



WESTERN ARIZONA COUNCIL OF GOVERNMENTS

2012 TITLE VI

IMPLEMENTATION AND PUBLIC PARTICIPATION PLAN
RELATING TO TRANSPORTATION PLANNING
IN LA PAZ AND MOHAVE COUNTIES

Approved by WACOG Executive Board

October 13, 2011

Prepared by:
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Reviewed by WACOG Transportation Advisory Committee
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WACOG TITLE VI PLAN

Table of Contents

I. INTRODUCTION 3

II. WACOG ASSURANCES 4

III. WACOG REGIONAL TRANSPORTATION MAP..... 8

IV. WACOG’S ORGANIZATION AND PLANNING ADMINISTRATION 9

V. WACOG MEMBERSHIP 10

VI. COMPLAINT PROCESS 13

VII. PROGRAM AREAS 15

VIII. DATA COLLECTION 16

IX. PUBLIC PARTICIPATION PLAN 16

X. APPENDIX..... 30

 APPENDIX A 31

 APPENDIX B 33

 APPENDIX D - 2010 Census Data 37

 APPENDIX E – TITLE VI COMPLAINT FORM..... 41

TITLE VI REPORT

I. INTRODUCTION

This report covers the Western Arizona Council of Governments (WACOG) efforts in providing Title VI non-discrimination policies for all WACOG programs; to include transportation planning activities for Federally Assisted Programs administered through WACOG.

WACOG assures that no person shall; on the grounds of race, color, national origin, gender, age, disability, or veteran status be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any WACOG sponsored program or activity.

WACOG also assures that every effort will be made to prevent discrimination through the impacts of its programs, policies and activities on minority and low-income populations within its region.

WACOG's programs are as follows:

- Area Agency on Aging
- Community Development Block Grants
- Head Start
- Human Services Programs
- Transportation Planning

WACOG's Transportation Program provides technical assistance and planning activities within La Paz and Mohave Counties, to include incorporated communities, unincorporated communities, and American Indian Tribes. All other WACOG programs are provided throughout Yuma, La Paz and Mohave Counties, and their respective communities and tribes.

II. WACOG ASSURANCES

GENERAL ASSURANCES

Federal-aid Highway Program

The **Western Arizona Council of Governments (WACOG)** HEREBY AGREES THAT as a condition to receiving any Federal financial assistance from the Department of Transportation it will comply with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d-42 U.S.C. 2000d-4 (hereinafter referred to as the Act), the Civil Rights Restoration Act of 1987 (Public Law 100.259) and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964. (hereinafter referred to as the Regulations) and other pertinent directives, to the end that in accordance with the Act, Regulations, and other pertinent directives, no person in the United States shall, on the grounds of race, color, national origin, disability, gender, age, or veteran status, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Recipient receives Federal financial assistance from the Department of Transportation, including the Federal Highway Administration, and HEREBY GIVES ASSURANCE THAT it will promptly take any measures necessary to effectuate this agreement. This assurance is required by subsection 21.7(a) (1) of the Regulations, a copy of which is attached.

SPECIFIC ASSURANCES

Federal Aid Highway Program Assurance

More specifically and without limiting the above general assurance, the Recipient hereby gives the following specific assurances with respect to its Federal Aid Highway Program:

1. That WACOG agrees that each "program" and each "facility" as defined in 49 CFR 21.23(b) and (e) and the Civil Rights Restoration Act of 1987, will be (with regard to a "program" or activity) conducted, or will be (with regard to a "facility") operated in compliance with all nondiscriminatory requirements imposed by, or pursuant to, the Regulations and this agreement.

WACOG Title VI Implementation and Public Participation Plan

2. That WACOG shall insert the following notification in all solicitations for bids for work or material subject to the Regulations and made in connection with all Federal Aid Highway Program and, in adapted form in all proposals for negotiated agreements:
3. WACOG, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 end Title 49, the Civil Rights Restoration Act of 1987 (Public Law 100.259). Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, age, disability, gender or veteran status in consideration for an award.
4. That WACOG shall insert the clauses of Appendix A of this assurance in every contract subject to this Act and the Regulations.
5. That WACOG shall insert the clauses of Appendix B of this assurance, as a covenant running with the land, in any deed from the United States affecting a transfer of real property, structures, or improvements thereon, or interest therein.
6. That where WACOG receives Federal financial assistance to construct a facility, or part of a facility, the assurance shall extend to the entire facility and facilities operated in connection therewith.
7. That where WACOG receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the assurance shall extend to rights to space on, over, or under such property.
8. That WACOG shall include the appropriate clauses set forth in Appendix C of this assurance, as a covenant running with the land, in any future deeds, leases, permits, licenses, and similar agreements enter into by WACOG with other parties: (a) for the subsequent transfer of real property acquired or improved under Federal Aid Highway Program; and (b) for the construction or use of or access to space on, over, or under real property acquired, or improved under Federal Aid Highway Program.

WACOG Title VI Implementation and Public Participation Plan

9. That this assurance obligates WACOG for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property or interest therein or structures or improvements thereon, in which case the assurance obligates WACOG or any transferee for the longer of the following periods: (a) the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or (b) the period during which WACOG retains ownership or possession of the property.
10. WACOG shall provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom he delegates specific authority to give reasonable guarantee that it, other recipients, sub-grantees, contractors, subcontractors, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Act, the Regulations and this assurance.
11. WACOG agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Act, the Regulations and this assurance.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to WACOG under the Federal Aid Highway Program and is binding on it, other recipients, sub-grantees, contractors, subcontractors, transferees, successors in interest and other participants in the Federal Aid Highway Program. The person or persons whose signatures appear below are authorized to sign this assurance on behalf of WACOG.

By _____
Brian Babiars, Executive Director
Western Arizona Council of Governments

Date: _____

Federal Transit Administration Assurance

The Western Arizona Council of Governments (WACOG) HEREBY CERTIFIES THAT, as a condition of receiving Federal financial assistance under the Federal Transit Act of 1964, as amended, it will ensure that:

1. No person on the basis of race, color, national origin, gender, age, disability, or veteran status will be subjected to discrimination in the level and quality of transportation planning services and transit-related benefits.
2. The Western Arizona Council of Governments will compile, maintain, and submit in a timely manner Title VI information required by FTA Circular 4702.1, and in compliance with the Department of Transportation's Title VI regulation, 49 CFR Part 21.9.
3. The Western Arizona Council of Governments will make it known to the public that those person or persons alleging discrimination on the basis of race, color, national origin, gender, age, disability, or veteran status as it relates to the provision of transportation services and transit-related benefits may file a complaint with the Federal Transit Administration and/or the U.S. Department of Transportation.

