

DATE:	November 30, 2011	TIME:	10:00 AM TO 2:45 PM
PLACE:	Mohave County Development Services Building		
	3250 E. Kino Ave., Kingman – 928-919-1695 Sharon's Cell		
	Shaded items are action items:		
Attendees	Al Johnson - Quartzsite Alvin Stump – ADOT Yuma District Bill Avery-BHC Cheryl Greenwade – La Paz Co. Dale Miller - Jacobs Dawn Hubbs – Hualapai Tribe Emmett Brinkerhoff - Quartzsite	Frank Marbury- Kingman Jeff LeMire- Lake Havasu City Keegan Littrell - BHC Kelly LaRosa - FHWA Keith Winney - UCG Kyle Taylor- Kingman Loretta Jackson-Kelly – Hualapai Tribe	Matt Carpenter – ADOT - Phone Mike Kondelis – ADOT Kingman Dist. Rich Wells - LHC Sharon Mitchell-WACOG Steve Latoski- Mohave County Tim Walsh- Mohave County Tom Simmons- La Paz County Vince Corazza – BHC (Phone)
ITEM	AGENDA ITEM and OUTCOME		
1.	Call to Order and Introductions		
2.	Approval of Minutes of September 21, 2011		APPROVED
3.	RTAC Update <ul style="list-style-type: none"> • <i>Kevin's report was handed out, and we had discussion on several different points in the report:</i> • <i>On the State report, discussion on self-administration: ADOT no longer will allow LG's to self-administer the construction of their projects; comments made that if the LG's were properly trained through ADOT it might help the process better and LG's can self administer the project better.</i> • <i>Federal: Comment on how to get the local officials involved in the transportation issues: We need to educate the local officials on the process of the transportation program through ADOT. A suggestion was made (by Dawn, Hualapai Tribe – thanks Dawn) to hold a training-workshop-work-session with each local government's council and go through the process with them. (I volunteered Jeff when there were no takers to do this, he declined – wonder why?)</i> 		
4.	2011 Transit Awards, and 2012 Transit Grant Workshop <i>An overview of the transit awards was provided. The awards are listed in the Agenda Packet. WACOG did very well this year with awards.</i>		
5.	TEA Round 19 Application process, workshop, timetable <i>The TE workshop will be held December 19th, and anyone applying should attend to ensure <u>excellent</u> apps this year! The updated list of applicants is attached. We have 14 applications this year. YEAH!</i>		
6.	Review of 2012 TIP #1 (and possible action if needed) <i>TIP Amendment #1 was approved by ADOT and FHWA. Sharon received the letter this week. No action on the TIP amendment #1 was needed.</i>		
	<ul style="list-style-type: none"> • <i>Report on match formula change on the TIP: An overview of the new TIP match formula was given and is now applied to the TIP. The match amounts should match the JPA amounts more closely. The match is calculated on the Federal portion of award, not the 'total project cost'. A new electronic STIP will be available next year. We will retain our working TIP format.</i> 		

	<ul style="list-style-type: none"> • Report on STP 'Use it or Lose it' for 2012 projects <ul style="list-style-type: none"> ○ <i>At the COG/MPO Planners meeting on November 4th, Lisa Danka of ADOT finance stated that ADOT no longer can 'absorb' unobligated STP funds from the local governments (COG/MPO's). Therefore all projects must be obligated in their programmed year or the STP apportioned amount not obligated WILL NOT roll over as in previous years.</i> <p><i>The TAC has agreed to ensure all projects programmed will obligate, and the changes to the TIP in the form of Amendment #2 are as follows:</i></p>
	<p>Other TIP considerations (TIP Amendment #2)</p>
	<ul style="list-style-type: none"> • <i>Kingman STP Proposal for Gordon Dr. Phase II Construction (ready to go project):</i> <ul style="list-style-type: none"> ○ <i>The TAC approved to allow Kingman to amend their Gordon Drive programmed project (TRAC's SS901) to include Phase II Construction in order to absorb any STP project funds that will not obligate in 2012.</i> ○ <i>In addition, Kingman will need additional funds to complete the project.</i> ○ <i>The TAC approved the amendment to amend Gordon Drive, to include Phase II construction, and to allocate additional funds (to be determined with cost estimate) to complete the project.</i> ○ NOTE: <i>Because this project was not programmed, and is a 'ready to go' project, the TAC agreed to program it to ensure WACOG does not 'lose' any STP funding. The result will require a loan from ADOT in subsequent years to ensure all programmed projects are funded. WACOG will negotiate repayment of any loans in smaller payments if possible, so that all projects can be constructed in the year they are programmed.</i> <p style="text-align: right;">APPROVED</p>
	<ul style="list-style-type: none"> • La Paz County STP switch to HSIP Proposal: <ul style="list-style-type: none"> ○ <i>Based upon Irene's email, this project can be submitted as a HRRRP project. La Paz has stated they will send the app to Irene requesting HRRRP project funds. This project is at 30% plans, or more.</i> ○ <i>The TAC approved to remove La Paz's STP (TRAC's SS971) from the TIP as a STP project, and program it for \$350,000 as a HRRRP project in 2013. This is pending award. If it is not awarded, the TAC will award it as a HSIP project, to be awarded in a year that has funding, or if needed, WACOG will borrow HSIP funds to complete the project and repay it in 2016.</i> <p style="text-align: right;">APPROVED</p>
	<ul style="list-style-type: none"> • Mohave Co. Re-allocation of STP funds from Jagerson to Bank Street Project: <ul style="list-style-type: none"> ○ <i>Mohave County proposed to re-allocate STP funds from their Jagerson project (TRAC's SS961) to their Bank Street Project (TRAC's SS965). They will construct the Jagerson project with local funds.</i> ○ <i>The TAC approved to re-allocate STP funds in the amount of \$721,500 from the Jagerson project, to the Bank Street project. Total project amount is now \$1,475,500 for the Bank Street Project. No additional funds were needed.</i> ○ <i>The Jagerson Project will be removed from the TIP amendment #2.</i> <p style="text-align: right;">APPROVED</p>

