of time to garner local support and to brainstorm ideas before a consultant is brought in to do an actual study.	
	b	Quarterly Reporting	
		Felicia explained that 3rd quarter reports will be due on July 15th. 2nd quarter reports were submitted to ADOT on time and we are doing very well as a region in meeting ADOT reporting requirements.	



Coordinated Council Meeting Minutes

c	Program Visits
	Felicia explained that she has 2 planned program visits in the next 2 months and will be reaching out to agencies in the Lake Havasu area to schedule visits in the next quarter.
d	Gaps in service - process/planning
	Felicia notified the council that we will be creating a new Regional Coordination Plan for the year 2021. To start this process WACOG is asking that the Coordinated Council partner to determine what our true gaps in services for the region are. Felicia explained that the process of how that partnership should work is in the beginning stages of planning but she would like to ask for volunteers to be a part of the group. Discussion ensued and it was determined by the council that everyone will participate and we will schedule separate meetings on alternate months of the regular Coordinated Council meetings. Felicia will work on scheduling meetings and work on an agenda to layout a frame work for this process.
4	Coordination Council Topics
a	Coordinated Council Contact list -review/update
	Michael asked the council to review the contact list that is included in the agenda packet for any updates to their agencies contact information. Felicia reminded everyone that the contact list is for them to use for referrals and is posted on the WACOG website for public access. This list is also used for managing the email group list.
b	Review of the Regional Training Guide - review for updates
	Michael explained that the Regional Training Resource Guide was created in collaboration between the Coordinated Council and WACOG. He went on to explained that we bring the guide to the meetings on an annual basis for review/update to ensure that we are continuing to provide the most current information. This document is to be used as an aide for agencies to organize their own training programs around the Federal/State requirements/recommendations. Sheri Furr noted that the CPR/1st Aid training as listed as required but it may be a recommended training. Felicia will follow up on the requirement and make the update if needed. Michael stated that any updates to the guide should be sent to Felicia with time to make all of the changes by the next meeting where we will be voting on the annual update. Felicia will send out an email setting a deadline for updates to be submitted.
c	Lake Havasu MPO Transit Study Update
	Jeanette Buckley gave an update on the current status of Lake Havasu City Transit Study.
d	Discussion Item: Agency presentation ideas for next year's meetings
	Michael opened the floor for discussion explaining that for the past few years we have been doing agency presentations and would like some new ideas for the coming year. After discussion it was determined that instead of agency presentations we will do agency spotlights for each agency to have a chance to highlight what they are currently doing. This is not to limit agencies from bringing things to the council throughout the year, Felicia will send the agenda items requests to the entire group instead of just the Chair and Co-chair. More clarity of what is expected from these highlights will be provided to agencies.
e	5310 Program specific discussion (time to talk about what is currently happening in the 5310 program, concerns, questions, assistance, etc.)
	Discussion ensued in regards to the 5310 program including conversation about notifying the Mobility Manager of intent to apply in other regions to ensure agencies have the proper contact information for those regions. Conversation also took place on how we as a region can help new 5310 applicants in our area with a sort of Big Brother style program.