Certification

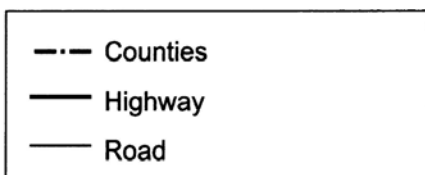
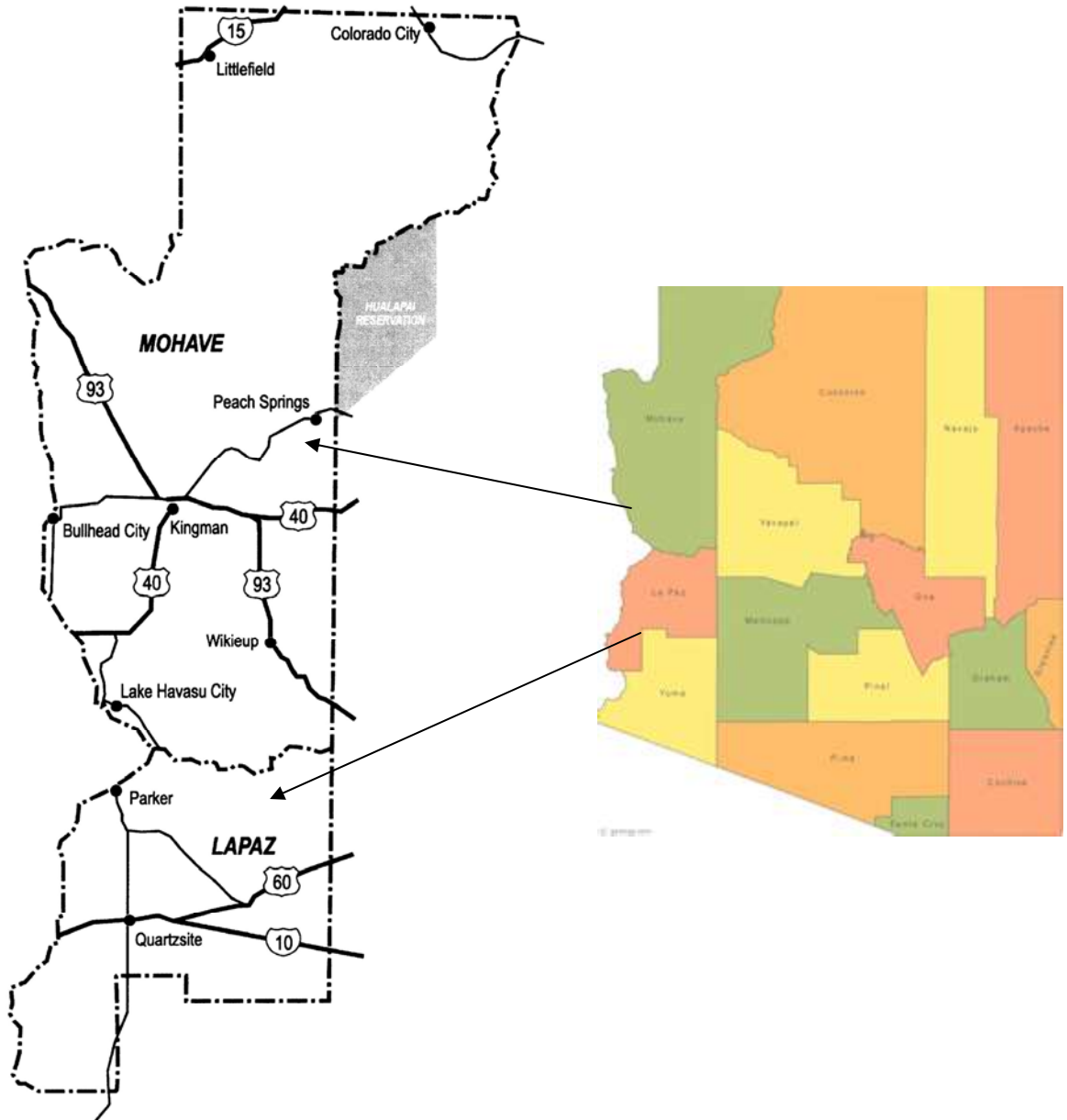
THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the Western Arizona Council of Governments by the Department of Transportation under the Federal-aid Highway Program/Federal Transit Grant Program, and is binding on it, other recipients, sub-grantees, contractors, subcontractors, transferees, successors in the interest and other participants in these same Federal-aid programs. The person whose signature appears below is authorized to sign this assurance on behalf of the Western Arizona Council of Governments

By _____

Brian Babiars, Executive Director
Western Arizona Council of Governments

Date: _____

III. WACOG REGIONAL TRANSPORTATION MAP



WACOG Region

IV. WACOG'S ORGANIZATION AND PLANNING ADMINISTRATION

WACOG's transportation planning area covers 17,000 square miles within the two counties of La Paz and Mohave. Within the region, there are eight incorporated communities, and five Native American Tribes.

WACOG is charged with providing technical assistance to all the entities within the region, for transportation planning, population data gathering, project management, transit programs and activities, and other related programs.

a. General Organization

Western Arizona Council of Governments (WACOG) was Founded in 1971, and is a governmental non-profit that is dedicated to serving its local jurisdictions, income challenged households, and vulnerable populations in Yuma, La Paz, and Mohave Counties. Transportation and transit services are provided in La Paz and Mohave Counties, through WACOG. All other programs are provided throughout the three county region.

b. WACOG Title VI Coordination and Administration

The chairperson of the Board for the Western Arizona Council of Governments is responsible for ensuring the implementation of the WACOG Title VI program. The Executive Director of WACOG, on behalf of the Executive Board, is responsible for the overall management of the Title VI program, and serves as the Title VI Chief Officer.

Compliance for the WACOG transportation planning program is ongoing and falls under duties of the WACOG Transportation Planner; which includes, but is not limited to, activities such as; project reporting, data collection, technical assistance and training. Disadvantaged populations, to include individuals with Limited English Proficiency, are provided equal opportunity to participate in transportation planning through their WACOG Technical Advisory Committee (TAC) member in their community. The day to day administration of the transportation programs lies with the WACOG Transportation Planner, stationed in Kingman Arizona.