	<ul style="list-style-type: none"> • <i>Lake Havasu Project Changes:</i> <ul style="list-style-type: none"> ○ <i>LHC requested to reduce the scope of their LHC Ave. Project (TRAC's SS859) from \$1,089,353 to \$300,000. They proposed to move the remainder to the Corridor Project, once the PARA study is completed, and LHC can determine the exact project in the Corridor Study area.</i> ○ <i>The LHC Corridor project (to be selected after the PARA study is complete), will move to 2014 for design for approximately \$400,000.</i> ○ <i>The LHC Corridor construction project will be moved to 2015, for approximately \$2 million. LHC will provide the final figures, but no additional funds are needed.</i> <p style="text-align: right;">APPROVED</p>
	<ul style="list-style-type: none"> • <i>Quartzsite SRTS project:</i> <ul style="list-style-type: none"> ○ <i>Quartzsite will be submitting a SRTS infrastructure project that will link existing TE project pathways to school areas. It is a requirement to have a SRTS infrastructure grant on the TIP and approved by the TAC.</i> <p style="text-align: right;">APPROVED</p>
7.	<p>Update on Planning – Counter Project <i>The Planning Counter Project is still at WACOG Administration. Hopefully we'll receive an approval in December.</i></p>
8.	<p>Regional local program reports: <i>Local Governments provided updates on all their projects.</i></p>
9.	<p>District Engineers' Report <i>Alvin (Yuma District, and Mike (Kingman District) provided updates on all ongoing projects in their districts. They mentioned that there are no district minor funds available.</i> ☺</p>
10.	<p>ADOT Representative Report <i>Matt was on the phone, and stated that the Climbing and Passing Lane study is ongoing, and the LHC and TOCC PARA studies are progressing. Matt is also the interim director for the ADOT 5311 program, which is taking up lots of his time ☺.</i></p>
11.	<p>Lunch (We had lunch right after item #6)</p>
12.	<p>HSIP Presentations <i>Presentations, discussion and selection for projects were made. The final awards are attached. Everyone submitting was awarded.</i></p> <p style="text-align: right;">APPROVED</p>

13.	Open Discussion – Announcements – Dates to Remember
	<ul style="list-style-type: none"> • Upcoming general grant writing workshop Dec. 5 • Transit 5300 Grant Writing Workshop Dec 13 • Enhancement Workshop – Dec 19 • Rural Transportation Summit – Jan 18 – 20 • Gift Baskets for Rural Summit <p><i>A suggestion to have Logan Simpson come to our January 11 meeting and provide an overview of our new Local Government Manual was approved. Hopefully they will be able to attend. We'll have a shortened TAC meeting, and give them from 11 to 3 to go over the manual with us. A working lunch will be provided.</i></p>
14.	<p>Items for Next Meeting – <u>January 11</u></p> <ul style="list-style-type: none"> • 2012 Meeting Dates – Was approved with two changes. The dates are attached. APPROVED • Meeting Place – To be discussed at the January meeting.
15.	**Next Meeting Date: January 11, at Mohave County.
	Adjourn: 2:45

Meeting minutes are provided as a recap of what was discussed and approved. They are available on the WACOG web site at www.wacog.com/transportation