



TRANSPORTATION ADVISORY COMMITTEE MINUTES

DATE:	September 21, 2011	TIME:	10:00 AM TO 2:30 PM
PLACE:	Mohave County Development Services Building		
	3250 E. Kino Ave., Kingman – 928-919-1695 Sharon’s Cell		
Attendees	AnnMarie Wilkinson- WACOG Bill Avery-BHC Bob Leuck- Bull Head City Bruce Fenske- Yuma ADOT Office Debra Duperroir- Quartzsite Frank Marbury- Kingman Georgi Ann Jasenovec - FHWA	Gregory Fisher- CRIT Irene Higgs- ADOT HSIP Jeff LeMire- Lake Havasu City Jim Martin- Consultant EEC Kara Lavertue- Kingman ADOT Office Kelly LaRosa - FHWA Kyle Taylor- Kingman	Mark Hodges- ADOT DIR GIS Mike McGill- ADOT FC GIS Sharon Mitchell-WACOG Steve Latoski- Mohave County Tim Edwards- Parker Tim Walsh- Mohave County Tom Simmons- La Paz County Vince Corazza – BHC (Call in)

ITEM	AGENDA ITEM	
1.	Approval of Minutes of July 20, 2011	APPROVED
2.	RTAC Update - The update was handed out, and stated that funding was reauthorized for another six months, among other things.	
3.	Population Data Reports –The COG’s now collect all population data, and submit the information to the state demographer’s office. All data for Yuma, La Paz, and Mohave counties and there communities, has been submitted. A report is attached.	
4.	Review of 2011#4 and 2012 TIP	APPROVED
	<ul style="list-style-type: none"> • The 2011 TIP was reviewed for accuracy by the TAC Members. • Report on ADOT/FTA/FHWA Changes to TIP: Changes are approved as follows: <ul style="list-style-type: none"> ○ Chemehuevi Tribe was awarded Federal Ferry Boat Discretionary Funds: Award amount was \$2,915,000, \$85,000 less than the request amount, and therefore requires an adjustment on the TIP. ○ Colorado River Indian Tribe was awarded Federal Discretionary Funds for a Roadway Relocation Project in the amount of \$175,300. ○ Kaibab-Paiute Tribe was awarded Federal Discretionary Funds for a Shared Use Pathway, in the amount of \$304,670. ○ Mohave County was awarded High Risk Rural Road Program funds for safety road improvements in various locations throughout Mohave County, in the amount of \$1,003,000. ○ Hualapai Tribe and Mohave County will be submitting a TIGER grant for \$40,000,000. It is required by the FEDS to have it on the local TIP prior to award. ○ Bullhead City requested a project changed for their 2012 HSIP project (BUL12-107) from the Ramar Rd. Goldrush intersection realignment construction project, to Signage, and signal upgrades in various locations throughout the city. The TAC also awarded them the additional 2012 HSIP funds of \$7,204 to help with the cost of their project. 	

	<ul style="list-style-type: none"> ○ The new amount for the HSIP project was approved up to \$207,204 	
	<ul style="list-style-type: none"> ○ Fiscally constraining the TIP: <ul style="list-style-type: none"> ○ FHWA wants to see a fiscally constrained TIP. Some projects may need to be moved to other years to ensure compliance. Sharon will provide several scenarios to the TAC to determine how to fiscally constrain the TIP. A motion was made to the move 2013 projects in sequence to 2014, if needed, and Sharon will move the numbers around to make the TIP fiscally constrained. ○ The TIP, with the above changes, and the potential changes to constrain was approved to submit to the WACOG Executive Board in October. ○ Other corrections or changes: The TAC has officially approved the general 4% inflation rate that will be built into their cost estimates for projects two years and out. <ul style="list-style-type: none"> ○ A policy statement will be added to the bottom of the TIP and it can be amended at any time. 	
5.	Review of Internal Ledger – No Change	
6.	Discussion for next STP project selection <ul style="list-style-type: none"> • 2016 could be the next programming year for a STP project, depending on, if all programmed projects have obligated, or have been constructed. • At the January 2012 TAC meeting, an agenda item to decide whether the TAC can set a course of action for this programming year. 	
7.	Regional Local Program Reports <ul style="list-style-type: none"> • Quartzsite: The TE Gateway Signage project is nearing completion, and the Hi Jolly beautification projects has not had a kickoff meeting yet. • Mohave County: HSIP project, the JPA has been approved; Bank Street is in the design process; Jagerson Avenue and Suffock Wash Widening are going through the environmental process. • La Paz: The Oxbow Bridge B#10221 project will be under way in ninety days, and the Alamo Guardrail STP project was approved at the 30% submittal. • BHC: N. Oatman/ Riverview Dr. project has received the TRAC's number. The Bullhead City Parkway had 30% plans in place. • Lake Havasu City: The 2011 HSIP project is waiting for ADOT procurement of the materials and equipment, then they can proceed forward; The PARA study has started. The North Palo Verde- City Landscaping TE project is progressing forward. • Kingman: The Eastern Ave. - RR TE Pathway project is waiting on environmental clearances, Kingman is self administering the TE project; STP Gordon Drive project is at 30% submittal. • CRIT: A round-about at 95 and Mohave was recommended to the CRIT Council by the ADOT district engineer, and was approved by the CRIT Council. 	
8.	District Engineers' Report The Engineer's reports reflected the Status of State Road Projects and the Quarterly	