Coordinated Council Meeting Minutes

f	5311 Program specific discussion (time to talk about what is currently happening in the 5311 program, concerns, questions, assistance, etc.)
	Discussion in regards to the 5311 program included conversation about the Kingman Transit Study that will be starting shortly and Quartzsite reducing services to M-TH 7am - 6pm. They are also reducing the out of town travels to 2 times a month.
g	Agency Presentations:
	Presentations were given by Philbert with the Hualapai HEW office, Sheri from KART and Barbara with The ARC of Mohave County. Each agency handed out information about their programs and discussion ensued in regards to areas unique to their services.
5	Announcements
a	Next meeting Date/location: August 8, 2019 in Lake Havasu City - 900 London Bridge Rd
b	Training Opportunities in the region
	Felicia announced that at the next Rural Transportation Summit in October SEAGO will be hosting a Train the Trainer class from CTAA. Mobility Managers will need to approve anyone that would like to attend to ensure that everyone trained agrees to provide training open to agencies within the region. Felicia also explained that we have a PASS training happening on June 15th with approximately 20 people and another PASS training at the Kaibab Tribal offices in July.
6	Wrap up
a	Agenda Items for next meeting
	FY2020 Coordinated Council Meeting Dates Calendar FY2020 Election of Chair and Co-Chair positions 2019 Coordinated Council Training Resource Guide - approval
b	Next Agency Presentations - WestCare, Hualapai Transit, New Horizons DEC, New Horizons CPSN, Rise, La Paz County Health Dept, & NAU Senior Companion Program.
c	Discussion:
	*Who is coordinating with who, how is that working?
	Sheri explained that KART was able to work with a tour company that broke down about 40 miles outside of Kingman. KART was able to send a few of the buses to pick up the passengers and bring them into Kingman to wait in the local truck stop until the tour company could get them picked up.
d	Agency Announcements
	None
<i>Any agenda item or proposed agenda item can have discussion and action.</i>	
7	Adjourn
a	A motion to adjourn the June 13, 2019 meeting at 12:04pm was entered by Stephanie Leonard, 2nd by Heather Brassil and passed by unanimous vote. Meeting closed at 12:04pm.



COORDINATION COUNCIL AGENDA

DATE:	August 8, 2019	TIME:	10:00 AM to Noon
PLACE:	Lake Havasu City - 900 London Bridge Rd.		
CALL IN NUMBER: 1-888-740-4219 PIN # 228210			
M E M B E R S	Patrick Cipres, Havasu Mobility	Mike Suchowierski, The ARC of Mohave..	Ernie Wright, 5311 Hwal'Bay
	Connie Mathewson, La Paz Co.	Amy Phillips, The ARC of Mohave..	Ginger Marshall, 5311 Hwal'Bay
	Karen Turk, La Paz Co.	Rachel Glaser, NAZCARE	Janet Collier, 5311 Camel Express
	Darla Tilley, Parker Sr. Cntr.	Jessie Sands, NAZCARE	
	Lydia Lara, Parker Sr. Cntr.	Doug Sieker, New Horizons Disability...	Lindsay Post, ADOT 5310 PM
	Janet Tomlin, WestCare	Darlene Golson , New Horizons Disability..	Sarah Fitzgerald, ADOT 5311 PM
	Cheryl Debatt, WestCare	Valeria McKeon, RISE Inc.	Vincent Gallegos, LHMP
	Liana Neidlinger, Solo of America	Julie Montoya, RISE Inc.	Jeanette Buckley, LHMP
	Phil Watahomigie Jr., Hualapai HEW	Michael Peluso, 5311 BATS (Chair)	Felicia Mondragon, WACOG
	Kristina Shongo, Hualapai HEW	Samantha Houts, 5311 BATS	Justin Hembree, WACOG
Terry Delia, New Horizons Center..	Sheri Furr 5311 KART	Shaun Wiebe, WACOG	
Stephanie Leonard, New Horizons Cen.	Elisabeth Whitlock, 5311c Kaibab		
Erin Kruse, NAU	Laura Savala, 5311c Kaibab		
Heather Brassil , NAU			
Shaded items are action items.			
ITEM#	AGENDA ITEM		PRESENTER
1	Call to order		Chair
a	Introductions		
b	Review/approval of minutes - June 13, 2019		Chair
2	ADOT		
a	ADOT News/Updates; FFY2019 Grants, FFY2018 vehicle orders, DBE reporting, etc.		Lindsay Post & Sarah Fitzgerald
3	WACOG		
a	WACOG News/Updates		Felicia Mondragon
b	Quarterly Reporting		
c	Program Visits		
d	Gaps in service - process/planning		
4	Coordination Council Topics		
a	Coordinated Council Contact list		Chair
b	2019 Coordinated Council Training Resource Guide - approval		Chair
c	FY2020 Coordinated Council Meeting Dates Calendar		Chair
d	FY2020 Election of Chair and Co-Chair positions		Chair
e	Lake Havasu City/MPO - Transit Study Update		Jeanette Buckley
f	Discussion item: What current camera systems do agencies have on their vehicles.		All
g	5310 Program specific discussion (time to talk about what is currently happening in the 5310 program, concerns, questions, assistance, etc.)		All
h	5311 Program specific discussion (time to talk about what is currently happening in the 5311 program, concerns, questions, assistance, etc.)		All
i	Agency Presentations: WestCare, Hualapai Transit, New Horizons DEC, New Horizons CPSN, Rise, La Paz County Health Dept, & NAU Senior Companion Program		Agency Rep