WACOG Title VI Implementation and Public Participation Plan

c. WACOG Title VI Coordinator Contact Information

Doug Rodstrom, Human Resource Director
224 S. 3rd Avenue
Yuma, AZ 85364
928-217-7142
dougr@wacog.com

V. WACOG MEMBERSHIP

a. *List of Member Communities*

The member agencies of WACOG are represented on the Executive Board by elected officials. It is the function of the Executive Board to act as a policy body, coordinating transportation planning and related implementation activities within the two county transportation region. The Board must approve all agreements and contracts, and the Chairman must sign all appropriate documents related to contracts and agreements. The Executive Board consists of elected officials from the below communities.

Community	Executive Board Representative
La Paz County	John Drum, Supervisor
Town of Parker	Christine Boatwright, Council Member
Town of Quartzsite	Joe Winslow, Council Member
Mohave County	Gary Watson, Supervisor
Bullhead City	Kathy Bruck, Council Member
Colorado City	Kimball Barlow, Council Member
City of Kingman	Janet Watson, Council Member
Lake Havasu City	Mark Nexsen, Mayor

WACOG Title VI Implementation and Public Participation Plan

b. Technical Advisory Committee

The WACOG Transportation Advisory Committee (TAC) is the technical advisory committee to the Executive Board. The voting member TAC is comprised of an appointed representative from each public works department of each member entity, and an ADOT representative. In addition, there are ex-officio non-voting members from each of the five Native American Tribes located within the region. The committee has the authority, and primary responsibility to conduct technical reviews regarding all work activities of the Work Program; to recommend project awards; and to advise the Executive Board on appropriate actions to be taken for the overall planning direction of the region.

Community	TAC Representative
La Paz County	Tom Simmons, PW Director
Town of Parker	Tim Edwards, PW Director
Town of Quartzsite	Emmett Brinkerhoff, PW Director (V-Chair)
Mohave County	Steve Latoski, PW Director (Chair)
Bullhead City	Bill Avery, Civil Engineering Associate
Colorado City	Dean Cooke, PW Director
City of Kingman	Frank Marbury, Assistant City Engineer
Lake Havasu City	Jeff LeMire, PW Project Manager
ADOT	Matt Carpenter, Program Manager
Tribes	Representative
Chemehuevi Indian Tribe	Bill Cox, Tribal Planner
Hualapai Nation	Jack Ehrhardt, Tribal Planner
Kaibab-Paiute Tribe	Manual Savala, Chairman
Colorado River Indian Tribe	Gregory Fisher, Planner III
Form Mohave Tribe	Wayne Nelson, Tribal Planner

WACOG Title VI Implementation and Public Participation Plan

c. Statistical Data of Communities

The information below was provided through the ACS Demographic Estimates located at: www.factfinder.census.gov

Geographic Area	Total Pop	White	Black	American Indian	Asian	Pacific	Other	Mixed	Hispanic
La Paz Co.	20,496	14,184	210	2,132	423	21	2,768	317	4,796
Town of Parker	3,127	1,545	60	664	86	0	738	34	1,135
Quartzsite	3,667	3,073	106	46	182	0	30	0	78
Mohave Co.	200,113	172,884	1,513	3,294	1,975	245	6,278	6,799	26,447
Bullhead City	40,296	24,745	483	559	861	48	2,435	1,165	8,133
Colorado City	4,598	4,598	0	0	0	0	0	0	0
Kingman	26,903	24,292	129	383	231	58	713	1,097	3,281
Lake Havasu	55,473	52,035	209	466	236	23	1,515	989	6,755

WACOG Title VI Implementation and Public Participation Plan

d. Race and Gender Statistical for WACOG Committees:

WACOG Committees	RACE			GENDER	
	White	Hispanic	Am. Indian	Male	Female
Executive Board	12	4	0	12	4
Transportation Advisory	11	0	2	13	0

VI. COMPLAINT PROCESS

Any person who believes that he or she, either individually, as a member of any specific class of persons, or in connection with any minority contractor, has been subjected to discrimination prohibited by Title VI of Civil Rights Act of 1964 and the Civil Rights Restoration Act of 1987 may file a complaint. The complaint must be (a) unequal treatment because of race, color, national origin, gender, age, disability, veteran status, or (b) noncompliance with Title VI rules or guidelines adopted thereunder.

The Arizona Department of Transportation (ADOT) has the principal responsibility for processing, investigating, and resolving any complaint arising as a result of operations its sub-recipients such as WACOG. WACOG will be responsible for processing, investigating and resolving complaints of discrimination by its member agencies. WACOG contact information is as follows:

**Brian Babiars, Executive Director
Western Arizona Council of Governments
224 S. Third Street
Yuma, AZ 85364**

The complaint process will follow the ADOT procedures. Complaints must be filed in writing to:

**ADOT Civil Rights Office
1135 N. 22nd Avenue, 2nd Floor Mail Drop154A
Phoenix, AZ 85009**

WACOG Title VI Implementation and Public Participation Plan

The telephone number is 602-712-7761. Complaints received by WACOG will be forwarded to the ADOT Civil Rights Office.

A formal complaint must be filed within 180 calendar days of the alleged act of discrimination or the date when the alleged discrimination became known to the complainant(s), or where there has been a continuing course of conduct, the date on which the conduct was discontinued or the latest instance of the conduct. This timeframe is prescribed by 49 CFR 21.11(b).

The complaint must meet the following requirements:

- a. Complaint shall be in writing and signed by the complainant(s) and must include complainant(s) name, address, and phone number. The Title VI Program Manager or a liaison will assist the complainant with documenting the issues if necessary.
- b. Present date of the alleged act of discrimination; date when the complainant(s) became aware of the alleged discrimination; or the date on which that conduct was discontinued or the latest instance of the conduct.
- c. Present a detailed description of the issues including names and job titles of those individuals perceived as parties in the complained-of-incident.
- d. Allegations received by fax or e-mail will be acknowledged and processed, once the identity (ies) of the complainant(s) and the intent to proceed with the complaint have been established. For this, the complainant is required to mail a signed, original copy of the fax or e-mail transmittal for the Civil Rights Office (CRO) to be able to process it.
- e. Allegations received by telephone will be reduced to writing and provided to the complainant for confirmation or revision before processing. A complaint form will be forwarded to the complainant for him/her to complete, sign, and return to the CRO for processing.
- f. Within 45 calendar days of the acceptance of the complaint, the ADOT investigator will prepare a draft investigative report for the review of the ADOT CRO Deputy Administrator. The report shall include a narrative description of the incident, identification of persons interviewed, findings, and recommendations for disposition.
- g. ADOT's final investigative report with the preliminary findings and a copy of the complaint will be forwarded by certified mail to either FHWA (Arizona Division office Civil Rights Specialist). FTA or FAA or NHTSA, within 60 calendar days of the acceptance of the complaint, per 23 CFR 200.9(b) (3).