	State Project Report.	
9.	ADOT Representative Report Matt was unable to attend.	
10.	<p>Functional Classification Review/Training</p> <ul style="list-style-type: none"> • Mike McGill gave a PowerPoint presentation providing all the new mandates and why each entity needs to use it. To Functionally Classify a road it must be a major collector or above. Fifteen percent of STP funds can be used to fund the Functional Classification. The roads in our region need to be reevaluated to determine if they meet the functional classification guidelines, they were last reviewed in 2004 and 2005. • The classification should be evaluated by rural and urban classifications. Jurisdictional connectivity errors occur all throughout our region. Mike researched the region and made valid suggestions based on traffic counts and aerial views to substantiate the recommendations. • There was discussion throughout the presentation as to how to proceed with the recommendations. To change the roads, the entity can go to the ADOT website and apply to change the roads with a map to clearly show the changes needed to be reclassified (or ask Sharon). • The changes will need to be presented to Sharon for review. She will meet with the entity to determine if the changes are correct and justified. Then she will submit the memo and application to ADOT showing the appropriate changes. 	
11.	LUNCH (At Noon)	
12.	<p>HSIP Workshop – Questions and Discussion</p> <ul style="list-style-type: none"> • Irene gave a presentation regarding the new application, and answered any questions. Irene is updating the Systematic Projects list so each entity will be able to determine which projects are systematic. Safety Improvement projects are provided on the application as examples to show how to qualify the project. • The application auto fills in the cover letter, and various parts of the form. 	
13.	<p>Open Discussion – Announcements</p> <ul style="list-style-type: none"> • Tribal Transportation Training – Oct. 13 WACOG will be hosting. A Webinar is available. • GIS Traffic County Project: <ul style="list-style-type: none"> ○ Mark Hodges provided a general overview of the new ADOT GIS system. He stated that ADOT really needs local traffic counts, and would like to see more permanent counters on appropriate local roads. ○ The ADOT - MS2 web site shows the counts that would be electronically submitted through the permanent counters. This will help the HPMS submittal counts. ○ Unused WACOG SPR funds are eligible funds for such a project, and depending upon WACOG management, the TAC may be able to utilize 	

	<p>some of those funds for this project.</p> <ul style="list-style-type: none"> ○ The TAC members will submit what they want for counters to Sharon, utilizing the cost estimate for counters that was supplied by Mohave County. Once she has the total, Steve Latoski, the TAC Chair and Sharon will present the project, costs and determination of SPR funds to WACOG management. APPROVED 	
	<ul style="list-style-type: none"> ● Enhancement Apps may be available in October <ul style="list-style-type: none"> ○ Pre-App due to WACOG Sept 21(report) Sharon only received 3 to date. Several TAC members said they would provide her with the pre-app next week. 	
	<p>Transit (5300) Grant Apps available in November 2011. Dan Harrigan is the ADOT Representative overseeing the program now.</p>	
	<ul style="list-style-type: none"> ● Stewardship Agreement (if we have time) Did not have time. 	
14.	<p>Items for Next Meeting – <u>November 30</u> (DATE CHANGE from November 16)</p> <ul style="list-style-type: none"> ● 2013, 2014, 2015 Application Presentations and Ranking for HSIP Projects <p>HSIP PRESENTATIONS Date change was approved.</p>	
15.	<p>**Next Meeting Date: November 30, at Mohave County.</p>	
	<p>Adjourn:</p>	

Anyone needing accommodations, please contact Sharon Mitchell at 520-377-1070 48 hours prior to the meeting.