COORDINATION COUNCIL AGENDA

5	Announcements:	
a	*Next meeting date: October 10, 2019	Chair
	Bullhead City - 2355 Trane Rd. (City Offices)	
b	Training opportunities in the region:	
	Agency training announcements?	All



COORDINATION COUNCIL AGENDA

6	Wrap up:		
	a	Agenda Items for next Meeting?	
		Review/Approval Coordinated Council By-Laws	
		Suggestions/requests?	All
		Agency Spotlights - Nazcare, BATs	Chair
	c	Discussion:	
		*Who is coordinating with who?	All
	d	Agency announcements	All
7	Adjourn		Chair
<i>**Any agenda item or proposed agenda item can have discussion and action.</i>			
<p><u>Special Needs Accommodations</u></p> <p>Individuals with disabilities who require special accommodations may contact Felicia Mondragon at 928-753-1374 at least 24 hours before the meeting time to request such accommodations.</p>			



Coordinated Council Meeting Minutes

DATE:	August 8, 2019		TIME: 10:00 AM to Noon
PLACE:	Lake Havasu City - 900 London Bridge Rd.		
CALL IN NUMBER: 1-888-740-4219 PIN # 228210			
	In Person	Via Phone	Non-Voting members/guests
Attendees	Heather Brassil , NAU Patrick Cipres, Havasu Mobility Stephanie Leonard, New Horizons Doug Sieker, New Horizons DEC Samantha Betes, Rise, Inc. Michael Peluso, 5311 BATs (Chair) Ernie Wright, 5311 Hwal'Bay	Phil Watahomigie Jr., Hualapai HEW Amy Phillips, The ARC of Mohave Rachel Glaser, NAZCARE Lydia Lara, Parker Sr. Cntr. Julie Montoya, Rise, Inc. Janet Collier, 5311 Camel Express	Felicia Mondragon, WACOG Shaun Wiebe, WACOG Jeanette Buckley, LHMP0 Lindsay Post, ADOT 5310 PM Sarah Fitzgerald, ADOT 5311 PM
Shaded items are action items.			
ITEM	AGENDA ITEM		
1	Call to order and Introductions		10:02AM
	Michael Peluso called the August 8, 2019 meeting to order at 10:02am.		
	a.	Michael asked all on the phone to introduce themselves and the agency they represent then asked all in the room to do the same.	
	b.	Michael asked if all members had an opportunity to review the minutes for the June 13, 2019 meeting that was provided with the agenda packet. He asked if there were any questions, comments, or changes that needed to be made. With no response Michael called for a motion to approve the April meeting minutes. A motion was entered by Stephanie Leonard and seconded by Heather Brassil. Michael called for a vote; minutes were approved with a unanimous vote.	
2	ADOT		
	ADOT Updates and News		
	<p>Michael invited both ADOT representatives to provide updates and news. Lindsay Post the 5310 Program Manager gave the 5310 updates. The ADOT 5310 grant application was accepted and executed by FTA for FFY2019. Final award letters (Exhibit A's) will be sent to 5310 agencies soon, before the October 1st start of contract date. Vehicle orders and deliveries for FFY18 awards are currently taking place. There is a delay in the vehicles ordered for the ARC of Mohave County and Nazcare, they should call Lindsay for more information. Lindsay also reminded agencies that 5310s are obligated to report in to the LPA system. Agencies who are having problems or that are not currently listed in the LPA system need to reach out to Lindsay. Sarah Fitzgerald the ADOT 5311 Program Manager explained that the 5311s are also in good shape to receive Exhibit As by October 1st. Sarah also announced that 5310 and 5311 implementation workshops will be held during the week of October 7th this year, more information will be provided once the planning has been done.</p>		
3	WACOG		
	a	News/Updates	
		<p>Michael invited Felicia Mondragon to discuss the WACOG topics. Felicia explained that in the agenda packet is a calendar of WACOG events for the month, to include the call-in days for utility assistance. Felicia also announced that she will be partnering with NACOG on a data collection project which will allow all WACOG agencies to be listed on a MAG hosted website called "connect a ride". We are the "test" region to help NACOG work all of the bugs out of the system, but that also means we will be the first region up and running!</p>	