A complainant dissatisfied with USDOT's final agency decision may file action with the appropriate US District Court.

VII. PROGRAM AREAS

a. Transportation Planning

The purpose of WACOG's Transportation Planning Program is to assure that transportation, air quality planning, related multi-modal programs, and the implementation of projects, are effectively identified and coordinated by local, state, federal agencies, and the general public.

Management of the planning process is under direction from the WACOG Executive Board thru the Executive Director. It is the function of the Executive Board to act as a policy body coordinating transportation planning, and related implementation activities within the overall regional planning process.

The WACOG Transportation Advisory Committee (TAC) provides review and input, as appropriate, and works directly with WACOG staff, providing guidance for development of all work elements.

One of the primary functions of the Transportation Planning Process is to develop and maintain a fiscally constrained 5-year Transportation Improvement Program (TIP).

b. Other Activities Provided by WACOG's Transportation Staff

- Public Involvement – Provide outreach activities to stakeholders
- Highway Performance Management System – Traffic Counts & Road Classification
- Data Collection – Population data collection & Air Quality Standards
- Regional Planning Coordination – Technical Assistance for project management, grant writing, funding research
- Transit – Planning and management activities to all rural transit programs throughout the region

VIII. DATA COLLECTION

a. Lawsuits Alleging Discrimination

No lawsuits or complaints relating to discrimination have been filed against WACOG.

b. Pending Applications for Federal Assistance

WACOG applies annually for federal funds directly from the U.S. Department of Commerce, and the U.S. Department of Housing and Urban Development. WACOG receives federal pass through funding from a number of state agencies, including but not limited to ADOT, Arizona Department of Housing, and the Arizona Department of Economic Security.

c. Compliance Reviews/Compliance Statement

No compliance reviews have been performed during the preceding two years. Compliance is ongoing.

d. As a regional planning agency, WACOG's planning activities benefit all populations equally, including Title VI protected populations. WACOG will attempt to identify opportunities to gather data reflecting the extent to which members of Title VI protected populations benefit from WACOG's planning activities.

IX. PUBLIC PARTICIPATION PLAN

Background

Over the past few years, governmental agencies have come to recognize the increasing importance of involving the public as they plan, organize, and implement transportation projects. Involving interested parties generally results in a more effective project overall. Taking time at the beginning to communicate with potentially affected parties, carefully explaining the proposal, and gathering input, can enhance the project and potentially reduce the time and effort for implementation.

WACOG Title VI Implementation and Public Participation Plan

The goals of public involvement are to ensure that:

- Residents are given the opportunity (through their respective community representative) to participate in the transportation planning process.
- The issues and concerns of residents are given consideration in the selection of transportation investments.
- Transportation investments do not disproportionately burden any population with adverse impacts.

This plan outlines the importance of, and specific guidelines for, involving community members, organizations, governments, transportation professionals and others in ongoing and future regional projects, plans, and programs. Included is information about the value of public participation, how it will be accomplished, and what will be done with the results.

It is important to note that a Public Participation Plan (PPP) needs to incorporate a broad array of interested parties. These include agencies responsible for land use management, natural resources, environmental protection, conservation and historical preservation. Involving all the potentially affected interests, including the traditionally underserved populations, can significantly increase a plan or project's efficiency and effectiveness. By following the process outlined in this plan, WACOG will be able to better ensure inclusive and meaningful public involvement.

Public Involvement Process

Public participation implies an open process. This means that anyone who is potentially affected, or is just interested in the process, is welcome to participate. Some of the reasons for encouraging this openness are:

- Project leaders may gain new information.
- Participants, who want a project to be completed, can provide additional resources in the form of assistance, goods, or services.
- Public participation can be a forum for dispute resolution.
- Progress can be made and implementation occur because:
- The project itself will be better designed with public input.
- The community better understands what the project is about.
- Input can be a warning mechanism for potential problems.

WACOG Title VI Implementation and Public Participation Plan

Participant comments help the project leaders understand areas where additional people may have concerns or misunderstandings. This can be used to provide better information to others who are not participating.

Just opening the process to the public is not enough. There are numerous populations that are not likely to get involved unless a special effort is made to reach out to them. In this Plan, groups that need a more focused effort to get involved are referred to as “underserved populations”. These include, but are not limited to:

- Minority (Hispanic and/or non-white) community members.
- Low-Income community members.
- Physically and mentally challenged community members.
- People who rely on alternative transportation.
- People with limited English proficiency.
- Aging populations.

By making a reasonable extra effort to include these populations, WACOG hopes to ensure that the interests and input of all residents are given equal consideration.

Guidelines

a. Techniques

There are numerous and varied techniques/activities to provide the opportunity for public involvement. Any combination and number of these may be used depending on the scope of the specific plan, program, or project. These techniques/activities are defined in detail in Table 1. As funding permits, WACOG will select from the various activities to provide the most effective public participation in each particular situation.

b. Welcoming Attitude

Public participation is welcomed and encouraged by WACOG. All questions and statements are valuable and will be treated as such. Participants will be treated with respect. Meetings will be conducted with basic ground rules that enforce civil discussion. Anyone who feels that these rules have not been followed should contact WACOG staff at (928) 377-1070 (Transportation Planner).

c. Meeting Schedules and Locations

Meetings and hearings, which are open for public participation, will be scheduled to allow the best opportunity for attendance by the general public and other entities whenever possible. The meeting locations will be convenient and ADA accessible. In addition to general meetings, events and activities, reasonable efforts will be made to reach those who are particularly affected, the underserved or others who request WACOG come to them. These options are open to any group or individual and it is the policy of WACOG to go where people are whenever possible. Locations and meeting times for these activities will be designed according to the specific needs.

d. Notification

Notices will follow the general Open Meeting Law of the State of Arizona. Information about meetings, events and other opportunities for participation will be made in a timely manner. This is especially important for the physically and mentally challenged as extra time may be needed to arrange for accommodations to meet their needs. This notification will be easy to understand and provide adequate information or explain where the information can be obtained.

