

Western Arizona Council Of Governments



Invites Your Application For

Head Start Director

Final Filing Date: Open Until Filled

This position will be located in WACOG's Yuma, Arizona office but will serve Yuma, La Paz and Mohave counties. Just under 200,000 people have made Yuma County their home - and love its comfortable, affordable lifestyle. Yuma, San Luis, Somerton, and Wellton are the population hubs.



From the Greater Yuma Economic Development website:

<http://www.greateryuma.org/>

"Yuma County was one of the original four counties designated by the First Territorial Legislature. Until 1983, when voters decided to split it into La Paz County in the north and a new Yuma County in the south, it maintained its original boundaries. Yuma County

encompasses approximately 5,500 square miles in the southwest quadrant of Arizona - bordered by both California and Mexico. Much of Yuma County is picturesque desert lands accented by rugged mountains. The valley regions contain an abundance of arable land irrigated with Colorado River water. Agriculture, tourism, military and government are the county's principal industries. During the winter months, the population grows considerably with part-time residents.

The region's economy thrives on a \$1.3 billion high-tech agribusiness industry, two prominent defense facilities, a progressive regional medical facility, expansive retail and hospitality and a growing manufacturing sector."

For more information on Yuma, please go to the following website:

<http://visityuma.com/about.html>

The Head Start Director

Western Arizona Council of Governments (WACOG) is seeking an experienced, creative individual with a collaborative style; an individual who believes in partnering; an individual who shares information and resources and operates cross-functionally. The ideal candidate will bring to the position a professional perspective, a high level of accountability, will be passionate about attaining goals and surpassing expectations, and will be a proactive problem-solver. This position will utilize a high degree of independence in making decisions and judgment in determining approaches to most areas of responsibilities in the Head Start area. WACOG is seeking a team player with expertise in providing vision, direction, coordination, and empowerment to multi-functional, multi-cultural teams.



Qualifications

The successful candidate for this position will have strong organizational skills, as well as knowledge of and experience with Head Start Performance Standards, including Program Governance and Program Design, Early Childhood Development, Family and Community Partnerships, Health/Nutrition Services, and



Disabilities/Mental Health Services. The position provides planning and oversight of programs and proposals designed to alleviate social and economic challenges of children and their parents through participation in the Head Start program. The Head Start Director will have oversight of preparation, monitoring and evaluation of the annual and long term budget and will monitor and evaluate the status of the actual budget performance versus budget projections. Education should be a Bachelor's or Master's degree in,

Administration, Early Childhood Education, Child Development or a closely related field, with a minimum of two (2) years of progressively responsible experience in the early childhood field as a supervisor, in a Head Start or closely related program. An equivalent combination of education and experience that meet the position requirements may be considered. Must possess a valid Arizona Driver License, obtain a fingerprint clearance card from DPS, provide an MVR report of acceptable driving record and provide proof of eligibility to work in the USA.

Salary and Benefits

Salary: \$61,052 - \$91,578 Annually DOE & Q

Retirement: WACOG participates in the Arizona State Retirement System, matching the current employee contribution of 11.39% of gross income. LTD program is included in the plan. There are optional 457(b) & 401(a) retirement plans.

Medical/Dental/Vision: WACOG participates in a plan with Blue Cross for medical, where employees contribute only \$20.00 per pay towards total premiums for employee coverage only. Employees contribute \$5.00 per pay premiums for employee MetLife dental and offers an optional employee paid vision plan.

Holidays: 11 paid holidays per year, *including the employee's birthday.*

Vacation: Regular F/T employees receive 13.5 days in year one of employment, 15 days per year in years two to year five, 20 days after five years, 25 days after 10 years.

Personal (Sick) Leave: 13.5 days per year.

Life Insurance, AD&D: WACOG pays premium for one (1) times the employee's annual salary, with an option to purchase additional voluntary coverage.

A medical Flexible Savings Plan is available to employees on a payroll deduct basis.



Application and Selection Process

A completed WACOG application form is required to be considered for an interview for this position. A screening committee will review all applications and those candidates considered to be the most qualified, based on the application materials submitted, will be invited for an initial interview.

The application form may be downloaded from our website www.wacog.com or obtained from the WACOG offices in Yuma AZ, 224 S. 3rd Avenue. Questions may be directed to the contact information below. Submit completed applications to:

Western Arizona Council of Governments

Human Resources Department

224 S. 3rd Ave.

Yuma, AZ 85364

Phone: (928)217-7141

e-mail: humanresources@wacog.com

website: www.wacog.com

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Western Arizona Council of Governments encourages applications from all persons regardless of their race, color, sex, religion, age, national origin, ancestry, physical or mental disability, medical condition, marital or veteran status.

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