Coordinated Council Meeting Minutes

b	Quarterly Reporting
	Felicia explained that we are now in the 4th quarter of FFY2018. 3rd quarter reports we submitted to ADOT with all but 3 agencies reported. 4th quarter will be due on October 15th. Felicia went on to explain that the quarterly reporting workbook will be updated for the next contract year. The workbooks will be sent out for use beginning on October 1st not later than the last week in September. If there are no major changes to the report that anyone needing assistance can call to schedule one-on-one training from Felicia. If major changes are made than we will do group training for everyone.
c	Program Visits
	4th quarter program visits will be scheduled with agencies in the Lake Havasu City area and 1 in Pipe Springs with Kaibab Tribe.
d	Gaps in service - process/planning
	Felicia explained that instead of data collection for the annual update of the coordination plan this year we will be focusing on "Gaps in service". At the June meeting it was agreed that we would do working sessions with the entire Coordinated Council on moths opposite the normal council meetings. The 1st meeting will be on September 11th at 10am in Kingman - 208 N 4th St. Felicia will create a meeting calendar and agenda for the 1st meeting.
4	Coordination Council Topics
a	Coordinated Council Contact list
	Michael directed the council's attention to the agenda packet where the updated Coordinated Council contact list could be found. He explained that this is the updated list after our last meeting with any and all changes that agencies requested. Agencies can still request changes throughout the year but this is the version that will be listed on the WACOG Website.
b	2019 Coordinated Council Training Resource Guide
	Michael referred council to the agenda packet again to the annual update of the "Training resource guide". He asked Felicia to give a brief update on what changes if any were made. Felicia explained that the logos on the front page were updated, any dates that needed to be changed were done and the trainers listing on the back was updated to include newly certified trainers and to remove trainers with expired certifications. Michael explained that this resource guide is a living document and it can be updated at any time throughout the year. He asked for any questions, comments, concerns with none raised he called for a motion to approve the 2019 update of the Coordinated Council Training Resource Guide. A motion was entered by Ernie Wright, seconded by Stephane Leonard and passed with a unanimous vote.
c	FY2019 Coordinated Council Meeting Dates Calendar
	Michael again directed the council's attention to the agenda packet where the meeting dates calendar for the upcoming fiscal year is located. He explained that the only major change is from Agency Presentations we will not be doing agency "spotlights". Michael called for any questions, concerns, comments in regards to the calendar, a discussion ensued into the difference between a presentation and a spotlight. He then called for a motion to approve the FFY2019 Coordinated Council Meetings Calendar. A motion was entered by Doug Sieker, seconded by Heather Brassil and passed by unanimous vote.