e. Presentation of Information

In order to help citizens better understand Transportation Planning, efforts will be made to show how presented information specifically relates to the public in both the near future as well as long-term. Visualization enhancements such as color, animation, physical props, pictures, 3-D models, etc., will be incorporated as appropriate and as budgets allow.

f. Written and Personal Communications from WACOG

Technical and policy information from WACOG will be written so that it is clear and understandable to the public. All relevant information will be open for public consideration. Knowledgeable people will be available to answer questions at meetings and respond to phone questions in a timely manner.

g. Ongoing Communications

WACOG will use mailings, media, and electronic technology such as e-mail and web sites to have ongoing communication with the public and other entities. Members of the staff are also available via the phone for questions, concerns, and suggestions.

h. Other Entities

The needs and interests of other public and governmental entities will be solicited as appropriate. Coordination, cooperation, and teamwork among all the agencies are vital to the success of any plan, program, or project.

i. Transportation Interests

WACOG will solicit input from transportation-related groups such as freight interests, private providers of transportation, chambers of commerce, and others.

j. Opportunities for Input

Opportunities for input will vary depending on the project, program, or plan. For larger projects, such as a regional transportation plan, there could be several rounds of public participation. There will be the opportunity for initial comments on what projects citizens would like their transportation system to include, prior to the start of any work. Comments on the first draft would be collected and incorporated as appropriate in the final draft. Finally, if there were significant changes to the final draft, there could be another call for input. In each of these stages a variety of techniques would be used to involve all the stakeholders. This will be determined by the extent and nature of the project and available funds to do so.

k. Use of Public Comments

A complete record of public comments will be retained for public review. In specific cases, identified by federal regulations, the public comments could be a part of the final document. Additionally, individual questions will receive a response in a timely manner.

I. Decision Making

All final transportation decisions (other than those requiring a vote of the people) are made by one or more groups of elected or appointed officials. Public meetings allow comments to be collected and may identify a consensus. The final decision, however, will be up to the elected and/or appointed officials based on a consideration of all related information. Prior to each key decision point, ample opportunity will be offered for input and that input will be shared with the decision-makers.

Evaluating Public Involvement Activities

A continuing focus on evaluation and enhancement of the public participation process should help to improve the outcome of each new WACOG plan, project, or program. Evaluating public participation is a multi-dimensional task. First, there is the quantitative aspect which uses measurements such as the number of activities held, the number of notices sent, and/or the number of people who participated. While valid and important, these factors may not show the complete picture.

Second, it is important to evaluate the qualitative aspects relating to perceptions, attitudes, and effectiveness. Did the people who participated feel they were heard? Were all the potentially affected interests (including the underserved) actually represented? Were the materials provided easy to understand? Were announcements received in a timely manner?

Third, is the question of how the public input was used. This information needs to be recorded and made available. It also needs to be considered in the decision-making process. Fourth, is the need to evaluate the reason something happened. Understanding why there was good (or poor) participation is important to assessing effectiveness.

The ultimate point to consider in an evaluation is the existence of respect and trust. It is not possible to please everyone, but it should be possible to proceed forward with an atmosphere of respect and trust and WACOG intends to earn this by being fair and open with everyone at all times.

WACOG Title VI Implementation and Public Participation Plan

Development, Adoption, and Revision of the Public Participation Plan

This PPP, and the associated Title VI Implementation Plan has gone through several stages during its development:

- Preparation of a preliminary draft plan.
- Evaluation of this plan to ensure compliance with all federal regulations.
- Review of the plan by WACOG's Technical Advisory Committee.
- Review of the plan by stakeholders including the general public, governmental entities, and transportation professionals/businesses.
- Revision of the plan based on the above reviews.
- Completion of a final draft plan.
- Circulation of the draft plan for at least 45 calendar days. This includes notice to all potentially affected interests that this final draft plan is available for review, including placement at public libraries throughout the region.
- Review and evaluation of any further recommended changes.
- Adoption of the plan by the WACOG TAC, WACOG Regional Council.
- Ongoing implementation of the plan by WACOG.
- Availability of alternative formats i.e. large prints, Braille, audio/video cassettes (as appropriate) upon request for individuals who are blind or individuals with hearing/vision impairments. Due to the time and expense required to develop such materials, this will only be done upon request and a minimum of two weeks' notice must be provided to ensure timely preparation of such materials.

The plan will be officially reviewed at a minimum of every 5 years. (The first review would be in 2017.) This re-evaluation will involve significant public input and a minimum 45 calendar day review period prior to adopting any changes. All efforts to involve the public and other organizations will follow the steps outlined in the current plan.

Other periodic revisions may occur, as new and better approaches are determined. Each time any significant content revisions are made (other than technical or grammatical revisions) the public will be given a 45-calendar day review and comment period prior to implementing the changes. WACOG will update the plan annually and submit an annual accomplishment report to ADOT.

WACOG Title VI Implementation and Public Participation Plan

WACOG Commitment

This plan contains background material, guidelines, and commitments that WACOG is undertaking to incorporate an effective public process into future plans, projects, and programs.

Specifically WACOG is committed to:

- Inclusive and meaningful public involvement.
- Open and honest communications with all individuals and entities.
- Timely public notice.
- Full public access to information and key decisions.
- Creating a sense of shared responsibility and ownership for regional transportation/congestion problems and a shared sense of pride in the development of solutions to those problems.
- Helping form partnerships between member entities, and the private and public sectors to plan and implement transportation/congestion solutions.
- Establishing policies and prioritizing needs based on valid data and using objective, fair, and consistent processes.
- Providing information and gathering input so that decision makers will be able to make informed decisions.

WACOG Title VI Implementation and Public Participation Plan

Table 1 – Public Participation Toolbox

Activity	Description	Comments
Brochure	Written material to distribute generally contains more information than a flyer. It is often folded to create a small piece for distribution.	
Charrette	An intensive brainstorming session using visual methods to define alternatives.	These can last anywhere from a few hours to a few days.
Conference	A meeting with two or more people where the participants confer and discuss. (This can also be a series of meetings and/or events focused on a unifying subject.)	
Contact lists	Create contact lists for interested parties.	
Display	Information and materials are displayed in an informal setting where people are free to move about and consider whatever is of interest to them.	These are typically held at malls, city halls, banks, etc.
E-mail	Using the Internet to contact people with electronic mail addresses.	This is very inexpensive and a quick way to contact people. It is, however, important to find other ways to communicate with people who do not have access to computers.
Flyer	A written communication piece that provides the most basic information.	Multiple flyers can be produced for one event, plan or project with each flyer designed to communicate with different groups. These can be produced in various languages when resources are available to

WACOG Title VI Implementation and Public Participation Plan

Activity	Description	Comments
		do so.
Focus Group	A small carefully selected group of individuals who meet together to give feedback to the organizer on a specific topic.	Because this is a selected group, people who are not selected may be suspicious of the information gathered.
Forum	A public meeting that is designed to help attendants better understand a subject by hearing different points of view. Usually several people with differing opinions, each make a short presentation and then answer questions. It is not designed for decision making.	It is most helpful if a disinterested party moderates. It also might be helpful, especially in some communities, if some of the “experts” were local and trusted by the community. If a forum is used, it would need to be in Spanish for the Spanish speaking community members.
Games and Contests	These include a wide variety of activities including such things as board games, role playing, computer simulations, etc.	Use of these is an unusual and creative way to actively involve people.
Grocery Store	Contacting people at the grocery store, either by printing information on a grocery bag, dropping information into a grocery bag, staffed information tables, or by displaying flyers or posters in the store.	This is a way to reach a larger and possibly diverse group of people, but it will also require availability of the necessary level of resources.
Information Booths	Place an information exhibit at fair-type events.	
Key Person Interview	This question and answer session is with a specifically targeted person who has been identified as someone with whom it would be particularly important or useful to speak.	This may be useful as a first step in reaching minority or other interest groups.

WACOG Title VI Implementation and Public Participation Plan

Activity	Description	Comments
Meetings	These are opportunities for larger groups of people to get together for a multitude of purposes. The general intent is to allow people to interact on a person-to-person basis. Meetings can be held for a wide variety of reasons from working on an issue to making a presentation	To be most effective, a meeting should inform the participant prior to coming: what type of meeting it will be, what their role will be, and the expected outcome of the meeting.
Modeling	Computer and/or physical modeling can be used to help people better visualize or better understand a particular concept or project.	
Newspaper Advertisement	Information that a newspaper prints in their paper that is not part of the news. The person/group placing the advertisement has control of the content.	These are generally purchased, and are used to announce meetings, events, etc.
Newsletter	A regular communication for a predetermined group of individuals/groups.	These can be mailed or sent electronically. This is a standard way to keep interested individuals and entities informed on a regular basis.
Open House	Information and materials are displayed in an informal setting where people are free to move about and consider whatever is of interest to them. Informed people are available to answer questions and take comments and suggestions.	This is a commonly used tool which has now been expanded to locations such as the local mall, in addition to places such as the lobby at city hall.
Organization Contact	Contact with an organization could take the form of a presentation, question & answer session, brainstorming, etc.	

WACOG Title VI Implementation and Public Participation Plan

Activity	Description	Comments
Postcard Notices	A postcard mailed to a predetermined mailing list to announce an event or activity or provide other specific information.	
Posters	A large written announcement posted in a public place.	These can be placed at numerous locations and designed to appeal to different groups or underserved populations. Posters must be displayed in conspicuous and accessible locations.
Presentation Meetings	These meetings allow the organizer to provide information and answer questions for a large group at once.	The presenter generally does not present any side of the issue other than their own. (If possible the style of the meeting should be adapted to the audience. For example certain audiences may prefer posters to a PowerPoint presentation.)
Press Releases	This official release tells the press there is news they might be interested in reporting. It generally follows a specific format and includes who, what when, where and a contact for more information.	Information that is reported as "news" gets more attention and credibility than paid advertising.
Public Hearings	This is a legal meeting that is often required to make sure there is some opportunity for public comment. It is normally done with elected officials sitting at the front and allowing community members very specific conditions to speak under.	These are a poor setting for getting input as they are generally late in the process and can easily erupt into confrontation.
Public Notice	These are official notices posted prior to meetings.	These are required for meetings where a quorum of elected officials from the same governing body will be present.

WACOG Title VI Implementation and Public Participation Plan

Activity	Description	Comments
Public Service Announcements	These are short announcements usually on radio or television, for which there is no charge and announce something important for the public to know.	
Radio Talk Show	A longer discussion, on the radio, of a particular subject. It usually involves a talk show host and one or more additional people. Sometimes there is an opportunity for people to call in questions.	This is an opportunity for providing more in-depth information on a certain topic.
School Presentations	In order to reach the youth, presentations can be made at the schools, including presentations to clubs, student council, and specific classes.	Suggested classes would be: civics, economics (or other senior level classes), and transportation classes. (Whatever is presented to the students needs to be short and to the point with a source of additional information such as a web site.)
School TV/News Stations	Some schools have a local school TV station for sharing information with the students. This could be used to reach a larger spectrum of youth.	Whatever is presented to the students needs to be short and to the point with a source of additional information such as a web site.
Speakers' Bureau	This is an organized effort to provide speakers to various groups and events on one or more specific subjects. This generally consists of several speakers who are used as needed.	This allows more flexibility and a broader outreach.
Survey – General	This type of survey is open to anyone who wants to participate. (This can be in traditional or electronic formats).	While the information is useful and important, it cannot be stated as representing a larger group. To be representative the survey must be

WACOG Title VI Implementation and Public Participation Plan

Activity	Description	Comments
		statistically valid. (Surveys should be offered in Spanish as well as English.)
Survey - Statistically Valid	This is a survey that collects information from specific people who have been chosen on a random basis according to a specific formula. With this type of survey the results can be stated as representing the group from which the random sample was taken.	These are very expensive but can be useful in certain circumstances. (Any survey should be offered in Spanish as well as English.)
Town Meeting	This is usually a semi-formal meeting designed to be open to everyone in a community. It often includes both the public and elected officials with an opportunity for comments back and forth.	
TV Advertisements	These are usually 30 or 60 second spots on TV during breaks in a regular show.	These would only be utilized if sufficient resources were available to do so.
Web Site	A series of "pages" on the Internet that relate to a specific subject. They can be reached by anyone who has access to the Internet by typing a particular address or by doing a search.	This is an easy and inexpensive place to keep the most recently updated information and it is becoming an increasingly popular way to communicate.
Working Meetings	Generally these are meetings designed to work through issues when there can be give and take among all the participants.	
Workshop	Meetings to inform and solicit input on specific issues, plans, or projects.	These usually allow a smaller group of people to participate more intensively.