Coordinated Council Meeting Minutes

d	FY2019 Election of Chair and Co-Chair
	<p>Michael explained that it is once again time to elect a Chair and Co-Chair to lead the Coordinated Council for FY2019. He thanked the council for giving him the opportunity to serve as Chair for this year. Michael called for nominations for the Chair position; Ernie nominated Michael Peluso to serve another year as Chair, Heather seconded and Michael accepted the nomination. Michael was elected FY2019 Coordinated Council Chair by unanimous vote.</p> <p>Michael then called for nominations for the Co-Chair position; Michael nominated Heather Brassil, Stephanie seconded and Heather accepted the nomination. Heather was elected FY2019 Coordinated Council Co-Chair by unanimous vote.</p>
e	Lake Havasu MPO Transit Study Update
	Michael invited LHMPPO to provide an update. Jeanette Buckley gave an update on the current status of Lake Havasu City Transit Study.
f	Discussion Item: What current camera systems do agencies have on their vehicles
	Janet Collier requested that the Coordinated Council discuss camera systems in the transit vehicles. Janet explained that they are currently in the process of reviewing RFPs for a camera system in the Camel Express vehicles but she is having trouble gaining support of the Commission. Discussion ensued around the benefits of a camera system and how other agencies were able to gain local support. 5311 agencies that currently have camera systems agreed to write a letter of support for Janet to bring to her Commission to help explain the need. Letters will be sent to Janet by Tuesday in time for the next Commission meeting.
g	5310 Program specific discussion (time to talk about what is currently happening in the 5310 program, concerns, questions, assistance, etc.)
	Patrick Cipres mentioned that on one of the 2016 Dodge Caravans they have experienced multiple transmission problems. He explained that the vehicle has less than 20,000 miles on it. Lindsay asked Patrick to work with her after this meeting to get more information. Sarah asked that if agencies do experience any type of vehicle problems like this that they write a letter to ADOT to explain the problems so that ADOT can file vendor reports to help with future State Bidding processes. Patrick agreed to write something up and Stephanie explained that she would write a letter in regards to the van sliding doors falling off of the tracks and the difficulty involved with fixing them.
h	5311 Program specific discussion (time to talk about what is currently happening in the 5311 program, concerns, questions, assistance, etc.)
	Felicia brought up the Intercity Connections study that WACOG and regional 5311s/future5307 will be working on in the upcoming months. Discussion ensued as to what this study is and the regional support needed to see a successful plan that does not just sit on a shelf. Ernie explained that Hualapai Transit is in the process of planning a connection into Bullhead City and would like to schedule a meeting with Michael to begin discussions. Michael suggested that the Intercity Connections topic be added to future Agendas as a standing item.
i	Agency Presentations:
	Ernie gave a presentation for Hualapai Transit explaining the 2018 fact sheet. Doug did a power point presentation for New Horizons Disability Empowerment Center. Julie Montoya gave a presentation via phone in regards to Rise, Inc. And Heather gave a presentation about NAU Senior Corps and their Senior Companion program.

Coordinated Council Meeting Minutes

5	Announcements	
	a	Next meeting Date/location: October 10, 2019 in Bullhead City - 2355 Trane Rd.
	b	Training Opportunities in the region
		<p>Felicia announced that there will be a PASS training in Parker presented by SEAGO. There are only 4 seats left for the training so anyone interested in sending drivers needs to reserve seats ASAP.</p> <p>Michael announced that they are working on the fall training schedule which will include PASS and CPR/1st aide. He will announce when more information is available.</p> <p>New Horizons Center for People with Special Needs has training monthly and anyone who needs it can always let them know.</p> <p>Felicia will be planning a regional Defensive Driver training for the upcoming months. More information to follow once plans are made.</p>
6	Wrap up	
	a	Agenda Items for next meeting
		Review/approval Coordinated Council By Laws
		Intercity connections study
		Agency Spotlights - Nazcare, BATs
	b	Discussion:
		*Who is coordinating with who, how is that working?
		Discussed in previous discussions.
	d	Agency Announcements
		New Horizons Disability Empowerment Center is still offering training on the history of the ADA.
<i>Any agenda item or proposed agenda item can have discussion and action.</i>		
7	Adjourn	
	a	A motion to adjourn the August 8, 2019 meeting at 11:59pm was entered by Stephanie Leonard, 2nd by Ernie Wright and passed by unanimous vote. Meeting closed at 11:59pm.