Transportation Planning is relevant to all people. Maintaining public interest as decisions are made is critical to gathering effective public input. Therefore:

- With each contact, efforts will be made to present information that is relevant and show how this information relates to the public in both the near future as well as long-term.
- As any of the above tools are used, WACOG will keep in mind the importance of making whatever the subject matter is as interesting as possible. Color, animation, physical props, pictures, visualization, 3-D models, etc. will be incorporated, as budget allows, enhancing the experience for the public.
- Public notices must include reasonable accommodations for individuals with disabilities with special needs, e.g. sign language interpreters. WACOG will include point of contact person, telephone number, e-mail address, and timeframe for response from those with special needs.
- When the scope of a proposed project or plan has the potential to significantly impact individuals with special needs, pertinent materials will be available in alternative formats, i.e. large print, Braille, audio/video.

X. APPENDIX

- A. Performance of Contract
- B. Granting Clause
- C. Inclusive Clauses
- D. Community Demographic Estimates
- E. Title VI Complaint Form



APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

- (1) **Compliance with Regulations:** The contractor shall comply with the Regulation relative to nondiscrimination in federally-assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
- (2) **Nondiscrimination:** The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, national origin, gender, age or disability, in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
- (3) **Solicitations for Subcontractors, Including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, national origin, gender, age or disability.
- (4) **Information and Reports:** The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the *Arizona Department of Transportation* or the *Federal Highway Administration and Federal Transit Administration* to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a contractor is in the

WACOG Title VI Implementation and Public Participation Plan

exclusive possession of another who fails or refuses to furnish this information the contractor shall so certify to the *Arizona Department of Transportation*, or the *Federal Highway Administration and Federal Transit Administration* as appropriate, and shall set forth what efforts it has made to obtain the information.

(5) **Sanctions for Noncompliance:** In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the *Arizona Department of Transportation* shall impose such contract sanctions as it or the *Federal Highway Administration and Federal Transit Administration* may determine to be appropriate, including, but not limited to:

- a) withholding of payments to the contractor under the contract until the contractor complies, and/or
- b) cancellation, termination or suspension of the contract, in whole or in part.

(6) **Incorporation of Provisions:** The contractor shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto.

The contractor shall take such action with respect to any subcontract. or procurement as the *Arizona Department of Transportation* or the *Federal Highway Administration and Federal Transit* may direct as a means of enforcing such provisions including sanctions for non-compliance: Provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the *Arizona Department of Transportation* to enter into such litigation to protect the interests of the *Arizona Department of Transportation*, and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.



APPENDIX B

The following clauses shall be included in any and all deeds effecting or recording the transfer of real property, structures or improvements thereon, or interest therein from the United States.

(GRANTING CLAUSE)

NOW, THEREFORE, the Department of Transportation, as authorized by law, and upon the condition that the *Arizona Department of Transportation* will accept title to the lands and maintain the project constructed thereon, in accordance with *Title 23, United States Code* the Regulations for the Administration of *Federal Aid for Highways and Transit* and the policies and procedures prescribed by *Federal Highway and Transit Administrations* of the Department of Transportation and Federal Transit Administration, also in accordance with and in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation (hereinafter referred to as the Regulations) pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. .2000d to 2000d-4), and the Civil Rights Restoration Act of 1987 (Public Law 100.259) does hereby remise, release, quitclaim and convey unto the *Arizona Department of Transportation* all the right, title and interest of the Department of Transportation in and to said lands described in Exhibit "A" attached hereto and made a part hereof.

(HABENDUM CLAUSE)

TO HAVE AND TO HOLD said lands and interests therein unto *Arizona Department of Transportation* and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and shall be binding on the *Arizona Department of Transportation*, its successors and assigns.

WACOG Title VI Implementation and Public Participation Plan

The *Arizona Department of Transportation*, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person shall on the grounds of race, color, national origin, or sex be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part on over or under such lands hereby conveyed [and]* (2) that the Arizona Department of Transportation shall use the lands and interests in lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of -the Secretary, Part 21, Nondiscrimination in federally-assisted programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, and the Civil Rights Restoration Act of 1987 (Public Law 100.259) and as said Regulations may be amended and (3) that in the event of breach of any of the above-mentioned nondiscrimination conditions, the Department shall have a right to re-enter said lands and facilities on said land, and the above described land and facilities shall thereon revert to and vest in and become the absolute property of the Department of Transportation and its assigns as such interest existed prior to this instruction.*

**Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purposes of Title VI of the Civil Rights Act of 1964.*



APPENDIX C

The following clauses shall be included in all deeds, licenses, leases, permits, or similar instruments entered into by the *Arizona Department of Transportation pursuant to the provisions of Assurance 7(a).*

The (grantee, licensee, lessee, permittee, etc., as appropriate) for himself, his heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree [in the case of deeds and leases add "as a covenant running with the land"] that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this (deed, license, lease, permit, etc.) for a purpose for which a Department of Transportation program or activity is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation Effectuation of Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987 (Public Law 100.259) and as said Regulations may be amended.

[Include in licenses, leases, permits, etc.]*

That in the event of breach of any of the above nondiscrimination covenants, *Arizona Department of Transportation* shall have the right to terminate the [license, lease, permit, etc.] and to re-enter and repossess said land and the facilities thereon, and hold the same as if said [licenses, lease, permit, etc.] had never been made or issued.

That in the event of breach of any of the above nondiscrimination covenants, *Arizona Department of Transportation* shall have the right to re-enter said lands and facilities thereon, and the above described lands and facilities shall thereupon revert to and vest in and become the absolute property of *Arizona Department of Transportation* and its assigns.

WACOG Title VI Implementation and Public Participation Plan

The following shall be included in all deeds, licenses, leases, permits, or similar agreements entered into by *Arizona Department of Transportation* pursuant to the provisions of Assurance 7(b).

The (grantee, licensee, lessee, permittee, etc. as appropriate) for himself, his personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds, and leases add "as a covenant running with the land") that (1) no person on the ground of race, color, national origin, gender, age, disability, or veteran status shall be excluded from participation in, denied the benefits of, or he otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over or under such land and the furnishing of services thereon, no person on the ground of, race, color, or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (grantee, licensee, lessee, permittee, etc.) shall use the premises in compliance with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations. Department of Transportation, Subtitle A, Office of the Secretary. Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964), and the Civil Rights Restoration Act of 1987 (Public Law 100.259) and as said Regulations may be amended.

[Include in licenses, leases, permits, etc.]*

That in the event of breach of any of the above nondiscrimination covenants, Arizona Department of Transportation shall have the right to terminate the [license, lease, permit, etc.] and to re-enter and repossess said land and the facilities thereon, and hold the same as if said [license, lease, permit, etc.] had never been made or issued.

[Include in deeds]*

That in the event of breach of any of the above nondiscrimination covenants, *Arizona Department of Transportation* shall have the right to re-enter said land and facilities thereon, and the above described lands and facilities shall thereupon revert to and vest in and become the absolute property of *Arizona Department of Transportation* and its assigns.

**Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purposes of Title VI of the Civil Rights Act of 1964.*

WACOG Title VI Implementation and Public Participation Plan

APPENDIX D - 2010 Census Data

ACS Demographic Estimates LA PAZ COUNTY	Estimate
Total population	20,496
Male	10,032
Female	10,023
Median age (years)	50.4
Under 5 years	1,129
18 years and over	16,304
65 years and over	6,261
One race	19,738
White	14,184
Black or African American	210
American Indian and Alaska Native	2,132
Asian	423
Native Hawaiian and Other Pacific Islander	21
Some other race	2,768
Two or more races	317
ACS Demographic Estimates TOWN OF PARKER	Estimate
Total population	3,127
Male	1,646
Female	1,481
Median age (years)	29.7
Under 5 years	291
18 years and over	2,338
65 years and over	287
One race	3,093
White	1,545
Black or African American	60
American Indian and Alaska Native	664
Asian	86
Native Hawaiian and Other Pacific Islander	0
Some other race	738
Two or more races	34
Hispanic or Latino (of any race)	1,135

WACOG Title VI Implementation and Public Participation Plan

ACS Demographic Estimates QUARTZSITE	Estimate
Total population	3,667
Male	1,732
Female	1,714
Median age (years)	67.7
Under 5 years	0
18 years and over	3,161
65 years and over	1,948
One race	3,446
White	3,073
Black or African American	106
American Indian and Alaska Native	46
Asian	182
Native Hawaiian and Other Pacific Islander	0
Some other race	30
Two or more races	0
Hispanic or Latino (of any race)	78
ACS Demographic Estimates MOHAVE CO.	Estimate
Total population	200,113
Male	95,420
Female	97,568
Median age (years)	45.2
Under 5 years	11,973
18 years and over	150,033
65 years and over	40,918
One race	186,189
White	172,884
Black or African American	1,513
American Indian and Alaska Native	3,294
Asian	1,975
Native Hawaiian and Other Pacific Islander	245
Some other race	6,278
Two or more races	6,799
Hispanic or Latino (of any race)	26,447

WACOG Title VI Implementation and Public Participation Plan

ACS Demographic Estimates Bullhead City	Estimate
Total population	40,296
Male	20,255
Female	20,041
Median age (years)	45.6
Under 5 years	2,131
18 years and over	31,692
65 years and over	8,916
One race	40,296
White	24,745
Black or African American	483
American Indian and Alaska Native	559
Asian	861
Native Hawaiian and Other Pacific Islander	48
Some other race	2,435
Two or more races	1,165
Hispanic or Latino (of any race)	8,133
ACS Demographic Estimates Colorado City	Estimate
Total population	4,598
Male	2,163
Female	2,435
Median age (years)	13.4
Under 5 years	948
18 years and over	1,697
65 years and over	70
One race	4,598
White	4,598
Black or African American	0
American Indian and Alaska Native	0
Asian	0
Native Hawaiian and Other Pacific Islander	0
Some other race	0
Two or more races	0
Hispanic or Latino (of any race)	0

WACOG Title VI Implementation and Public Participation Plan

ACS Demographic Estimates Kingman	Estimate
Total population	26,903
Male	12,917
Female	13,986
Median age (years)	39.4
Under 5 years	2,142
18 years and over	20,377
65 years and over	4,630
One race	25,806
White	24,292
Black or African American	129
American Indian and Alaska Native	383
Asian	231
Native Hawaiian and Other Pacific Islander	58
Some other race	713
Two or more races	1,097
Hispanic or Latino (of any race)	3,281
ACS Demographic Estimates Lake Havasu	Estimate
Total population	55,473
Male	27,218
Female	28,255
Median age (years)	47.0
Under 5 years	3,087
18 years and over	43,832
65 years and over	13,061
One race	54,484
White	52,035
Black or African American	209
American Indian and Alaska Native	466
Asian	236
Native Hawaiian and Other Pacific Islander	23
Some other race	1,515
Two or more races	989
Hispanic or Latino (of any race)	6,755



Title VI Complaint Form

Note: The following information is needed to assist in processing your complaint.

Complainant's Information:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone Number: _____ Work Phone Number: _____

Person Discriminated Against (someone other than complainant)

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone Number: _____ Work Phone Number: _____

Which of the following best describes the reason you believe the discrimination took place?

Race/Color (Specify) _____

National Origin (Specify) _____

Sex (Specify) _____

Age (Specify) _____

Disability (Specify) _____

On what date(s) did the alleged discrimination take place? _____

Describe the alleged discrimination. Explain what happened and who you believe was responsible (if additional space is needed, add a sheet of paper).

List names and contact information of persons who may have knowledge of the alleged discrimination.

Have you filed this complaint with any other federal, state, or local agency, or with any federal or state court? Check all that apply.

Federal Agency

Federal Court

State Agency

State Court

Local Agency

Please provide information about a contact person at the agency/court where the complaint was filed.

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone Number: _____ Work Phone Number: _____

Please sign below. You may attach any written materials or other information you think is relevant to your complaint.

Complainant Signature

Date

Number of attachments: _____

Submit form and any additional information to:

ADOT Civil Rights Office
Title VI Program Manager
1135 N 22nd Ave. 2nd Floor
Phoenix, AZ 85009

Phone: 602-712-7761 • Fax: 602-712-8429



Arizona Department of Transportation
Transportation Services Group

1135 N 22nd Avenue, Second Floor Phoenix, Arizona 85009

Janice K. Brewer
Governor

John S. Halikowski
Director

John A. Bogert
Chief of Staff

September 29, 2011

Sharon Mitchell
Transportation Planner
Western Arizona Council of Governments
208 N. 4th Street
Kingman, AZ. 86401

Dear Ms. Mitchell:

Thank you for your recent submittal of the Western Arizona Council of Government's 2011 Title VI Plan. This office has reviewed and is happy to notify you that the plan has been approved.

If you have any questions or concerns regarding WACOG's Title VI responsibilities or need assistance with implementation, please contact the ADOT Civil Rights Office at (602) 712-7761.

Sincerely,

Lucy Schrader
Title VI Program Manager

cc:
Matt Carpenter, ADOT
Lisa Neie, FHWA